

Notice to Contractors

Sealed Bids will be received by the **City of Miami, Office of the City Clerk, City Hall, 1st Floor, 3500 Pan American Drive, Miami, Florida 33133-5504** for:

RESTORATION OF LIFEQUEST PROPERTIES

Bids Due Date: December 20, 2017 by 2:00 PM (Local Time)

THIS PROJECT IS FEDERALLY-FUNDED WITH DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FUNDING. AS SUCH, THE SELECTED BIDDER AND ALL OF ITS SUBCONTRACTORS SHALL BE SUBJECT TO THE CRITERIA, CONDITIONS AND REQUIREMENTS OF SECTION 3 OF THE HOUSING AND URBAN DEVELOPMENT ACT OF 1968, AS AMENDED, 12 U.S.C. 170LU (SECTION 3). BIDDERS SHALL READ AND, IF SELECTED, BE PREPARED TO COMPLETE AND SUBMIT ALL OF THE "SECTION 3 HUD FORMS AND CERTIFICATIONS" FOUND ON THE PROJECT'S WEBPAGE OR OTHERWISE REQUIRED PURSUANT TO SECTION 3. SAID SECTION 3 HUD FORMS AND CERTIFICATIONS ARE, HEREBY, INCORPORATED INTO AND ARE PART OF THIS ITB AND THE CONTRACT TO BE AWARDED FOR COMPLETION OF THIS PROJECT.

Scope of Work: The Work consists of the construction and rehabilitation of the **five (5) residential structures** as follows:

- A. 1075 NE 149th Street – Four (4) Individual Units;
- B. 1095 NE 149th Street – Two (2) Structure types with One (1) Individual Unit in each;
- C. 1301 NE 111th Street – Four (4) Individual Units;
- D. 11115 NE 13th Avenue – Four (4) Individual Units; and,
- E. 14950 NE 11th Avenue – One (1) Building with Four (4) Individual Units.

The full Scope of Work is detailed in the **Scope of Work Memorandum** prepared by the Architect of Record, found with the Bid Documents on the Office of Capital Improvements (OCI) webpage: <http://www.miamigov.com/MiamiCapital/NewBidsandProposals.html>

Said **Scope of Work Memorandum** is, hereby, incorporated into and made a part of this ITB and the Contract to be awarded for completion of this Project.

Minimum Requirements:

- A.** Bidders shall have: **i)** a current certified General Contractor license issued by the State of Florida; **or ii)** a current certified Building Contractor license issued by the State of Florida; **and** in addition, must have a minimum of ten (10) years of experience, under its current business name, in the construction/renovation of single-family and/or multi-unit residential projects, supported by references for five (5) projects completed within the past ten (10) years.
- B.** Submitted reference projects must demonstrate that the Bidder: **i)** served as the Prime Contractor for the referenced projects provided; **and ii)** self-performed at least thirty percent (30%) of the "Physical Construction Labor Work" for the referenced projects.

The Selected Bidder, hereafter referred to as Contractor, shall self-perform at least thirty percent (30%) of the physical construction labor work for the negotiated construction cost of the entire Project utilizing its own employees. The City of Miami (the City) reserves its right to require documentary confirmation of this requirement.

The Department of Procurement (Procurement) has scheduled a **VOLUNTARY PRE-BID CONFERENCE** to be held on the following date, time and location:

Location: Miami Riverside Center
444 SW 2nd Avenue, 6th Floor – South Conference Room
Miami, Florida 33130

Date/Time: November 14, 2017 at 10:00 AM (Local Time)

The Bid documents, including plans, may be obtained by visiting the OCI's webpage: <http://www.miamigov.com/MiamiCapital/NewBidsandProposals.html>, on or after November 8, 2017.

It is recommended that firms periodically check OCI's webpage for updates and the issuance of addenda. It is the sole responsibility of each Bidder to ensure their receipt and understanding of all addenda.

All Bids shall be submitted in accordance with the Instructions to Bidders identified in Section 2, Instructions for Submission. **Bids must be submitted in duplicate originals and on CD or USB Drive in PDF format** at the time, date and location stated, where Bids will be publicly opened. **Any Bids received after the time and date specified will not be considered.** The responsibility for submitting a Bid before the stated time and date is solely and strictly the responsibility of the Bidder. The City is not responsible for any delay no matter what the cause. Bidder assumes any risk of any delay or mistake. **BIDDER IS HEREBY ADVISED THAT THIS INVITATION TO BID IS SUBJECT TO THE "CONE OF SILENCE," IN ACCORDANCE WITH ORDINANCE NO. 12271, Section 18-74, CITY OF MIAMI CITY CODE, as amended.**