

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Emilio T. González, Ph.D.
City Manager

DATE: September 11, 2018 **FILE:**

FROM: Annie Perez, CPPO, Director
Department of Procurement



SUBJECT: Report of Evaluation Committee for RFQ No. 17-18-026, Civil Engineering Services for West Grove Roadway Improvements, Project No. B-183610 for the Office of Capital Improvements

ENCLOSURES: Response Security List, Evaluation Committee Score Sheets, and Evaluation Committee Appointment Memo

Background

On April 20, 2018, the Department of Procurement ("Procurement") issued Request for Qualifications ("RFQ") No. 17-18-026 for the provision of Civil Engineering Services for West Grove Roadway Improvements, Project No. B-183610 ("Project") for the Office of Capital Improvements ("OCI"). On May 22, 2018, ten (10) proposals were received in response to this solicitation. Subsequently, the proposals were reviewed by Procurement staff, and deemed responsive and responsible in accordance with the minimum requirements and submission requirements of the RFQ.

Summary of Evaluation

On July 27, 2018, the Evaluation Committee ("Committee") met and completed the evaluation of the ten (10) responsive and responsible proposals, following the guidelines stipulated in the solicitation. The proposals were evaluated pursuant to the five (5) evaluation criteria listed below:

Evaluation Criteria

Maximum Points
(Per Committee Member)

1. Proposer's Experience and Qualifications	35
2. Proposer's Team Experience	35
3. Experience of Project Manager	10
4. Design Philosophy and Process	10
5. Technical Approach	10

Proposers who agreed to meet the Small Business Enterprise ("SBE") participation requirement by assigning certified SBE Firms with a "Local Office", as defined in City Procurement Code, Section 18-73, were granted five (5) Bonus Points, in accordance with the RFQ and City Procurement Code, Section 18-87, as amended. Seven (7) Proposers did agree to meet the SBE participation requirement using the "Local Office" criteria, and were granted the five (5) Bonus Points.

The final scores are as follows:

Proposing Firms

Awarded Points
(Maximum 505 Points)

1. A & P Consulting Transportation Engineers Corp.	466
2. A.D.A. Engineering, Inc.	453
3. Kimley-Horn and Associates, Inc.	450
4. The Corradino Group, Inc.	443

<u>Proposing Firms (Cont'd)</u>	<u>Awarded Points</u> (Maximum 505 Points)
5. Stantec Consulting Services, Inc.	439
6. SRS Engineering, Inc.	438
7. Chen Moore and Associates, Inc.	421
8. R.J. Behar & Company, Inc.	419
9. Wantman Group, Inc.	378
10. Marlin Engineering, Inc.	374

The Committee decided not to hold oral presentations, as the proposals did not require further clarification. The composite and individual Committee member score sheets are attached as supporting documentation.

Consensus Statement

The highest ranked firm, A & P Consulting Transportation Engineers Corp. ("APCTE"), received a total of 466 points out of a maximum total of 505 points. The Committee determined that APCTE has assembled a team of design and engineering professionals distinctly qualified to provide comprehensive Civil Engineering Services for the West Group Roadway Improvements Project.

The Committee discussed the experience and structure of APCTE's proposed multi-disciplined team. APCTE proposed a substantial resume of in-house design engineering professionals, in addition to proposing a team of Sub-consultants to support geotechnical, surveying, and landscape architectural needs. The Project Manager identified is qualified to perform the required services. As a consultant on previous miscellaneous engineering services contracts, APCTE has successfully completed several City of Miami projects for Civil Engineering and Construction Engineering and Inspection services, including several roadway reconfiguration projects.

On September 4, 2018, Procurement and OCI decided to hold a publicly noticed meeting to discuss APCTE's responsibility status, considering that the firm has been awarded multiple contracts with the City in the last few months. The meeting consisted of personnel from OCI to include Assistant Director Hector Badia, Procurement staff, and APCTE personnel to include Principal Owner Antonio Acosta and the designated Project Manager Eithel Sierra. The meeting covered topics such as APCTE personnel, financial responsibility, capacity, and technical capabilities and qualifications.

After deliberation, the Committee members unanimously agreed that APCTE presented a proposal comprehensively suited to meet the critical needs of the City through this Project, while maintaining a level of responsibility on all concurrent projects under contract with the City.

Recommendation

The Committee hereby requests authorization for Procurement, in collaboration with OCI, to commence negotiations with APCTE, the highest ranked firm, for the provision of Civil Engineering Services for West Grove Roadway Improvements, Project No. B-183610. Should negotiations with APCTE fail, the Committee hereby requests permission to commence negotiations with the second, third, fourth and fifth ranked firms, respectively, until a Professional Services Agreement is successfully negotiated and subsequently awarded.

Approved: 
Emilio T. González, Ph.D., City Manager

Date: 9/21/18

- c: Joseph F. Napoli, Deputy City Manager
- Nzeribe Ihekwebaba, Ph.D., P.E., Assistant City Manager
- Sandra Bridgeman, Assistant City Manager/Chief Financial Officer
- Rafael Suarez-Rivas, Chief Assistant City Attorney
- Steven C. Williamson, Director, OCI
- Hector Badia, Assistant Director, OCI
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement