

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Emilio T. González, Ph.D.
City Manager

DATE: April 19, 2018

FROM: Annie Perez, CPPO, Director
Department of Procurement

SUBJECT: Report of Evaluation Committee for RFQ No. 16-17-056, Transportation Planning and Traffic Engineering Services for Biscayne Boulevard for the Downtown Development Authority

ENCLOSURES: Bid Security List, Evaluation Committee Tabulation Sheets, and Evaluation Committee Appointment Memo

Background

On November 27, 2017, on behalf of the Downtown Development Authority (DDA), the Department of Procurement ("Procurement") issued Request for Qualifications ("RFQ") No. 16-17-056 for the provision of Transportation Planning and Traffic Engineering Services for Biscayne Boulevard to procure an engineering firm prequalified by the Florida Department of Transportation ("FDOT") to provide the required professional transportation planning and traffic engineering services ("Services"). The Services will involve the evaluation and analysis of existing conditions, lane and parking configurations, and feasible alternatives for Biscayne Boulevard through Downtown Miami, Florida. The Services will be funded by FDOT through its Local Agency Program (LAP). On January 29, 2018, four (4) proposals were received in response to this solicitation. Calvin, Giordano and Associates, Inc.'s proposal was received timely, however, the firm's name was inadvertently excluded from the Bid Security List for this solicitation. Subsequently, the proposals were reviewed by Procurement staff, upon which three (3) proposals were deemed responsive in accordance with the minimum qualifications and submission requirements of the RFQ.

Summary of Evaluation

On April 18, 2018, the Evaluation Committee ("Committee") met and completed the evaluation of the three (3) responsive proposals following the guidelines stipulated in the solicitation. The proposals were evaluated pursuant to the five (5) evaluation criteria listed below:

Evaluation Criteria	Maximum Points (Per Committee Member)
1. Proposer's Experience and Qualifications	35
2. Proposer's Team Experience	35
3. Experience of Senior Project Administrator/Engineer	10
4. Transportation Planning Philosophy, Methodology and Process	10
5. Technical Approach	10

Due to the FDOT funding, the City is prohibited from implementing its local preference initiatives under City Procurement Code, Section 18-87(p), as amended.

The final scores are as follows:

Proposing Firm	Awarded Points (Maximum 600 Points)	Awarded Points Percentage
1. T.Y. Lin International	552	92.0%

2. Kimley-Horn and Associates, Inc.	550	91.7%
3. Calvin, Giordano and Associates, Inc.	495	82.5%

The Committee decided not to hold oral presentations, as the proposals did not require further clarification. The composite and individual Committee member score sheets are attached as supporting documentation.

Consensus Statement

The highest ranked firm, T.Y. Lin International (T.Y. Lin) received a total of 552 points out of a maximum total of 600 points. The Committee determined that T.Y. Lin has assembled a team of transportation and design professionals uniquely qualified to comprehensively perform the required Services needed for evaluating and analyzing the existing conditions, lane and parking configurations and feasible alternatives for Biscayne Boulevard through Downtown Miami.

The Committee discussed the structure of T.Y. Lin's proposed team, highlighting their collective expertise in lane elimination projects and addressing the parking, environmental and urban design aspects involved in such projects. The Committee recognized T.Y. Lin's inclusion of team members that previously worked for FDOT who, therefore, would be more familiar with FDOT's processes.

Recommendation

The Committee hereby requests authorization for Procurement, in collaboration with the nominated Negotiations Committee, Messrs. Hector Badia and Giraldo Marquez with the Office of Capital Improvements ("OCI") to commence negotiations with T.Y. Lin, the highest ranked firm, for the provision of Services. All firms are qualified according to the specifications set forth in the RFQ and the technical evaluation completed by the Committee. Therefore, should negotiations fail with T.Y. Lin, the Committee hereby requests that negotiations commence with the second and third ranked firms, respectively, until a Professional Services Agreement is successfully negotiated and subsequently awarded.

Approved: 
Emilio T. González, Ph.D., City Manager

Date: 4/26/18

- c: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
- Nzeribe Ihekwebaba, Ph.D., P.E., Assistant City Manager/Chief of Operations/
- Rafael Suarez-Rivas, Sr. Assistant City Attorney
- Steven C. Williamson, Director, OCI
- Hector Badia, Assistant Director, OCI
- Lydia Osborne, Ph. D., CPPO, CPPB, Assistant Director/Chief Negotiator, Procurement
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

AMENDED
CITY OF MIAMI OFFICE OF THE CITY CLERK
BID SECURITY LIST

BID ITEM: TRANSPORTATION PLANNING AND TRAFFIC ENGINEERING
SERVICES FOR BISCAVNE BOULEVARD

BID NUMBER: RFQ NO.: 16-17-056

DATE BID OPENED: January 29, 2018 **TIME:** 2:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
H.W. Lochner, Inc.	See attached	See attached
T.Y. Lin International	See attached	See attached
Kimley-Horn	See attached	See attached

Harold Gese
Person Receiving Bid(s)

Received (3) bid(s) on behalf: Procurement
City Department

On: 1/31/2018
Today's Date

PREPARED BY: Rosa Castalk
Deputy City Clerk



EVALUATION COMMITTEE MEETING APRIL 18, 2018 DEPARTMENT OF PROCUREMENT REQUEST FOR QUALIFICATIONS (RFQ) 16-17-056 TRANSPORTATION PLANNING AND TRAFFIC ENGINEERING SERVICES FOR BISCAYNE BOULEVARD - DOWNTOWN DEVELOPMENT AUTHORITY Emilio T. González, Ph. D., City Manager Annie Perez, CPPO, Director of Procurement Steven C. Williamson, Director, OCI		EVALUATION COMMITTEE MEMBERS						SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI FIRM(S))	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
		Giraldo Marquez (OCI/COM)	Jose Lago (OCI/COM)	Jennifer Fierman (DDA)	Ramon Sierra (FDOT)	Terrell Reid (MPA)	Carlos Cruz-Casas (Miami-Dade Co.)						
NAME OF FIRM(S)													
1	T.Y. Lin International												
	1A - Proposer's Experience and Qualifications (Max. 35 points)	32	32	34	35	35	32	200					
	2A - Proposer's Team Experience (Max. 35 points)	33	32	32	35	35	33	200					
	3A - Experience of Sr. Project Administrator/Engineer (Max. 10 points)	8	9	8	9	9	9	52					
	4A - Transportation Planning Philosophy, Methodology, and Process (Max. 10 points)	8	9	8	9	8	8	50					
	5A - Technical Approach (Max 10 points)	9	9	7	9	8	8	50					
	Qualitative Scores	90	91	89	97	95	90		552	1		552	1
2	Kimley-Horn and Associates, Inc.												
	1A - Proposer's Experience and Qualifications (Max. 35 points)	33	34	31	34	35	32	199					
	2A - Proposer's Team Experience (Max. 35 points)	32	34	32	34	35	33	200					
	3A - Experience of Sr. Project Administrator/Engineer (Max. 10 points)	8	9	9	7	8	8	49					
	4A - Transportation Planning Philosophy, Methodology, and Process (Max. 10 points)	8	10	8	8	10	8	52					
	5A - Technical Approach (Max 10 points)	8	9	8	8	8	9	50					
	Qualitative Scores	89	96	88	91	96	90		550	2		550	2



EVALUATION COMMITTEE MEETING APRIL 18, 2018 DEPARTMENT OF PROCUREMENT REQUEST FOR QUALIFICATIONS (RFQ) 16-17-056 TRANSPORTATION PLANNING AND TRAFFIC ENGINEERING SERVICES FOR BISCAYNE BOULEVARD - DOWNTOWN DEVELOPMENT AUTHORITY Emilio T. González, Ph. D., City Manager Annie Perez, CPPO, Director of Procurement Steven C. Williamson, Director, OCI		EVALUATION COMMITTEE MEMBERS						SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI FIRM(S))	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
		Giraldo Marquez (OCI/COM)	Jose Lago (OCI/COM)	Jennifer Fierman (DDA)	Ramon Sierra (FDOT)	Terrell Reid (MPA)	Carlos Cruz-Casas (Miami-Dade Co.)						
3	Calvin, Giordano and Associates												
	1A - Proposer's Experience and Qualifications (Max. 35 points)	30	31	25	34	30	28	178					
	2A - Proposer's Team Experience (Max. 35 points)	31	31	25	34	30	33	184					
	3A - Experience of Sr. Project Administrator/Engineer (Max. 10 points)	7	9	6	6	7	7	42					
	4A - Transportation Planning Philosophy, Methodology, and Process (Max. 10 points)	7	9	7	7	7	7	44					
	5A - Technical Approach (Max 10 points)	8	9	6	7	9	8	47					
	Qualitative Scores	83	89	69	88	83	83		495	3		495	3

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Emilio T. González, Ph.D.
City Manager

DATE: March 14, 2018

SUBJECT: Revised Evaluation Committee Appointments for Transportation Planning and Traffic Engineering Services for Biscayne Boulevard for the Downtown Development Authority

FROM: Annie Perez, CPPO, Director
Department of Procurement

REFERENCES: RFQ No. 16-17-056

In accordance with Section 18-86(c)(6) of the City of Miami Code, the Department of Procurement (Procurement), on behalf of the Downtown Development Authority (DDA), requests your approval for the appointment of the below listed professionals to the Evaluation/Selection Committee (Committee) for Request for Qualifications (RFQ) No. 16-17-056, Transportation Planning and Traffic Engineering Services for Biscayne Boulevard. The Committee will be tasked with evaluating and scoring the proposals submitted in response to the referenced RFQ, issued on November 27, 2017.

On February 27, 2018, the Committee for RFQ No. 16-17-056 was approved. However, because RFQ No. 16-17-056 is a DDA project for which the City of Miami (COM) is assisting the procurement process, Procurement is seeking approval to add to the Committee Jennifer Fierman, Project Manager for the DDA.

As previously stated, the Committee is comprised of professionals that have the requisite knowledge and experience to evaluate the proposals pursuant to the criteria established in the RFQ.

Chairperson (non-voting)

Anthony Rolle, Sr. Procurement Contracting Officer, Procurement, COM

City of Miami Committee Members (voting)

1. Giraldo Marquez, Chief Project Manager, Office of Capital Improvements (OCI), COM
2. Samuel Estevez-Infante, P.E., Transportation Engineer, Office of Transportation Management, COM
3. Jennifer Fierman, AICP, CNU-A, Project Manager, DDA

External Committee Members (voting)

1. Ramon Sierra, Traffic Services Program Engineer, Florida Department of Transportation
2. Terrell Reid, Director of Planning and Development, Miami Parking Authority
3. Carlos Cruz-Casas, P.E., Assistant Director, Miami-Dade County Department of Transportation & Public Works

Alternate Committee Member (voting)

Jose Lago, Professional Engineer III, OCI, COM

This memo replaces the February 23, 2018 memo. Your signature below affirms your appointment of this Committee for the evaluation of proposals for Transportation Planning and Traffic Engineering Services for Biscayne Boulevard for the Downtown Development Authority, as solicited under RFQ No. 16-17-056.

APPROVED:


Emilio T. González, Ph.D., City Manager

3/21/18
Date

AP:ar

c: Fernando Casamayor, Assistant City Manager/Chief Financial Officer, City Manager's Office
Nzeribe Ihekwebaba, Ph.D., P.E., Chief of Operations/Assistant City Manager, City Manager's Office
Rafael Suarez-Rivas, Senior Assistant City Attorney, City Attorney's Office
Hector Badia, Assistant Director, Office of Capital Improvements
Lydia Osborne, Ph.D., CPPO, CPPB, Assistant Director/Chief Negotiator, Procurement
Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement