



City of Miami

ADDENDUM NO. 3

September 12, 2016

REQUEST FOR PROPOSALS NO.: 15-16-030

DESIGN BUILD SERVICES FOR THE WAGNER CREEK/SEYBOLD CANAL RESTORATION PROJECT

CITP PROJECT NO.: B-50643 (RESOLICITATION)

TO: ALL PROSPECTIVE BIDDERS:

The following changes, additions, clarifications, and/or deletions amend the above-captioned Request for Proposals and shall become an integral part of the Proposals submitted and the Design/Build Contract to be executed for Design/Build Services for the Wagner Creek/Seybold Canal Restoration Project – Request for Proposals No.: 15-16-030 (the “Project”). Please note the contents herein and affix same to the documents you have on hand.

All attachments (if any) are available on the CITP website and are part of this Addendum.

- A. The deadline for receipt of proposals has been extended to **Thursday, October 6, 2016, at 3:00 PM (local time)**.
- B. The deadline for receipt of Requests for Information has been extended to **Friday, September 23, 2016, at 5:00 PM (local time)**
- C. Section 3.5.B, titled Design-Build Firm, first paragraph, page 36 of the RFP, is hereby deleted in its entirety and replaced with the following, to remove the stricken words:

“For the purpose of responding to references required in this RFP, “Owner” shall be defined as the City of Miami, a Florida municipal corporation, the entity who is directing the work at the project site and who is paying for the dredging services.”

- D. Section 4.1, Submission Requirements, sub-Section A, Proposal Format, Item 3, Narrative is being amended to allow Proposers to use a maximum of two pages.

3. Narrative (~~Maximum 1 page~~ Maximum 2 pages)

Narrative shall explain the specific reasons why the Proposer feels that the Proposer is the most qualified and best choice to be awarded this Project. Proposer shall use Form RFP-N.

- E. Section 4.1, Submission Requirements, sub-Section C, Proposal Submission Format, Sub-Section B, Item 11, is being amended to allow Proposers to use a maximum of two pages.

11. RFP-RR Reporting Requirements – Listing of governmental projects requiring funding and reporting requirements for loan and grant funded projects. ~~Maximum 1 page~~ Maximum 2 pages for this listing.

F. The following are the inquiries received and the corresponding responses:

Q1. Will a Proposer be considered in violation of the Cone of Silence if the Proposer contacts the Department of Environmental Management (DERM) regarding this RFP?

A1. No.

Q2 Is an engineer's estimate available for this project?

A2. An engineer's estimate was prepared in 2008 and updated in 2015 in accordance with the CAP2 and the project permits. The engineer's estimate cost range is between approximately \$15,170,000 and \$19,380,000.

Q3. Form SU – Subcontractor Utilization, is listed as a form available for download, however, it has not been referenced in the RFP. Will you please advise if Form SU should be included within or proposal response, and if so which Section?

A3. Form SU–Subcontractor Utilization is not applicable to this RFP.

Q4. Form RFP-N–Narrative: Page 45 of the RFP indicates that the “Narrative” shall be a maximum of 1 page, however Form RFP-N “Proposal Narrative Form” is two pages long. The Form does not indicate that additional pages cannot be added to the Form. Will you please clarify if respondents are permitted to include two pages in response to this Section, or if it must be limited to 1 page?

A4. Proposers are permitted to use a maximum of two pages for the Narrative.

Q5. Form RFP-RR–Reporting Requirements: Page 52 of the RFP indicates that the “Reporting Requirements” shall be a maximum of 1 page, however, Form RFP-RR “Reporting Requirements Form” is two pages long. The Form does not indicate that additional pages cannot be added to the Form. Will you please clarify if respondents are permitted to include two pages in response to this Section, or if it must be limited to 1 page?

A5. Proposers are permitted to use a maximum of two pages for the Reporting Requirements.

Q6. Section C.4 – Key Personnel Work History: Page 46 of the RFP states that this Section must be limited to 1 page, however, the Form does not indicate that additional pages cannot be added. Will you please clarify if respondents are permitted to include two pages in response to this Section, or if it must be limited to 1 page?

A6. Although it is unclear what Section you are referring to, key personnel work history should be limited to one page.

Q7. Section C.2 – Key Personnel Resumes: Page 46 of the RFP states that resumes shall be included for key personnel (Maximum of 2 pages for resume), while Page 47 of the RFP states that 1 page resumes shall be included for key personnel. Will you please clarify if the resumes for key personnel should be limited to 1 page, or two?

A7. Although it is unclear what Section you are referring to, resumes for Key Personnel can be provided on a maximum of two pages.

Q8. Section D – Public Information Officer, Form RFP-PI: Page 47 of the RFP states that the Proposer shall submit three (3) completed project references for Key Personnel. The RFP-PI Form provided for the Public Information Officer requests a 1 page discussion on the Public Information Officer's

capabilities. Would the City please supply a Project Form to accompany the Reference Form for each of the Public Information Officer's 3 projects?

- A8.** A Project Form is not needed and does not preclude a Proposer from responding to the RFP. The City is requesting for the Public Information Manager, one (1) Form RFP-PI, describing their experience and expertise, and three (3) Form RFP-PI-R, one for each of the three (3) project references.
- Q9.** Section D – Financial Compliance Manager, Form RFP-FC: Page 47 of the RFP states that the Proposer shall submit three (3) completed project references for Key Personnel. The RFP-FC form provided for the Financial Compliance Manager requests a 1 page discussion on the Financial Compliance Manager's capabilities. Would the City please supply a Project Form to accompany the Reference Form for each of the Financial Compliance Manager's 3 projects?
- A9.** A Project Form is not needed and does not preclude a Proposer from responding to the RFP. The City is requesting for the Financial Compliance Manager, one (1) Form RFP-FC, describing their experience and expertise, and three (3) Form RFP-FC-R, one for each of the three (3) project references.

THIS ADDENDUM IS AN ESSENTIAL PORTION OF THE PROFESSIONAL SERVICES AGREEMENT AND SHALL BE MADE A PART THEREOF.



**Annie Perez, CPPO, Director of Procurement
City of Miami Procurement Department**