



CITY OF MIAMI

PUBLIC NOTICE

RFQ NO: 15-16-032

CAPITAL PROGRAM SUPPORT SERVICES

Completed Proposals must be delivered to the Office of the City Clerk, City Hall, 3500 Pan American Drive, Miami, Florida 33133 by 2:00 p.m., on February 6, 2017 (“Proposal Submission Due Date”). Any Proposals received after the above date and time or delivered to a different address, department, or location will not be considered.

Request for Qualifications (RFQ) documents may be obtained on or after **January 3, 2017**, from the City of Miami, Office of Capital Improvements (OCI) webpage at:

<http://www.miamigov.com/CITP/ProcurementOpp.html>.

It is the sole responsibility of all firms to ensure the receipt of any addenda. Therefore, it is recommended that firms periodically check the OCI webpage for updates and the issuance of addenda.

The Procurement Department has scheduled a **Voluntary Pre-Proposal Conference**, which will occur on **January 10, 2017 at 1:00 p.m. EST**, at 444 SW 2nd Avenue, 6th Floor South Conference Room, Miami, FL 33130. Any Proposers not attending the pre-proposal conference will not be precluded from submitting a proposal.

The City of Miami reserves the right to accept any Proposals deemed to be in the best interest of the City, to waive any minor irregularities, scrivener’s errors omissions, and/or technicalities in any Proposals, or to reject any or all Proposals and to re-advertise for new Proposals, in accordance with the applicable sections of the City Charter and Code, and this RFQ. The responsibility for submitting a Proposal before the stated time and date is solely and strictly that of the Proposer. The City is not responsible for any delay, late or mis-delivered Proposals, no matter the cause.

THIS SOLICITATION IS SUBJECT TO THE “CONE OF SILENCE” IN ACCORDANCE WITH SECTION 18-74 OF THE CITY CODE.

Daniel J. Alfonso, City Manager

DP No: 26713