

# INVITATION TO BID ("ITB") NO. 15-16-033

## NOTICE TO CONTRACTORS

Sealed Bids will be received by the City of Miami, Office of the City Clerk, City Hall, 1<sup>st</sup> Floor, 3500 Pan American Drive, Miami, Florida 33133-5504 for:

### **JOB ORDER CONTRACTING (JOC) FOR HORIZONTAL AND VERTICAL CONSTRUCTION SERVICES**

**Bids Due: May 1, 2017 at 2:00 P.M.**

This Notice to Contractors is for the award of a Job Order Contract (JOC). A JOC is a competitively bid, firm and fixed priced, indefinite quantity contract.

1. **Scope of Work:** Includes a collection of detailed repair and construction tasks and specifications that have established unit prices. It is placed with the "Contractor" for the accomplishment of repair, alternation, modernization, maintenance, rehabilitation, demolition and construction of infrastructure, buildings, structures, and/or other real property. Under the JOC Concept, the Contractor furnishes all management, materials, labor, equipment and incidental scope development services necessary to complete projects, on an as needed basis, for the following:
  - A. **Horizontal Construction Projects** include, but are not limited to: new construction repair, maintenance, and/or reconstruction of underground storm and/or sanitary sewer systems and components such as pump stations, force mains, injection wells and disposal outfalls; rights-of-way and streetscape improvements (roads, sidewalks and swale areas) including, without limitation, street grading, pavement milling, paving, curb and gutter installation, striping, sidewalks, pavers, irrigation systems, lighting and landscaping; and waterway improvements and maintenance.
  - B. **Vertical Construction Projects** include, but are not limited to: new construction, alteration, renovation and rehabilitation of City of Miami (the "City") property and facilities; capital project maintenance; expansion of park and recreational facilities, community and day care centers, administrative offices and facilities, fire stations and support facilities, police facilities, performance venues and marinas.

Work shall be accomplished by means of issuance of a task order against the JOC.

The projects awarded under Job Order Contracting (JOC) for Horizontal and Vertical Construction Services (JOC Contracts) will typically be less than \$1,000,000.00, and may cover a wide variety of projects.

Selected Bidders are **not** required to self-perform a certain percentage of the physical construction labor for vertical projects. However, Selected Bidders **must** be capable of self-performing at least thirty percent (30%) of the physical construction labor for horizontal projects.

The Office of Capital Improvements (OCI) anticipates awarding six (6) JOC Contracts for horizontal construction services with annual maximum capacities of \$2,000,000.00 each, and six (6) contracts for vertical construction services with annual maximum capacities of \$2,500,000.00 each. The City reserves the right to award fewer contracts or additional contracts if determined to be in its best interest. Bidders may submit Bids for one or both Services; however, the City reserves the right to limit the number of contracts held by each Selected Bidder, if determined to be in the best interest of the City.

The term of the Contracts awarded pursuant to this ITB shall be for an initial period of two (2) years commencing on the effective date hereof. The City, by action of the City Manager, and the Selected Bidders, hereafter referred to as Contractor(s), shall have the bilateral option to extend the term of each Contract for two (2) additional periods of one (1) year each, subject to the Contractor's

continued satisfactory performance as determined by the Director of OCI, and subject to the availability and appropriation of funds.

2. **Minimum Requirements:** Bidders shall:

- A. **Horizontal Construction Projects** - Hold a currently active State of Florida Certified General Contractor license, or General Engineering Contractor's Certificate of Competency issued by Miami-Dade County's Construction Trades Qualifying Board, as of the Bid due date.
- B. **Vertical Construction Projects** - Hold a currently active State of Florida Certified General Contractor license, or a State of Florida Certified Building Contractor license, as of the Bid due date.
- C. Have a minimum of five (5) years' experience, under its current business name, in the construction of similar projects as described for the applicable JOC Contract herein, supported by references for six (6) separate projects valued at a minimum of \$200,000.00 each, completed within the past three (3) years.
- D. Meet all minimum requirements as stated above for the applicable JOC Contract, as of the Bid due date.

**Note:** The licensing/certification requirements are a continuing condition of award, as Selected Bidders must maintain these minimum qualifications throughout the duration of the Contract.

**The Department of Procurement has scheduled a VOLUNTARY PRE-BID CONFERENCE to be held at the following date, time and location:**

**Location:** Miami Riverside Center  
444 SW 2<sup>nd</sup> Avenue, 6<sup>th</sup> Floor - South Conference Room  
Miami, FL 33130

**Date/Time:** April 6, 2017 at 10:00 a.m.

**ALTHOUGH ATTENDANCE IS NOT MANDATORY, THE CITY STRONGLY ENCOURAGES PROSPECTIVE BIDDERS TO ATTEND.**

The Bid documents may be obtained by visiting the OCI's website: <http://www.miamigov.com/CITP/ProcurementOpp.html>, on or after March 30, 2017.

**It is the sole responsibility of all Bidders to ensure their receipt of any addendum. It is recommended that firms periodically check the OCI webpage for updates and the issuance of addenda.**

All Bids shall be submitted in accordance with the Instructions to Bidders identified in Section 1, Instructions for Submission. **Bids must be submitted in duplicate originals and on CD or USB Drive in PDF format** at the time, date and location stated, where Bids will be publicly opened. **Any Bids received after the time and date specified will not be considered.** The responsibility for submitting a Bid before the stated time and date is solely and strictly the responsibility of the Bidder. The City is not responsible for any delay no matter what the cause. Bidder assumes any risk of any delay or mistake. **BIDDER IS HEREBY ADVISED THAT THIS INVITATION TO BID IS SUBJECT TO THE "CONE OF SILENCE," IN ACCORDANCE WITH ORDINANCE NO. 12271 Section 18-74, CITY OF MIAMI CITY CODE, as amended.**