



City of Miami

PUBLIC NOTICE

RFQ NO: 16-17-056

**TRANSPORTATION PLANNING
AND
TRAFFIC ENGINEERING SERVICES
FOR
BISCAYNE BOULEVARD**

SECTION 1

1.0: INTRODUCTION TO THE PROJECT

1.0 PURPOSE

The purpose of this RFQ is to enter into a Professional Services Agreement ("Exhibit 1"), herein referred to as PSA or Agreement, with an engineering firm that has been prequalified by the Florida Department of Transportation ("FDOT") to provide professional transportation planning and traffic engineering services in the evaluation and analysis of existing conditions, lane and parking configurations and feasible alternatives for Biscayne Boulevard through Downtown Miami, Florida (the "Services" or "Project").

The scope of the study for this Project shall include, among other things, evaluation and analysis of the character, modal behavior, traffic conditions, existing parking configurations, adjacent land uses and existing and potential lane configuration alternatives.

The Successful Proposer shall provide transportation planning, traffic engineering and other technical personnel to provide the Services for the City of Miami's ("City") Office of Capital Improvements, who shall manage the construction project.

1.1 FDOT/LOCAL AGENCY PROGRAM FUNDING – PREQUALIFIED CONSULTANTS AND SUB-CONSULTANTS ONLY

THE FDOT/LOCAL AGENCY PROGRAM FUNDING FOR SERVICES PURSUANT TO THIS RFQ REQUIRES THAT ALL PROPOSERS AND THEIR SUB-CONSULTANTS HAVE BEEN PREQUALIFIED BY FDOT, IN ACCORDANCE WITH FDOT STANDARD



WORK TYPES 6.1 - TRAFFIC ENGINEERING STUDIES, 13.4 - SYSTEMS PLANNING AND 13.5 SUB AREA/CORRIDOR PLANNING, TO PROVIDE THE TRANSPORTATION PLANNING AND TRAFFIC ENGINEERING SERVICES FOR THE BISCAYNE BOULEVARD PROJECT.

In addition to being prequalified by FDOT to provide the required Transportation Planning services, each Proposer and their sub-consultants must execute and submit with their proposal the following FDOT certifications and forms:

- a. FDOT Form #375-030-30 Truth in Negotiation Certification - pursuant to Section 287.055(5)(a), Florida Statutes, for any lump-sum or cost-plus-a-fixed fee professional services contract over \$195,000, FDOT requires that all Proposers execute the Truth in Negotiation Certification and include it with their Proposal;
- b. FDOT Form #375-030-32 Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions for Federal Aid Contracts - In accordance with 49 CFR Section 29.510, each Proposer is required to verify their eligibility as well as their sub-consultants' eligibility. Eligibility requirements can be verified from <https://www.sam.gov> DMS State and federally disqualified vendors link at http://www.dms.myflorida.com/business_operations/state_purchasing/vend_or_information. The attached Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion for Federal Aid Contracts shall be executed and included with their Proposal;
- c. FDOT Form #375-030-33 Certification and Disclosure of Lobbying Activities on Federal Aid Projects - In accordance with 40 CFR 20.100, 23 CFR 630.112 and 2 CFR 200.450 each Proposer shall complete and submit Form #375-030-33 and Form #375-030-34 and include it with the submittal of the Technical Proposal.
- d. FDOT Form #375-030-50 Conflict of Interest/Confidentiality Certification – In accordance with 23 CFR 1.33 and Section 287.057 F.S., all Proposers shall be required to adhere to the FDOT Topic No. 375-030-006 Restriction of Consultants Eligibility for Department Contracts for projects (1) on the State Highway System, (2) the National Highway System, and (3) on Federal-Aid local highways when construction and a related professional services phase are funded by the FDOT department. Accordingly, FDOT requires that all Proposers for this RFQ execute the appropriate Conflict of Interest/Confidentiality Certification and include it with their Proposal;

All of the above-listed certifications and forms are attached hereto in SECTION 9. Failure to timely submit the Required Certifications and Forms and to timely submit the required documents will result in the rejection of the Response as non-responsive and it will not be considered for award.



PLEASE NOTE: In addition to the above-specified certifications and forms, the Professional Services Agreement (Agreement) with the Successful Proposer and all sub-consultant agreements shall include all provisions found in FDOT Form #375-040-84 Terms for Federal Aid Contracts which is attached to the Agreement provided as part of this RFQ solicitation.

Completed Responses must be delivered to the Office of the City Clerk, City Hall, 3500 Pan American Drive, Miami, Florida 33133 by 2:00 PM, on January 16, 2018 (“Response Submission Due Date”). Any Responses received after the above date and time or delivered to a different address or location will not be considered.

RFQ documents may be obtained on or after November 22, 2017, from the City of Miami, Office of Capital Improvements (OCI) webpage at:

<http://www.miamigov.com/MiamiCapital/NewBidsandProposals.html>

It is the sole responsibility of all firms to ensure the receipt of any addendum and it is recommended that firms periodically check the OCI webpage for updates and the issuance of addenda.

The Department of Procurement has scheduled a **Voluntary Pre-Proposal Conference, which will occur on December 7, 2017 at 1:00 p.m. EST**, at 444 SW 2nd Avenue, 6th Floor South Conference Room, Miami, FL 33130. Any Proposers not attending the pre-proposal conference will not be precluded from submitting a proposal.

The City of Miami reserves the right to accept any Proposals deemed to be in the best interest of the City, to waive any minor irregularities, scrivener’s errors, omissions, and/or technicalities in any Proposals, or to reject any or all Proposals and to re-advertise for new Proposals, in accordance with the applicable sections of Florida Statutes, the City Charter and Code, and this RFQ. The responsibility for submitting a Proposal before the stated time and date is solely and strictly that of the Proposer. The City is not responsible for any delay, late or misdelivered Proposals, no matter the cause.

THIS SOLICITATION IS SUBJECT TO THE “CONE OF SILENCE” IN ACCORDANCE WITH SECTION 18-74 OF THE CITY OF MIAMI CODE.

Daniel J. Alfonso, City Manager