



City of Miami

NOTICE TO CONTRACTORS

Sealed Bids will be received by the **City of Miami, Office of the City Clerk, City Hall, 1st Floor, 3500 Pan American Drive, Miami, Florida 33133-5504** for:

DINNER KEY NORTH MOORING FACILITY B-70048

Issue Date: January 25, 2019

Bid Due Date: February 26, 2019 at 2:00 p.m. (Local Time)

Scope of Work: The Work consists of furnishing all materials, labor, services, supplies, goods, and equipment necessary for the construction of a twenty-five (25) vessel mooring field offshore from Dinner Key Marina. The full Scope of Work is detailed in the Contract Documents.

Minimum Requirements: Prospective Bidders shall, as of the Bid Due Date:

- A. Have a current **Certified General Contractor (“CGC”)** license from the State of Florida, or be a marine contractor with a CGC license, **and** have a minimum of five (5) years’ experience **under its current business name**.
- B. The General Contractor shall have experience as the Prime Contractor for at least three (3) completed projects of similar scope and complexity (e.g., marine structures, marina improvements/repairs, and marina (overwater) utilities), within the last five (5) years. The General Contractor must have a proven record of successfully completing projects consisting of the following components: marine demolition, marine construction, marine structural repairs (i.e. spalls, cracks, etc.), pile driving, and associated dock construction, marina utilities (including state-of-the-art shore power distribution and pedestals, utility service installation, security/communication systems, marina fire protection, sewage pump-out, and marina plumbing), conducting marine construction in operating marinas while minimizing disruption to marina customers and conducting construction for public projects. The General Contractor must have a proven track record of coordination of the trades required for structural, mechanical, plumbing, and electrical work required for the marina rehabilitation.

Submitted reference projects, utilizing **Form ITB-GCR**, must demonstrate that the General Contractor: i) was the General Contractor for the project; and ii) self-performed at least thirty percent (30%) of the physical labor construction work for the project.

- C. Bidder must demonstrate that it has full-time key personnel with the necessary experience to perform the Project’s Scope of Work. This experience shall include work in successfully completed projects performed by the identified key personnel of the Bidder whose bulk of work (at a minimum 51% of it) was/is performed on projects similar to the Project’s Scope of Work described in this Solicitation. Bidder shall demonstrate the required experience by providing a detailed description of at least three (3) projects whose scope included the marine and/or overwater marina utility construction, of similar size and complexity to the Project’s Scope of Work, and in which the Bidder’s identified key personnel is currently actively engaged, or has completed the work to the

satisfaction of the Owner, within the past five (5) years. List and describe the aforementioned projects and indicate whether the Work was performed for the City, and/or other government agencies as clients, or private entities. Agency and/or entity and project names / numbers shall be included. The description must identify and describe for each project:

- a) The identified key personnel and their assigned roles and responsibilities for the listed project, key personnel include, without limitation, the Contractor's Project Manager and the Construction Manager or Construction Supervisor (please note that Key Personnel may not be changed or modified between the time of ITB submission and Contract Award/Execution;
- b) The client's name and address including a contact person, email address, and phone number for reference verification;
- c) Description of Work;
- d) Total dollar value of the Contract;
- e) Contract duration;
- f) Statement or notation of whether each of the Bidder's identified key personnel is/was employed by the Prime Contractor or Subcontractor; and
- g) For completed projects, provide letters of certification of final acceptance or similar project closure documentation issued by the client and include available Contractor's performance evaluations.

Submitted reference projects, utilizing **Form ITB-PRR**, must demonstrate that the Bidder: i) was the Prime Contractor for the project; and ii) self-performed at least thirty percent (30%) of the physical labor construction work for the project. The Selected Bidder, hereinafter referred to as "Contractor," must self-perform at least thirty percent (30%) of the physical labor construction work for the Project. Key personnel cannot be changed from the time of bid submission until award.

The City reserves the right to request additional / supplemental information and/or contact listed persons pertaining to Bidder's experience / minimum requirements.

The Department of Procurement ("Procurement") has scheduled a **Voluntary Pre-Bid Conference** to be held on the following date, time, and location:

Location: Dinner Key Marina
3400 Pan American Dr.
Conference Room No. 314
Miami, Florida 33133

Date/Time: February 1, 2019 at 10:00 a.m. (Local Time)

The bid documents, including plans, may be obtained by visiting the Office of Capital Improvements ("OCI") webpage: <http://archive.miamigov.com/MiamiCapital/NewBidsandProposals.html>.

It is recommended that firms periodically check OCI's webpage for updates and the issuance of addenda. It is the sole responsibility of each prospective Bidder to ensure the receipt and understanding of all addenda.

All bids shall be submitted in accordance with the Instructions to Bidders identified in Section 1, Instructions for Submission. **Bidders must be submit: one (1) original, unbound bid package; and one (1) electronic bid package on a CD or USB Drive in SEARCHABLE .pdf format**, at the time, date, and location indicated where bids will be publicly opened. Failure to submit one (1) original full set may result in the bid being deemed non-responsive. **Any bids received after the time and date specified will be rejected and will not be considered.** The responsibility for submitting a bid before the indicated time and date is solely and strictly that of the Bidder. The City is not responsible for any delay regardless of the cause. Bidder assumes all risk for any delay or mistake. **BIDDER IS HEREBY ADVISED THAT THIS INVITATION TO BID IS SUBJECT TO THE "CONE OF SILENCE," IN ACCORDANCE WITH ORDINANCE NO. 12271, codified as Section 18-74, CITY OF MIAMI CODE, as amended.**