

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Daniel J. Alfonso
City Manager

DATE: August 3, 2017

SUBJECT: Report of Evaluation Committee for RFQ No. 16-17-025, Civil Engineering Services for Southwest 22nd Avenue Reconfiguration Project, B-30770 for the Office of Capital Improvements

FROM: Annie Perez, CPPO, Director
Department of Procurement

ENCLOSURES: Response Security List, Evaluation Committee Score Sheets, and Evaluation Committee Appointment Memo

Background

On May 2, 2017, the Department of Procurement ("Procurement") issued Request for Qualifications ("RFQ") No. 16-17-025 for the provision of Civil Engineering Services for Southwest 22nd Avenue Reconfiguration Project, B-30770 ("Project") for the Office of Capital Improvements ("OCI"). On June 7, 2017, five (5) proposals were received in response to this solicitation. Subsequently, the proposals were reviewed by Procurement staff, and deemed responsive and responsible in accordance with the minimum requirements and submission requirements of the RFQ.

Summary of Evaluation

On July 27, 2017, the Evaluation Committee ("Committee") met and completed the evaluation of the five (5) responsive and responsible proposals, following the guidelines stipulated in the solicitation. The proposals were evaluated pursuant to the five (5) evaluation criteria listed below:

Evaluation Criteria

Maximum Points
(Per Committee Member)

- | | |
|---|----|
| 1. Proposer's Experience and Qualifications | 35 |
| 2. Proposer's Team Experience | 35 |
| 3. Experience of Project Manager | 10 |
| 4. Design Philosophy and Process | 10 |
| 5. Technical Capabilities and Methodology | 10 |

Proposers who agreed to meet the Community Business Enterprise ("CBE") participation requirement by assigning certified CBE Firms with a "Local Office", as defined in City Procurement Code, Section 18-73, were granted five (5) Bonus Points, in accordance with the RFQ and City Procurement Code, Section 18-87, as amended. Only one (1) Proposer, T.Y. Lin International, agreed to meet the CBE participation requirement using the "Local Office" criteria, and was granted the five (5) Bonus Points.

The final scores are as follows:

Proposing Firms

Awarded Points
(Maximum 505 Points)

- | | |
|--|--------|
| 1. A & P Consulting Transportation Engineers Corp. | 466.75 |
| 2. H.W. Lochner Inc. | 463.40 |
| 3. Kimley-Horn and Associates, Inc. | 449.65 |
| 4. SRS Engineering, Inc. | 438.65 |
| 5. T.Y. Lin International | 426.30 |

The Committee decided not to hold oral presentations, as the proposals did not require further clarification. The composite and individual Committee member score sheets are attached as supporting documentation.

Consensus Statement

The highest ranked firm, A & P Consulting Transportation Engineers Corp. ("APCTE"), received a total of 466.7 points out of a maximum total of 505 points. The Committee determined that APCTE has assembled a team of design and engineering professionals distinctly qualified to provide comprehensive Civil Engineering Services for the Southwest 22nd Avenue Reconfiguration Project.

The Committee discussed the experience and structure of APCTE's proposed multi-disciplined team. APCTE proposed a substantial resume of in house design engineering professionals, in addition to proposing a team of subconsultants to support geotechnical, surveying, and landscape architectural needs. As a consultant on two miscellaneous engineering services contracts, APCTE has completed several City of Miami projects for Civil Engineering and Construction Engineering and Inspection services, including several roadway reconfiguration projects. After deliberation, the Committee members unanimously agreed that APCTE presented a proposal comprehensively suited to meet the critical needs of the City with this Project.

Recommendation

The Committee hereby requests authorization for Procurement, in collaboration with OCI, to commence negotiations with APCTE, the highest ranked firm, for the provision of Civil Engineering Services for Southwest 22nd Avenue Reconfiguration Project, B-30770. Should negotiations with APCTE fail, the Committee hereby requests permission to commence negotiations with the second, third, fourth and fifth ranked firms, respectively, until a Professional Services Agreement is successfully negotiated and subsequently awarded.

Approved: _____


APARJUS for
Daniel J. Alfonso, City Manager

Date: _____

8/4/17

- c: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
- Alberto N. Parjus, Assistant City Manager
- Rafael Suarez-Rivas, Senior Assistant City Attorney
- Jeovanny Rodriguez, P.E., Director, OCI
- Hector Badia, Assistant Director, OCI
- Lydia Osborne, Ph. D., CPPO, CPPB, Assistant Director, Procurement
- Anthony Rolle, J.D., M.Acct, CPPB, Procurement Contracting Manager, Procurement



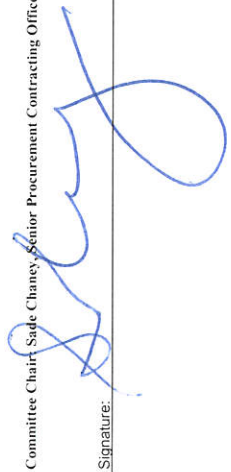
Department of Procurement
Evaluation Committee Ranking Form
 Thursday, July 27, 2017
Composite

Request for Qualifications (RFQ) No.: 16-17-025

Solicitation Title: Civil Engineering Services for Southwest 22nd Avenue Reconfiguration Project, B-30770

Committee Member	A & P Consulting Transportation Engineers Corp.	H.W. Lochner Inc.	Kimley-Horn and Associates, Inc.	SRS Engineering, Inc.	T.Y. Lin International
Jose Lago, P.E., CFM, Senior Project Manager Office of Capital Improvements City of Miami	92.20	90.10	88.50	88.60	91.50
Ivelisse Rodriguez, Project Manager Office of Capital Improvements City of Miami	97.55	84.55	83.15	76.50	90.60
Jessica A. Keller, Assistant Director Department of Public Works - Transportation and Sustainability City of Coral Gables	87.00	93.75	92.00	88.20	88.55
Judeen N. Johnson, Assistant Director Public Works Department City of North Miami Beach	96.00	95.00	92.00	89.00	85.00
O. Tom Ruiz, Director Public Works Department City of Miami Gardens	94.00	100.00	94.00	84.00	78.00
Preliminary Score:	466.75	463.40	449.65	426.30	433.65
Five (5) Bonus Points: 15% CBE Participation within City of Miami Boundaries	0.00	0.00	0.00	0.00	5.00
Total Score:	466.75	463.40	449.65	426.30	438.65
Ranking:	1	2	3	5	4

Committee Chair: Sade Chaney, Senior Procurement Contracting Officer

Signature: 

Verifier: Anthony Rolfe, Procurement Contracting Manager

Signature: 



**Department of Procurement
Evaluation Committee Ranking Form**
Thursday, July 27, 2017

Solicitation Title: Civil Engineering Services for Southwest 22nd Avenue Reconfiguration Project, B-30770 Request for Qualifications (RFQ) No.: 16-17-025

Evaluation Criteria	Maximum Points	A & P Consulting Transportation Engineers Corp.	H.W. Lochner Inc.	Kimley-Horn and Associates, Inc.	SRS Engineering, Inc.	T.Y. Lin International	Comments
Proposer's Experience and Qualifications	35	32.2	31.5	31.2	31.2	31.9	
Proposer's Team Experience	35	32.2	31.5	31.2	30.8	32.2	
Experience of Project Manager	10	9.4	9.4	8.7	8.8	9.3	
Design Philosophy and Process	10	9.3	8.9	8.6	8.9	9.1	
Technical Capabilities and Methodology	10	9.1	8.8	8.8	8.9	9	
Final Score		92.2	90.1	88.5	88.6	91.5	

Committee Member: Jose Lago, P.E., CFM, Senior Project Manager, Office of Capital Improvements, City of Miami



Department of Procurement
Evaluation Committee Ranking Form
Thursday, July 27, 2017

Request for Qualifications (RFQ) No.: 16-17-025

Solicitation Title: Civil Engineering Services for Southwest 22nd Avenue Reconfiguration Project, B-30770

Evaluation Criteria	Maximum Points	A & P Consulting Transportation Engineers Corp.	B.W. Lochner Inc.	Kimley-Horn and Associates, Inc.	SRS Engineering, Inc.	T.Y. Lin International	Comments
Proposer's Experience and Qualifications	35	34.3	28	29.75	24.5	32.2	
Proposer's Team Experience	35	33.25	29.75	28	28	32.2	
Experience of Project Manager	10	10	9	8	8	9.2	
Design Philosophy and Process	10	10	8.8	8.9	8	8	
Technical Capabilities and Methodology	10	10	9	8.5	8	9	
Final Score		97.55	84.55	83.15	76.5	90.6	

Committee Member: Ivelisse Rodriguez, Project Manager, Office of Capital Improvements, City of Miami



**Department of Procurement
Evaluation Committee Ranking Form
Thursday, July 27, 2017**

Solicitation Title: Civil Engineering Services for Southwest 22nd Avenue Reconfiguration Project, B-30770 Request for Qualifications (RFQ) No.: 16-17-025

Evaluation Criteria	Maximum Points	A & P Consulting Transportation Engineers Corp.	H.W. Lochner Inc.	Kimley-Horn and Associates, Inc.	SRS Engineering, Inc.	T.Y. Lin International	Comments
Proposer's Experience and Qualifications	35	31.5	32.55	33	31.85	32.55	
Proposer's Team Experience	35	31.5	32.2	32	31.85	32	
Experience of Project Manager	10	8	9	9	8.5	8	
Design Philosophy and Process	10	8	10	9	8	8	
Technical Capabilities and Methodology	10	8	10	9	8	8	
Final Score		87	93.75	92	88.2	88.55	

Jessica A. Keller, Assistant Director, Department of Public Works - Transportation and Sustainability, City of Coral Gables



**Department of Procurement
Evaluation Committee Ranking Form**
Thursday, July 27, 2017

Request for Qualifications (RFQ) No.: 16-17-025

Solicitation Title: Civil Engineering Services for Southwest 22nd Avenue Reconfiguration Project, B-30770

Evaluation Criteria	Maximum Points	A & P Consulting Transportation Engineers Corp.	H.W. Lochner Inc.	Kimley-Horn and Associates, Inc.	SRS Engineering, Inc.	T.Y. Lin International	Comments
Proposer's Experience and Qualifications	35	33	33	33	32	33	
Proposer's Team Experience	35	33	33	34	34	32	
Experience of Project Manager	10	10	9	9	7	8	
Design Philosophy and Process	10	10	10	8	8	6	
Technical Capabilities and Methodology	10	10	10	8	8	6	
Final Score		96	95	92	89	85	

Judith N. Johnson, Assistant Director, Public Works Department, City of North Miami Beach



Department of Procurement
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Request for Qualifications (RFQ) No.: 16-17-025

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Evaluation Criteria	Maximum Points	A & P Consulting Transportation Engineers Corp.	H.W. Lochner Inc.	Kinley-Horn and Associates, Inc.	SRS Engineering, Inc.	T.Y. Lin International	Comments
Proposer's Experience and Qualifications	35	32	35	33	30	25	
Proposer's Team Experience	35	32	35	33	28	29	
Experience of Project Manager	10	10	10	9	10	10	
Design Philosophy and Process	10	10	10	10	8	7	
Technical Capabilities and Methodology	10	10	10	9	8	7	
Final Score		94	100	94	84	78	

O. Tom Ruiz, Director, Public Works Department, City of Miami Gardens

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: June 20, 2017 FILE:

SUBJECT: Evaluation Committee Appointments for Civil
Engineering Services for Southwest 22nd Avenue
Reconfiguration Project, B-30770 for the Office
of Capital Improvements

FROM: Annie Perez, CPPO, Director *AP*
Department of Procurement

REFERENCES: RFQ No. 16-17-025

In accordance with Section 18-86(c)(6) of the City of Miami Code, the Department of Procurement (Procurement), on behalf of the Office of Capital Improvements (OCI), requests your approval of the appointment of the below listed professionals to the Evaluation/Selection Committee (Committee), to evaluate and score the proposals submitted in response to Request for Qualifications No. 16-17-025 for Civil Engineering Services for Southwest 22nd Avenue Reconfiguration Project, B-30770 (RFQ), issued on May 2, 2017.

The Committee shall be comprised of professionals that have the requisite knowledge and experience to evaluate the proposals pursuant to the criteria established in the RFQ.

Chairperson (non-voting)

Sade Chaney, Senior Procurement Contracting Officer, Procurement, City of Miami (COM)

City of Miami Staff (voting)

1. Jose Lago, P.E., CFM, Senior Project Manager, Office of Capital Improvements (OCI), City of Miami (COM)
2. Ivelisse Rodriguez, Project Manager, OCI, COM

External Committee Members (voting)

1. Jessica A. Keller, Assistant Director, Department of Public Works - Transportation and Sustainability, City of Coral Gables
2. Judeen N. Johnson, Assistant Director, Public Works Department, City of North Miami Beach
3. O. Tom Ruiz, Director, Public Works Department, City of Miami Gardens

Alternate Committee Members

1. Giraldo "Gerry" Marquez, Chief Design Manager, OCI, COM

Your signature below affirms your appointment of these professionals to serve as Committee members for the Civil Engineering Services for Southwest 22nd Avenue Reconfiguration Project, B-30770, as solicited under RFQ No. 16-17-025.

APPROVED: *Daniel J. Alfonso*

Daniel J. Alfonso, City Manager

6-28-17

Date

AP:sc

c: Fernando Casamayor, Assistant City Manager/Chief Financial Officer, City Manager's Office
Alberto N. Parjus, Assistant City Manager, City Manager's Office

PR17215

Rafael Suarez-Rivas, Senior Assistance City Attorney, City Attorney's Office
Jeovanny Rodriguez, P.E., Director, Office of Capital Improvements
Hector Badia, Assistant Director, Office of Capital Improvements
Lydia Osborne, Ph.D., CPPO, CPPB, Assistant Director, Procurement
Anthony Rolle, J.D., M.Acct, CPPB, Procurement Contracting Manager, Procurement