

INVITATION TO BID NO.: 17-18-008

NOTICE TO CONTRACTORS

Sealed Bids will be received by the **City of Miami, Office of the City Clerk, City Hall, 1st Floor, 3500 Pan American Drive, Miami, Florida 33133-5504** for:

MIAMI WOMAN'S CLUB BAYWALK PROJECT, D2

Issue Date: March 7, 2018

Bid Due Date: April 10, 2018 @ 2:00 P.M. (Local Time)

Scope of Work: The Work consists of furnishing all materials, labor, and equipment necessary for the construction of the baywalk, lighting, landscaping, and hardscape (trash receptacles and benches). The full Scope of Work is detailed in the construction drawings.

Minimum Requirements: Prospective Bidders shall, as of the Bid Due Date:

- A.** have a current **Certified General Contractor** license from the State of Florida; **and**
- B.** must demonstrate that it has full-time key personnel with the necessary experience to perform the Project's Scope of Work. This experience shall include work in successfully completed Projects performed by the identified key personnel whose bulk of work (at minimum fifty-one percent (51%) of the work) is performed in marine and coastal Projects similar to the Project's Scope of Work described in these Solicitation Documents. Bidder shall demonstrate the required experience by providing a detailed description of at least three (3) Projects whose scope included the construction of seawalls, baywalks, and docks which are similar to the Project's Scope of Work described in this Solicitation Document and in which the Bidder's identified key personnel is currently actively engaged or has completed the work, which has been accepted by the Owner, within the past five (5) years. List and describe the aforementioned Projects and state whether the Work was performed for the City, other government agencies as clients, or private entities. The description must identify and describe for each Project:
 - a) The identified key personnel and their assigned roles and responsibilities for the listed Project;
 - b) The client's name and address including a contact person, email address, and phone number for reference verification;
 - c) Description of Work;
 - d) Total dollar value of the Contract;
 - e) Contract duration;
 - f) Statement or notation of whether Bidder's identified key personnel is/was employed by the Prime Contractor or Subcontractor; and
 - g) For completed Projects, provide letters of certification of final acceptance or similar Project closure documentation issued by the client and include available Contractor's performance evaluations.

Submitted reference Projects must demonstrate that the Bidder: i) was the Prime Contractor for the Project; and ii) self-performed at least thirty percent (30%) of the physical labor construction work for the Project. The Selected Bidder, hereinafter referred to as "Contractor," must self-perform at least thirty percent (30%) of the physical labor construction work for the Miami Woman's Club Baywalk Project (the "Project").

The City reserves the right to request additional / supplemental information and/or contact listed persons pertaining to Bidder's experience / minimum requirements.

The Department of Procurement (Procurement) has scheduled a **Voluntary Pre-Bid Conference** to be held on the following date, time, and location:

Location: Miami Riverside Center
444 SW 2nd Avenue, 6th Floor – South Conference Room
Miami, Florida 33130

Date/Time: March 14, 2018 at 10:00 AM (Local Time)

The bid documents, including plans, may be obtained by visiting the Office of Capital Improvements (OCI) webpage: <http://www.miamigov.com/MiamiCapital/NewBidsandProposals.html>.

It is recommended that firms periodically check OCI's webpage for updates and the issuance of addenda. It is the sole responsibility of each Bidder to ensure the receipt and understanding of all addenda.

All bids shall be submitted in accordance with the Instructions to Bidders identified in Section 2, Instructions for Submission. **Bids must be submitted in duplicate originals and on CD or USB Drive in searchable PDF format** at the time, date and location stated, where bids will be publicly opened. **Any bids received after the time and date specified will be rejected and will not be considered.** The responsibility for submitting a bid before the stated time and date is solely and strictly the responsibility of the Bidder. The City is not responsible for any delay no matter what the cause. Bidder assumes all risk for any delay or mistake. **BIDDER IS HEREBY ADVISED THAT THIS INVITATION TO BID IS SUBJECT TO THE "CONE OF SILENCE," IN ACCORDANCE WITH ORDINANCE NO. 12271, Section 18-74, CITY OF MIAMI CITY CODE, as amended.**