Letter of Agreement (LOA)

Community Business Enterprise Program ("CBE")

THIS SECTION MUST BE COMPLETED BY PRIME

FROM: _____

Name of Prime Proposer / Design-Build Firm

In response to RFQ/RFP Number_____, the undersigned hereby agrees to utilize the Community Business Enterprise ("CBE") firm listed below, performing the stated work at the stated percentage, if awarded the contract. The undersigned further certifies that the firm has been contacted and properly apprised of the projected work assignment(s) to be performed upon execution of the contract with the City of Miami. Further, by signing this Letter of Agreement ("LOA") the undersigned consents to adhere to the City of Miami Procurement Code 18-87, as amended.

Name of the Miami-Dade County Certified CBE	CBE-A/E Certification No.	CBE-A/E Certification Exp.	Type of Work to be Performed (Technical Certification Categories)	Percentage (%) Amount of Design Fee

I certify that the representations contained in this form are true and accurate to the best of my knowledge.

_____ _____ _____

Principal/President's Signature Principal/President's Name/Title (Date)

THIS SECTION MUST BE COMPLETED BY PROPOSED CBE FIRM (SUB-CONSULTANT)

ACKNOWLEDGMENT BY THE PROPOSED CBE FIRM

The undersigned has reasonably uncommitted capacity sufficient (including all licenses and technical certifications) to provide the required services consistent with normal industry practice and the ability to otherwise meet the proposal specifications.

_____ _____

CBE Principal's Signature Date

_____ _____

CBE Principal's Name (Print) Title Date

_____

Name of CBE Firm