



## City of Miami, Department of Procurement

### Qualifications of Prime Consultant/Lead Architect/Urban Planner - RFQ-QPC

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#### **Instructions**

This form is to be completed and submitted in accordance with the requirements of the RFQ to which your firm is responding. Do not leave any blanks or fail to provide any information or details that are required. Failure to submit this form or the use of any other form will result in the rejection of a proposal as non-responsive. The failure to provide the information or details required by the form may result in the rejection of a Response a non-responsive.

**RFQ No.:** \_\_\_\_\_ **RFQ Title:** \_\_\_\_\_

**Name of Prime Consultant:** \_\_\_\_\_

**Primary Types of Services** (Residential, Residential High-Rise, Mixed-Use, Offices, Park Facilities, Government Offices, etc.)

**Type of Firm:** Corporation  LLC  Partnership  Sole Proprietor  Joint Venture  Other

**Certified Small or Minority Owned Business:** Yes  No  Issued by (name): \_\_\_\_\_

Type of Ownership Certification(s): \_\_\_\_\_

**Is this the Proposer's Office its main office?** Yes  No  If No, please provide your main office location:

\_\_\_\_\_

**Will the Prime Consultant rely on any other branch or subsidiary office to perform the work?** Yes  No

If "Yes," indicate location of offices: \_\_\_\_\_

**Number of years in business under current name:** \_\_\_\_\_. **If the Prime Consultant has undergone a name change in the past five (5) years, provide prior name & number of years in business under this name** (not a result of a sale of the firm):

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#### **Type and number of projects completed in the past 5 years:**

Design/Bid/Build: \_\_\_\_\_ Design/Build: \_\_\_\_\_ CM-at-Risk: \_\_\_\_\_ N/A

Private Sector: \_\_\_\_\_ Federal Government: \_\_\_\_\_ State/County/Municipal: \_\_\_\_\_

City of Miami: \_\_\_\_\_ Name of Projects: \_\_\_\_\_

Residential/Residential High-Rise: \_\_\_\_\_ Office: \_\_\_\_\_ Mixed-Use: \_\_\_\_\_ Retail: \_\_\_\_\_

LEED/Green Globe Certified: \_\_\_\_\_ Other (specify): \_\_\_\_\_



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List below the names of owners, officers, principals, and the principal-in-charge-of the Proposer's firm together with the title and percentage of ownership (add additional pages as necessary):

Name	Title	% Ownership

By signing below Proposer certifies that the information contained in Form RFQ-QPC is accurate and correct. Proposer further certifies that it is aware that if the City determines that any of the information is incorrect or false the City may at its sole discretion reject the Response as non-responsive.

By: \_\_\_\_\_  
Signature of Authorized Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title