

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Emilio T. González, Ph.D.
City Manager

DATE: August 16, 2018 **FILE:**

FROM: Annie Perez, CPPO, Director
Department of Procurement

SUBJECT: Recommendation of Award of a Contract for Transportation Planning and Traffic Engineering Services for Biscayne Boulevard for the Downtown Development Authority

REFERENCES: RFQ No. 16-17-056

ENCLOSURES: Chairperson's Report with Score Sheets; Evaluation Committee Appointment Memo

Recommendation

Based on the findings below, the Department of Procurement (Procurement) hereby recommends award of Request for Qualifications (RFQ) No. 16-17-056, to T.Y. Lin International (T.Y. Lin), for Transportation Planning and Traffic Engineering Services for Biscayne Boulevard (Project).

The Project is necessary for the evaluation and analysis of existing conditions, lane and parking configurations, and feasible alternatives for Biscayne Boulevard through Downtown Miami. The City of Miami (City) and the Downtown Development Authority (DDA) are seeking evaluation of possible changes such as eliminating lanes of traffic in each direction from Biscayne Boulevard in order to increase multimodal safety, operations, and connectivity utilizing a complete street and context-sensitive approach. This effort will build upon any previous studies available. The proposed study will be developed at a level acceptable to the Florida Department of Transportation (FDOT) and in compliance with the Statewide Lane Elimination Guidance developed by FDOT in 2014. The Project will be funded by FDOT through its Local Agency Program (LAP).

Fiscal Impact

There will be no fiscal impact to the City. The full amount of the contract, \$451,818.04, will be funded by a grant from FDOT for \$421,829.00, and by DDA for the remainder \$29,989.04. This contract amount is comprised of \$396,892.20 as compensation for basic services, plus a dedicated allowance of \$54,925.84 for reimbursable expenses. The original price proposal submitted by T.Y. Lin totaled \$784,253.48; therefore, negotiations resulted in \$287,253.64 (42.4%) of considerable savings for our taxpayers.

Background

On November 27, 2017, the Department of Procurement (Procurement) issued RFQ No. 16-17-056 for the provision of Transportation Planning and Traffic Engineering Services for Biscayne Boulevard, on behalf of the DDA. The solicitation was intended to procure an engineering firm prequalified by FDOT to provide the required professional transportation planning and traffic engineering services (Services). On January 29, 2018, four (4) proposals were received in response to this solicitation. Subsequently, the proposals were reviewed by Procurement staff, upon which three (3) proposals were deemed responsive in accordance with the minimum qualifications and submission requirements of the RFQ. One (1) proposal, submitted by H.W.

Lochner, Inc., was deemed non-responsive and, therefore, disqualified from the procurement process for failure to meet the minimum requirements of the solicitation. Accordingly, on April 18, 2018, the Evaluation Committee (Committee) met and completed the evaluation of the three (3) responsive proposals following the guidelines stipulated in the solicitation. The proposals were evaluated pursuant to the five (5) evaluation criteria and ranked by total awarded points (see enclosed Evaluation Committee Report).

Upon the review, and subsequent approval of the Evaluation Committee's Report by the City Manager, negotiations were initiated with T.Y. Lin, the highest ranked firm. The City's negotiation team, comprised of the DDA, Office of Capital Improvements and Procurement, held good faith negotiations with T.Y. Lin principals that addressed:

1. Coordination of the various professional consulting services necessary for the Project;
2. Established and capped the fair market professional services fee schedule;
3. A Project tasking solution which supports an implemental and fiscally sound agreement, in the best interest of the DDA, City and FDOT, and;
4. Legally sufficient and binding agreement terms and conditions, with the assistance and support of the City Attorney's Office.

Negotiations were successfully completed, and an agreement was reached on August 1, 2018. As a result, Procurement hereby recommends award of a Professional Services Agreement with T.Y. Lin for the Project.

Consequently, approval of this recommendation to award is requested. Your signature below will indicate approval of this recommendation.

Approved: 
Emilio T. González, Ph.D., City Manager

Date: 8/22/18

c:

Joseph F. Napoli, Deputy City Manager, COM
Nzeribe Ihekwebaba, Ph.D., P.E., Assistant City Manager, COM
Sandra Bridgeman, CPA, Assistant City Manager/Chief Financial Officer, COM
Rafael Suarez-Rivas, Chief Assistant City Attorney, COM
Todd B. Hannon, City Clerk, COM
Steven C. Williamson, Director, Office of Capital Improvements (OCI)
Hector Badia, Assistant Director, OCI
Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Emilio T. González, Ph.D.
City Manager 

DATE: April 19, 2018

FROM: Annie Perez, CPPO, Director
Department of Procurement 

SUBJECT: Report of Evaluation Committee for RFQ No. 16-17-056, Transportation Planning and Traffic Engineering Services for Biscayne Boulevard for the Downtown Development Authority

ENCLOSURES: Bid Security List, Evaluation Committee Tabulation Sheets, and Evaluation Committee Appointment Memo

Background

On November 27, 2017, on behalf of the Downtown Development Authority (DDA), the Department of Procurement ("Procurement") issued Request for Qualifications ("RFQ") No. 16-17-056 for the provision of Transportation Planning and Traffic Engineering Services for Biscayne Boulevard to procure an engineering firm prequalified by the Florida Department of Transportation ("FDOT") to provide the required professional transportation planning and traffic engineering services ("Services"). The Services will involve the evaluation and analysis of existing conditions, lane and parking configurations, and feasible alternatives for Biscayne Boulevard through Downtown Miami, Florida. The Services will be funded by FDOT through its Local Agency Program (LAP). On January 29, 2018, four (4) proposals were received in response to this solicitation. Calvin, Giordano and Associates, Inc.'s proposal was received timely, however, the firm's name was inadvertently excluded from the Bid Security List for this solicitation. Subsequently, the proposals were reviewed by Procurement staff, upon which three (3) proposals were deemed responsive in accordance with the minimum qualifications and submission requirements of the RFQ.

Summary of Evaluation

On April 18, 2018, the Evaluation Committee ("Committee") met and completed the evaluation of the three (3) responsive proposals following the guidelines stipulated in the solicitation. The proposals were evaluated pursuant to the five (5) evaluation criteria listed below:

Evaluation Criteria	Maximum Points (Per Committee Member)
1. Proposer's Experience and Qualifications	35
2. Proposer's Team Experience	35
3. Experience of Senior Project Administrator/Engineer	10
4. Transportation Planning Philosophy, Methodology and Process	10
5. Technical Approach	10

Due to the FDOT funding, the City is prohibited from implementing its local preference initiatives under City Procurement Code, Section 18-87(p), as amended.

The final scores are as follows:

Proposing Firm	Awarded Points (Maximum 600 Points)	Awarded Points Percentage
1. T.Y. Lin International	552	92.0%

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2. Kimley-Horn and Associates, Inc.	550	91.7%
3. Calvin, Giordano and Associates, Inc.	495	82.5%

The Committee decided not to hold oral presentations, as the proposals did not require further clarification. The composite and individual Committee member score sheets are attached as supporting documentation.

Consensus Statement

The highest ranked firm, T.Y. Lin International (T.Y. Lin) received a total of 552 points out of a maximum total of 600 points. The Committee determined that T.Y. Lin has assembled a team of transportation and design professionals uniquely qualified to comprehensively perform the required Services needed for evaluating and analyzing the existing conditions, lane and parking configurations and feasible alternatives for Biscayne Boulevard through Downtown Miami.

The Committee discussed the structure of T.Y. Lin's proposed team, highlighting their collective expertise in lane elimination projects and addressing the parking, environmental and urban design aspects involved in such projects. The Committee recognized T.Y. Lin's inclusion of team members that previously worked for FDOT who, therefore, would be more familiar with FDOT's processes.

Recommendation

The Committee hereby requests authorization for Procurement, in collaboration with the nominated Negotiations Committee, Messrs. Hector Badia and Giraldo Marquez with the Office of Capital Improvements ("OCI") to commence negotiations with T.Y. Lin, the highest ranked firm, for the provision of Services. All firms are qualified according to the specifications set forth in the RFQ and the technical evaluation completed by the Committee. Therefore, should negotiations fail with T.Y. Lin, the Committee hereby requests that negotiations commence with the second and third ranked firms, respectively, until a Professional Services Agreement is successfully negotiated and subsequently awarded.

Approved: 
Emilio T. González, Ph.D., City Manager

Date: 4/26/18

- c: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
- Nzeribe Ihekweba, Ph.D., P.E., Assistant City Manager/Chief of Operations/
- Rafael Suarez-Rivas, Sr. Assistant City Attorney
- Steven C. Williamson, Director, OCI
- Hector Badia, Assistant Director, OCI
- Lydia Osborne, Ph. D., CPPO, CPPB, Assistant Director/Chief Negotiator, Procurement
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

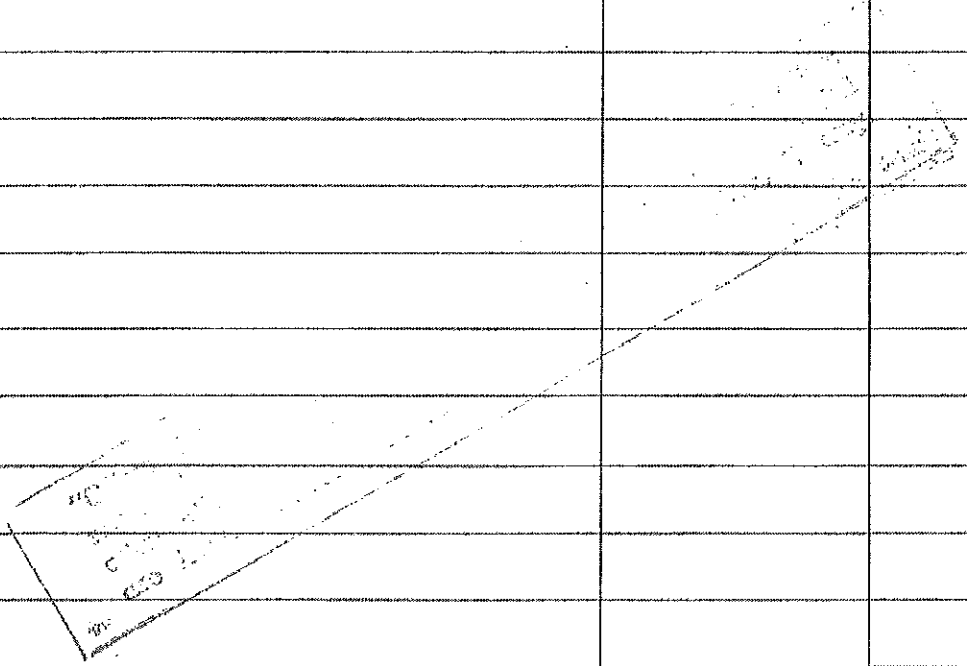
AMENDED
CITY OF MIAMI OFFICE OF THE CITY CLERK
BID SECURITY LIST

BID ITEM: TRANSPORTATION PLANNING AND TRAFFIC ENGINEERING SERVICES FOR BISCA YNE BOULEVARD

BID NUMBER: RFQ NO.: 16-17-056

DATE BID OPENED: January 29, 2018 **TIME:** 2:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
H.W. Lochner, Inc.	See attached	See attached
T.Y. Lin International	See attached	See attached
Kimley-Horn	See attached	See attached



Paula Goffe
Person Receiving Bid(s)
On: 1/31/2018
Today's Date

Received (3) bid(s) on behalf: Procurement
City Department
PREPARED BY: *Rosa Castelf*
Deputy City Clerk



EVALUATION COMMITTEE MEETING APRIL 18, 2018 DEPARTMENT OF PROCUREMENT REQUEST FOR QUALIFICATIONS (RFQ) 16-17-056 TRANSPORTATION PLANNING AND TRAFFIC ENGINEERING SERVICES FOR BISCAYNE BOULEVARD - DOWNTOWN DEVELOPMENT AUTHORITY Emilio T. González, Ph. D., City Manager Annie Perez, CPPO, Director of Procurement Steven C. Williamson, Director, OCI		EVALUATION COMMITTEE MEMBERS						SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI FIRM(S))	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
		Graldo Marquez (OCI/COM)	Jose Lago (OCI/COM)	Jennifer Ferman (DDA)	Raimon Sierra (FDOT)	Terrell Reid (MPA)	Carlos Cruz-Casas (Miami-Dade Co.)						
1	T.Y. Lin International												
	1A - Proposer's Experience and Qualifications (Max. 35 points)	32	32	34	35	35	32	200					
	2A - Proposer's Team Experience (Max. 35 points)	33	32	32	35	35	33	200					
	3A - Experience of Sr. Project Administrator/Engineer (Max. 10 points)	8	9	8	9	9	9	52					
	4A - Transportation Planning Philosophy, Methodology, and Process (Max. 10 points)	8	9	8	9	8	8	50					
	5A - Technical Approach (Max 10 points)	9	9	7	9	8	8	50					
	Qualitative Scores	90	91	89	97	95	90		552	1		552	1
2	Kimley-Horn and Associates, Inc.												
	1A - Proposer's Experience and Qualifications (Max. 35 points)	33	34	31	34	35	32	199					
	2A - Proposer's Team Experience (Max. 35 points)	32	34	32	34	35	33	200					
	3A - Experience of Sr. Project Administrator/Engineer (Max. 10 points)	8	9	9	7	8	8	49					
	4A - Transportation Planning Philosophy, Methodology, and Process (Max. 10 points)	8	10	8	10	10	8	52					
	5A - Technical Approach (Max 10 points)	8	9	8	8	8	9	50					
	Qualitative Scores	83	95	88	91	96	90		550	2		550	2



EVALUATION COMMITTEE MEETING

APRIL 18, 2018

DEPARTMENT OF PROCUREMENT

REQUEST FOR QUALIFICATIONS (RFQ) 16-17-056

TRANSPORTATION PLANNING AND TRAFFIC ENGINEERING SERVICES FOR
BISCAYNE BOULEVARD - DOWNTOWN DEVELOPMENT AUTHORITY

Emilio T. González, Ph. D., City Manager

Annie Perez, CPPO, Director of Procurement Steven C. Williamson, Director, OCI

TABULATION SHEET
RFQ NO. 16-17-056

EVALUATION COMMITTEE MEMBERS	EVALUATION COMMITTEE MEMBERS					SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI FIRM(S))	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
	Graldo Marquez (OCI/COM)	Jose Lago (OCI/COM)	Jennifer Fernman (DDA)	Ramon Sierra (FDOT)	Terrell Reid (MPA)						
3	30	31	25	34	30	178	495	3		495	3
	31	31	25	34	30	184					
	7	9	6	6	7	42					
	7	9	7	7	7	44					
	8	9	6	7	5	47					
	83	83	83	83	83						
	Qualitative Scores										

3 Calvin, Giordano and Associates

1A - Proposer's Experience and Qualifications (Max. 35 points)

2A - Proposer's Team Experience (Max. 35 points)

3A - Experience of Sr. Project Administrator/Engineer (Max. 10 points)

4A - Transportation Planning Philosophy, Methodology, and Process (Max. 10 points)

5A - Technical Approach (Max 10 points)

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Emilio T. González, Ph.D.
City Manager

DATE: March 14, 2018

SUBJECT: Revised Evaluation Committee Appointments for Transportation Planning and Traffic Engineering Services for Biscayne Boulevard for the Downtown Development Authority

FROM: Annie Perez, CPPO, Director
Department of Procurement

REFERENCES: RFQ No. 16-17-056

In accordance with Section 18-86(c)(6) of the City of Miami Code, the Department of Procurement (Procurement), on behalf of the Downtown Development Authority (DDA), requests your approval for the appointment of the below listed professionals to the Evaluation/Selection Committee (Committee) for Request for Qualifications (RFQ) No. 16-17-056, Transportation Planning and Traffic Engineering Services for Biscayne Boulevard. The Committee will be tasked with evaluating and scoring the proposals submitted in response to the referenced RFQ, issued on November 27, 2017.

On February 27, 2018, the Committee for RFQ No. 16-17-056 was approved. However, because RFQ No. 16-17-056 is a DDA project for which the City of Miami (COM) is assisting the procurement process, Procurement is seeking approval to add to the Committee Jennifer Fierman, Project Manager for the DDA.

As previously stated, the Committee is comprised of professionals that have the requisite knowledge and experience to evaluate the proposals pursuant to the criteria established in the RFQ.

Chairperson (non-voting)

Anthony Rolle, Sr. Procurement Contracting Officer, Procurement, COM

City of Miami Committee Members (voting)

1. Giraldo Marquez, Chief Project Manager, Office of Capital Improvements (OCI), COM
2. Samuel Estevez-Infante, P.E., Transportation Engineer, Office of Transportation Management, COM
3. Jennifer Fierman, AICP, CNU-A, Project Manager, DDA

External Committee Members (voting)


1. Ramon Sierra, Traffic Services Program Engineer, Florida Department of Transportation
2. Terrell Reid, Director of Planning and Development, Miami Parking Authority
3. Carlos Cruz-Casas, P.E., Assistant Director, Miami-Dade County Department of Transportation & Public Works

Alternate Committee Member (voting)

Jose Lago, Professional Engineer III, OCI, COM

PR17437

This memo replaces the February 23, 2018 memo. Your signature below affirms your appointment of this Committee for the evaluation of proposals for Transportation Planning and Traffic Engineering Services for Biscayne Boulevard for the Downtown Development Authority, as solicited under RFQ No. 16-17-056.

APPROVED: 
Emilio T. González, Ph.D., City Manager

3/21/18
Date

AP:ar

- c: Fernando Casamayor, Assistant City Manager/Chief Financial Officer, City Manager's Office
- Nzeribe Ihekwaba, Ph.D., P.E., Chief of Operations/Assistant City Manager, City Manager's Office
- Rafael Suarez-Rivas, Senior Assistant City Attorney, City Attorney's Office
- Hector Badia, Assistant Director, Office of Capital Improvements
- Lydia Osborne, Ph.D., CPPO, CPPB, Assistant Director/Chief Negotiator, Procurement
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement