

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Daniel J. Alfonso
City Manager

DATE: June 15, 2017

FILE:

SUBJECT: Recommendation of Award for
Little Haiti Soccer Park, B-40516

FROM: Annie Perez, CPPO
Procurement Director

REFERENCES: Invitation to Bid ("ITB") No.
16-17-004

ENCLOSURES: Bid Security List

RECOMMENDATION:

Based on the findings below, the Department of Procurement (**Procurement**) hereby recommends that the referenced Project be awarded to West Construction, Inc (**West**), who has been determined to be the lowest responsive and responsible Bidder, for Invitation to Bid (**ITB**) No. 16-17-004 – Little Haiti Soccer Park – D5 – Project No. B-40516 (**Project**).

BACKGROUND:

On March 31, 2017, Procurement issued a solicitation under full and open competition to obtain bids from qualified firms. On April 26, 2017, Procurement received two (2) bids in response to the solicitation (see attached Bid Security List).

Pursuant to the solicitation, Bidders were required to have: i) a current certified General Contractor License from the State of Florida; and a minimum of five (5) years' experience under its current business name. Bidders were also required to have experience as the Prime General Contractor, for at least three (3) synthetic turf Projects, completed within the past ten (10) years. In addition, the Selected Bidder shall be required to self-perform at least thirty percent (30%) of the Physical Construction Work for the Project.

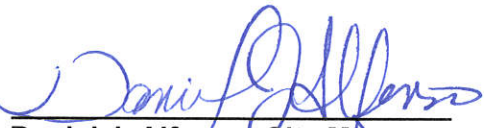
FINDINGS:

Procurement has completed the review of the bids following the guidelines published in the solicitation. As reflected on the attached Bid Security List, West was the lowest Bidder for the Project. The local preference ordinance is not applicable since the other Bidder does not maintain a "local" office, as defined in Section 18-73 of the City of Miami Code as amended. After determining that West is a responsible Bidder and meets the minimum requirements specified in the solicitation, Procurement and the Office of Capital Improvements (**OCI**) reviewed and compared West's bid to the design consultant's construction cost estimate, and determined that West's bid is responsive.

Based on the above findings, Procurement hereby recommends that the Project be awarded to West.

CONTRACT EXECUTION:

Accordingly, Procurement hereby requests authorization to prepare for execution, an Agreement in the amount of West's total bid of \$1,387,133.00, plus a ten percent (10%) owner contingency, for a total Agreement amount not to exceed \$1,525,846.30. The execution of this Agreement is contingent upon approval by the City Commission. Your signature below indicates your approval of Procurement's recommendation.

Approved: 
Daniel J. Alfonso, City Manager

Date: 6.20.17

- c: Fernando Casamayor, Assistant City Manager, Chief Financial Officer
- Alberto Parjus, Assistant City Manager
- Rafael Suarez-Rivas, Senior Assistant City Attorney, City Attorney's Office
- Jeovanny Rodriguez, P.E., Director, OCI
- Hector Badia, Assistant Director, OCI
- Lydia Osborne, Ph. D., CPPO, CPPB, Assistant Director, Procurement
- Anthony Rolle, CPPB, Procurement Contracting Manager, Procurement