


**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Emilio T. González, Ph.D.
City Manager

DATE: September 6, 2019 **FILE:**

FROM: Annie Perez, CPPO, Director
Department of Procurement 

SUBJECT: Recommendation for Award of Contract for Professional Design Services for "Keeping Current: Adaptive Redesign for Jose Marti Park" Project - D3

REFERENCES: Request for Qualifications (RFQ) No. 17-18-061

ENCLOSURES: Report of Evaluation Committee Memorandum, Evaluation Committee Appointment Memorandum

RECOMMENDATION:

Based on the findings below, the Department of Procurement ("Procurement") hereby recommends that the referenced Contract be awarded to Curtis + Rogers Design Studio, Inc. ("Consultant"), for RFQ No. 17-18-061, Professional Design Services for "Keeping Current: Adaptive Redesign for Jose Marti Park" Project - D3 (the "Project").

The Project is necessary to provide professional design services for an adaptive redesign of Jose Marti Park. The park redesign and construction is estimated to be a multimillion-dollar project, and thus, the Consultant was selected in accordance with Florida Statute Section 287.055, as amended. At the sole discretion of the City, the Consultant may be required to perform surveying, geotechnical investigations and testing, landscaping architecture, roadway lighting, traffic study, public involvement, and related services if necessary for the design and preparation of construction documents for the Project.

FISCAL IMPACT:

The potential fiscal impact to the City for the negotiated contract is **\$1,523,219.54**. The Contract will provide a legal framework for two distinct phases: Phase 1 will involve the necessary data gathering and surveying activities to support the development of a schematic design, design development and construction documents required to meet the conditions of the an existing Florida Inland Navigation District (FIND) grant. Phase 2 will include the completion of an Adaptive Master Plan and a comprehensive outreach effort in collaboration between the Consultant, the Van Alen Institute, the City, and the local community to provide the City with findings and recommendations to adapt the project site to future sea-level rise and storm surge events. The lump sum fee for basic services under Phase 1 shall not exceed \$890,000.00, and the fee for Phase 2 shall not exceed \$623,219.54. The total not-to-exceed contract amount includes \$10,000 for Reimbursable Expenses allowed under the Contract.

BACKGROUND:

On January 23, 2019, Procurement issued a solicitation under full and open competition on behalf of the Planning Department (Planning) and the Office of Capital Improvements (OCI). On March 13, 2019, Procurement received nine (9) proposals in response to the solicitation; please see attached documentation for details regarding responsiveness and responsibility determination of all respondents.

After two rounds of review of qualifications and oral presentations, and upon review and subsequent approval of the Report of the Evaluation Committee Memorandum under your authority on July 16, 2019, negotiations were initiated with Curtis Rogers, the highest ranked team of consultants on July 19, 2019.

PR19215

The Negotiations Committee (Committee) comprised of Neil Schafers (Miami Downtown Development Authority), Ryan Shedd (Planning), and Hector Badia, (OCI), held good faith negotiations with Curtis Rogers. After subsequent meetings held on August 8 and August 22, 2019, negotiations were successfully completed on September 5, 2019, when the Committee voted unanimously to accept Curtis Rogers' fee proposal as detailed above. The agreed upon fee, originally proposed to be \$1,735,716.49, represents a savings of \$212,496.95 or 12.24% for the City taxpayers.

Pursuant to Resolution R-19-0187, approved by the City Commission on May 9, 2019, amending Section 18-177, "Economic Stimulus Awards and Agreements" of the City Code (copy attached), the City Manager has delegated authority to award this contract and execute the ensuing agreement. Based on the above findings, Procurement hereby recommends that the Contract be awarded to Curtis Rogers.

CONTRACT EXECUTION:

Accordingly, Procurement hereby requests authorization to prepare for execution a contract with Curtis Rogers. The total not-to-exceed contract amount for Phases 1 and 2 is \$1,523,219.54. Upon execution of the Contract, the City will authorize Curtis Rogers to proceed with Phase 1-related activities, which are currently 100% funded. Subsequently, and subject to the findings and recommendations resulting from Phase 1, the City at its sole discretion may authorize Curtis Rogers to proceed with Phase 2. OCI will be responsible for all project management activities, with appropriate input from Planning as well as the City's Chief Resilience Officer, and will issue the required work authorizations to Curtis Rogers. Your signature below indicates your approval of Procurement's recommendation.

Approved: 
Emilio T. González, Ph.D., City Manager

Date: 9/13/19

- c: Joseph F. Napoli, Deputy City Manager
- Nzeribe Ihekwebaba, P.E., Ph.D., Assistant City Manager
- Sandra Bridgeman, Assistant City Manager/Chief Financial Officer
- Rafael Suarez-Rivas, Chief Assistant City Attorney
- Jane Gilbert, Chief Resilience Officer
- Francisco J. Garcia, Director, Planning
- Jeremy M. Calleros Gauger, Deputy Director, Planning
- Steven C. Williamson, Director, OCI
- Hector Badia, Assistant Director, OCI
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement



**Miami
FL**

**Resolution
R-19-0187**

A RESOLUTION OF THE MIAMI CITY COMMISSION, WITH ATTACHMENT(S), AMENDING THE CITY OF MIAMI'S LIST OF EXPEDITED PROJECTS PURSUANT TO SECTION 18-117 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED ("CITY CODE"), TITLED "ECONOMIC STIMULUS AWARDS AND AGREEMENTS," BY REPLACING THE CURRENT "ATTACHMENT A - 9/10/14 REVISED," WITH "ATTACHMENT A - 4/12/19 REVISED," ATTACHED AND INCORPORATED, FOR THE PURPOSE OF INCLUDING UPCOMING CAPITAL IMPROVEMENT SOLICITATIONS AND PROJECTS WITH FUNDING ALLOCATED FROM THE "MIAMI FOREVER BOND;" AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ANY AND ALL AGREEMENTS AND OTHER DOCUMENTS, INCLUDING ANY AMENDMENTS AND EXTENSIONS, SUBJECT TO ALL ALLOCATIONS, APPROPRIATIONS, AND BUDGETARY APPROVALS HAVING BEEN PREVIOUSLY MADE, IN COMPLIANCE WITH ALL APPLICABLE PROVISIONS OF THE CITY CODE, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, AND IN COMPLIANCE WITH ALL APPLICABLE RULES AND REGULATIONS, AS MAY BE NECESSARY FOR SAID PURPOSE.

Information

Department:	Office of Capital Improvements	Sponsors:	Vice Chair, District One Wilfredo (Willy) Gort
Category:	Other		

Attachments

Agenda Summary and Legislation
5787 Exhibit
5787 Pre-Legislation

Financial Impact

OCI Project No.: Miami Forever Bond

Body/Legislation

WHEREAS, Section 18-117 of the Code of the City of Miami, Florida, as amended ("City Code"), titled "Economic stimulus awards and agreements," established measures to stimulate the local economy by creating a process to expedite the award of professional services agreements and contracts for certain projects identified in an Attachment "A" of said Ordinance; and

WHEREAS, in accordance with Sections 287.055 and 255.20, Florida Statutes, respectively, Section 18-117 also authorizes the City Manager to advertise for, receive, review, reject, and evaluate responses and award contracts for the listed projects; and

WHEREAS, pursuant to Section 18-117(b) of the City Code, the City Commission may add or delete projects from Attachment "A" by Resolution; and

WHEREAS, Resolution No. 14-0372 adopted September 29, 2014 replaced the original Attachment "A" with the current Attachment "A – 9/10/14 REVISED"; and

WHEREAS, the City desires to replace the current Attachment "A – 9/10/14 Revised," with Attachment "A – 4/12/19 Revised," attached and incorporated, for the purpose of including upcoming capital improvement solicitations; and

WHEREAS, on November 7, 2017, the registered voters of the City of Miami ("City") approved by referendum ballot for the City to issue General Obligation Bonds in an aggregate principal amount not to exceed Four Hundred Million Dollars (\$400,000,000.00) with interest payable at or below the maximum rate allowed by law, payable from ad valorem taxes levied on all taxable property within the City, providing that the capital projects' debt millage not exceed the current rate of 0.5935, for capital projects addressing the reduction of flooding risks, the improvement of storm water infrastructure, the enhancement of public safety, the provision of affordable housing, economic development, parks, cultural facilities, streets, and infrastructure ("Miami Forever Bond"); and

WHEREAS, considering these projects require efficiency across planning, procurement, and implementation of program components, the City's Office of Capital Improvements ("OCI") and the City Manager recommend replacing Attachment "A – 9/10/14 Revised" with Attachment "A - 4/12/19 Revised," attached and incorporated, which is inclusive of upcoming OCI solicitations and construction projects; and

WHEREAS, pursuant to Section 18-117(e) of the City Code, amongst the requirements for such projects, the City's Office of Management and Budget ("Budget") will perform a review of budgetary availability prior to the time of award of any contract for the same;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated as if fully set forth in this Section.

Section 2. Amendment of the City's list of expedited projects pursuant to Section 18-117 of the City Code by replacing the current Attachment "A – 9/10/14 Revised" with Attachment "A - 4/12/19 Revised," attached and incorporated, for the purpose of including upcoming capital improvement solicitations and projects is hereby authorized.

Section 3. The allocation of funding for the list of expedited projects from the Miami Forever Bond is hereby authorized.

Section 4. In accordance with Sections 287.055 and 255.20, Florida Statutes, respectively, and pursuant to Section 18-117 of the City Code, the City Manager is authorized^[1] to advertise for, receive, review, reject, evaluate, award, and execute contracts, including professional services agreements and construction contracts, for the projects identified in Attachment "A - 4/12/19 Revised," attached and incorporated.

Section 5. The City Manager is further authorized¹ to negotiate and execute any and all agreements and other documents, including any amendments and extensions, subject to all allocations, appropriations, and budgetary approvals having been previously made, in compliance with all applicable provisions of the City Code, in a form acceptable to the City Attorney, and in compliance with all applicable rules and regulations, as may be necessary for said purpose.

Section 6. This Resolution shall become effective immediately upon its adoption and signature by the Mayor.[2]

[1] The herein authorization is further subject to compliance with all requirements that may be imposed by the City Attorney, including but not limited to, those prescribed by applicable City Charter and City Code provisions.

[2] If the Mayor does not sign this Resolution, it shall become effective at the end of ten (10) calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective immediately upon override of the veto by the City Commission.

Meeting History

May 9, 2019 9:00 AM **City Commission** **Regular Meeting**

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Keon Hardemon, Commissioner, District Five

SECONDER: Wifredo (Willy) Gort, Commissioner, District One

AYES: Ken Russell, Wifredo (Willy) Gort, Joe Carollo, Manolo Reyes, Keon Hardemon



City of Miami
Legislation
Resolution

City Hall
3500 Pan American Drive
Miami, FL 33133
www.miamigov.com

File Number: 5787

Final Action Date:

A RESOLUTION OF THE MIAMI CITY COMMISSION, WITH ATTACHMENT(S), AMENDING THE CITY OF MIAMI'S LIST OF EXPEDITED PROJECTS PURSUANT TO SECTION 18-117 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, AS AMENDED ("CITY CODE"), TITLED "ECONOMIC STIMULUS AWARDS AND AGREEMENTS," BY REPLACING THE CURRENT "ATTACHMENT A – 9/10/14 REVISED," WITH "ATTACHMENT A – 4/12/19 REVISED," ATTACHED AND INCORPORATED, FOR THE PURPOSE OF INCLUDING UPCOMING CAPITAL IMPROVEMENT SOLICITATIONS AND PROJECTS WITH FUNDING ALLOCATED FROM THE "MIAMI FOREVER BOND;" AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE ANY AND ALL AGREEMENTS AND OTHER DOCUMENTS, INCLUDING ANY AMENDMENTS AND EXTENSIONS, SUBJECT TO ALL ALLOCATIONS, APPROPRIATIONS, AND BUDGETARY APPROVALS HAVING BEEN PREVIOUSLY MADE, IN COMPLIANCE WITH ALL APPLICABLE PROVISIONS OF THE CITY CODE, IN A FORM ACCEPTABLE TO THE CITY ATTORNEY, AND IN COMPLIANCE WITH ALL APPLICABLE RULES AND REGULATIONS, AS MAY BE NECESSARY FOR SAID PURPOSE.

WHEREAS, Section 18-117 of the Code of the City of Miami, Florida, as amended ("City Code"), titled "Economic stimulus awards and agreements," established measures to stimulate the local economy by creating a process to expedite the award of professional services agreements and contracts for certain projects identified in an Attachment "A" of said Ordinance; and

WHEREAS, in accordance with Sections 287.055 and 255.20, Florida Statutes, respectively, Section 18-117 also authorizes the City Manager to advertise for, receive, review, reject, and evaluate responses and award contracts for the listed projects; and

WHEREAS, pursuant to Section 18-117(b) of the City Code, the City Commission may add or delete projects from Attachment "A" by Resolution; and

WHEREAS, Resolution No. 14-0372 adopted September 29, 2014 replaced the original Attachment "A" with the current Attachment "A – 9/10/14 REVISED"; and

WHEREAS, the City desires to replace the current Attachment "A – 9/10/14 Revised," with Attachment "A – 4/12/19 Revised," attached and incorporated, for the purpose of including upcoming capital improvement solicitations; and

WHEREAS, on November 7, 2017, the registered voters of the City of Miami ("City") approved by referendum ballot for the City to issue General Obligation Bonds in an aggregate principal amount not to exceed Four Hundred Million Dollars (\$400,000,000.00) with interest payable at or below the maximum rate allowed by law, payable from ad valorem taxes levied on all taxable property within the City, providing that the capital projects' debt millage not exceed the current rate of 0.5935, for capital projects addressing the reduction of flooding risks, the improvement of storm water infrastructure, the enhancement of public safety, the provision of affordable housing, economic development, parks, cultural facilities, streets, and infrastructure ("Miami Forever Bond"); and

WHEREAS, considering these projects require efficiency across planning, procurement, and implementation of program components, the City's Office of Capital Improvements ("OCI") and the City Manager recommend replacing Attachment "A – 9/10/14 Revised" with Attachment "A - 4/12/19 Revised," attached and incorporated, which is inclusive of upcoming OCI solicitations and construction projects; and

WHEREAS, pursuant to Section 18-117(e) of the City Code, amongst the requirements for such projects, the City's Office of Management and Budget ("Budget") will perform a review of budgetary availability prior to the time of award of any contract for the same;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF MIAMI, FLORIDA:

Section 1. The recitals and findings contained in the Preamble to this Resolution are adopted by reference and incorporated as if fully set forth in this Section.

Section 2. Amendment of the City's list of expedited projects pursuant to Section 18-117 of the City Code by replacing the current Attachment "A – 9/10/14 Revised" with Attachment "A - 4/12/19 Revised," attached and incorporated, for the purpose of including upcoming capital improvement solicitations and projects is hereby authorized.

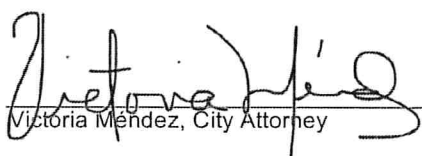
Section 3. The allocation of funding for the list of expedited projects from the Miami Forever Bond is hereby authorized.

Section 4. In accordance with Sections 287.055 and 255.20, Florida Statutes, respectively, and pursuant to Section 18-117 of the City Code, the City Manager is authorized¹ to advertise for, receive, review, reject, evaluate, award, and execute contracts, including professional services agreements and construction contracts, for the projects identified in Attachment "A - 4/12/19 Revised," attached and incorporated.

Section 5. The City Manager is further authorized¹ to negotiate and execute any and all agreements and other documents, including any amendments and extensions, subject to all allocations, appropriations, and budgetary approvals having been previously made, in compliance with all applicable provisions of the City Code, in a form acceptable to the City Attorney, and in compliance with all applicable rules and regulations, as may be necessary for said purpose.

Section 6. This Resolution shall become effective immediately upon its adoption and signature by the Mayor.²

APPROVED AS TO FORM AND CORRECTNESS:


Victoria Méndez, City Attorney 4/30/2019

¹ The herein authorization is further subject to compliance with all requirements that may be imposed by the City Attorney, including but not limited to, those prescribed by applicable City Charter and City Code provisions.

² If the Mayor does not sign this Resolution, it shall become effective at the end of ten (10) calendar days from the date it was passed and adopted. If the Mayor vetoes this Resolution, it shall become effective immediately upon override of the veto by the City Commission.


ECONOMIC STIMULUS
Expedite Legislation
Attachment A - 4/12/19 Revised

Project	Project B#	Est.Total Cost	Category
Very Poor Condition Roads, Phase 1 - Outside Priority Drainage Basins	40-B193622	\$ 7,590,182	Roads
Alice Wainwright Park Seawall and Resiliency	40-B40454C	\$ 4,906,280	Parks
Douglas Park Community Center	40-B40581	\$ 4,365,345	Parks
Legion Park Boat Ramp	40-B40510	\$ 1,895,536	Parks
Spring Garden Point Park	40-B40566	\$ 1,500,000	Parks
Legion Park Building	40-B40510A	\$ 2,995,893	Parks
City-wide Parks Access and Mobility Renovations	40-B193508	\$ 2,212,000	Parks
City-wide Parks Playground Renovations	40-B193509	\$ 2,788,200	Parks
City-wide Parks Roofing Reconstruction	40-B193510	\$ 655,400	Parks
Bay of Pigs Park	40-B183526	\$ 1,020,000	Parks
Shenandoah Park Pool Renovation	40-B40563	\$ 7,600,497	Parks
West End Park Master Plan, Pool Design and Enhancements	40-B183505	\$ 700,000	Parks
Antonio Maceo Boat Ramp and Dock Renovations	40-B17357	\$ 579,929	Parks
Curtis Park Community Center Design	40-B193511	\$ 400,000	Parks
Armbrister Park Community Center Design	40-B193512	\$ 400,000	Parks
Moore Park Gym Design and Construction	40-B193513	\$ 6,800,000	Parks
PBA/Fern Isle Park Enhancements	40-B40543	\$ 4,211,007	Parks
Coral Way Park Expansion and Enhancements	40-B193514	\$ 925,000	Parks
Riverside Park Renovations and Enhancements	40-B193515	\$ 995,000	Parks
Bryan Park Playground Renovations and Park Enhancements	40-B193516	\$ 650,000	Parks
New Park at 3699/3701 SW 1st AVE	40-B193517	\$ 1,200,000	Parks
New Park at 2200 SW 9th AVE & 910 SW 22nd RD	40-B193518	\$ 1,000,000	Parks
Fire Facilities Resiliency Project (FS10) - Design	40-B193207	\$ 420,000	Public Safety
Immediate Flood Control: Install Backflow Valves (Phase 1)	40-B193800	\$ 2,457,000	SLR&FP
Improve Drainage Outside of Priority Drainage Basins (Phase 1)	40-B193801	\$ 2,300,000	SLR&FP
Brickell Bay Drive Design Criteria Package	40-B193802	\$ 1,000,000	SLR&FP
Jose Marti Park Flood Mitigation Study and Design	40-B193803	\$ 940,000	SLR&FP
Fairview Flood Mitigation	40-B30737	\$ 4,944,615	SLR&FP
NW 17th Street from NW 27th AVE to NW 32nd AVE - Road & Drainage Construction	40-B183611	\$ 2,047,928	SLR&FP
Construction and Permanent Financing: MLK Residences	N/A		Housing
Construction and Permanent Financing: Liberty Renaissance	N/A		Housing
Affording Housing and Economic Development	N/A		Housing
Home Ownership Preservation / Single Family Home Rehabilitation	N/A		Housing

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Honorable City of Miami Commissioners and
Honorable Mayor of the City of Miami

DATE: July 11, 2019

FROM: Emilio T. González, Ph.D.
City Manager 

SUBJECT: Report of Evaluation Committee
for RFQ No. 17-18-061, Professional Design
Services for "Keeping Current: Adaptive
Redesign for Jose Martí Park" Project

ENCLOSURES: Response Security List,
Evaluation Committee Tabulation Sheets,
and Evaluation Committee Appointment
Memo

In accordance with Section 18-87 (i) of the City of Miami Code, attached please find the Report of the Evaluation Committee for subject solicitation.

AP: fvp

- c. Joseph F. Napoli, Deputy City Manager, COM
- Fernando Casamayor, Assistant City Manager, COM
- Nzeribe Ihekwa, Ph.D., P.E., Assistant City Manager, COM
- Sandra Bridgeman, Assistant City Manager/Chief Financial Officer, COM
- Rafael Suarez-Rivas, Sr. Assistant City Attorney, City Attorney's Office, COM
- Francisco J. Garcia, Director, Planning
- Steven C. Williamson, Director, Office of Capital Improvements
- Alyce M. Robertson, Executive Director, Miami Downtown Development Authority
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement, COM

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Emilio T. González, Ph.D.,
City Manager

DATE: July 10, 2019

FROM: Annie Perez, CPPPO, Director
Department of Procurement



SUBJECT: Report of Evaluation Committee for
RFQ No. 17-18-061, Professional Design
Services for "Keeping Current: Adaptive Redesign
for Jose Marti Park" Project

ENCLOSURES: Response Security List,
Evaluation Committee Tabulation Sheets, and
Evaluation Committee Appointment Memo

Background

On January 23, 2019, the Department of Procurement ("Procurement") issued Request for Qualifications ("RFQ") No. 17-18-061 for the provision of Professional Design Services for "Keeping Current: Adaptive Redesign for Jose Marti Park" Project ("Project"), on behalf of the Planning Department (Planning). On March 13, 2019, Procurement received nine (9) proposals in response to this solicitation. Consequently, the proposals were reviewed by Procurement staff, upon which six (6) proposals were deemed responsive and responsible in accordance with the minimum qualifications and experience requirements of the RFQ. Out of the remaining three proposals, two were withdrawn and one was disqualified. On April 15, 2019, and on May 17, 2019, respectively, Savino & Miller Design Studio and Zyscovich Architects submitted similar requests to Procurement asking that their proposals no longer be evaluated. Subsequently, on June 4, 2019, Lewis & Nielsen Design, LLC, was deemed non-responsive to the minimum licensing requirements set forth in the RFQ document, and was disqualified from the process.

Summary of Evaluation

While governed by Florida Statutes Section 287.055, any typical selection of professional services consultants may be comprised of two (2) steps. On June 4, 2019, the Evaluation Committee ("Committee") met and completed the Step 1 evaluation of the six (6) responsive and responsible proposals, following the guidelines stipulated in the solicitation. The proposals were evaluated pursuant to the six (6) evaluation criteria listed below:

Evaluation Criteria Step 1	Maximum Points (Per Committee Member)
1. Proposer's Team Qualifications and Experience	25
2. Proposer's Lead Design Architect Qualifications and Experience	20
3. Proposer's Project Manager Qualifications and Experience	15
4. Proposer's Adaptation Specialist Qualifications and Experience	15
5. Design Approach and Process	15
6. Technical Capabilities and Methodology	10

Proposers who agree to meet the Small Business Enterprise ("SBE") participation requirement by assigning certified SBE firms with a "Local Office," as defined in City Procurement Code, Section 18-73, are granted five (5) Bonus Points, in accordance with the RFQ and City Procurement Code, Section 18-87, as amended. One (1) proposer, Keith Engineering Inspired Design, met the SBE participation requirement using the "Local Office" criteria, and was granted the five (5) Bonus Points.

The final scores were as follows:

Proposing Firms	Awarded Points (Maximum 500 points)
1. Curtis + Rogers Design Studio	455
2. Calvin Giordano & Associates, Inc.	408
3. Kimley-Horn and Associates	404
4. Chen Moore & Associates, Inc.	389
5. Keith Engineering Inspired Design	325
6. Chisholm Architects, Inc.	250

The Committee decided to shortlist the four (4) top-ranked Proposers, and invited them to provide oral presentations of their proposals. The Committee also decided on the three (3) evaluation criteria all shortlisted Proposers would be evaluated on, and assigned 20 minutes for the oral presentations and 10 minutes for follow-up questions and answers.

During the process of scheduling the Step 2 meeting, Procurement was informed that one of the original Committee members, Ms. Claire Weisz, would not be able to serve before the week of July 15, 2019. The Van Alen Institute (Van Alen), an organization collaborating with the City of Miami on this Project, is party to a grant agreement that requires having a consultant under contract by September 9, 2019. In light of the constraints posed by the Van Alen grant, Procurement determined that the Step 2 meeting could not be held beyond July 10, 2019 in order to meet that schedule.

On July 8, 2019, the Committee met to complete the Step 2 evaluation of the four (4) shortlisted Proposers, following the guidelines stipulated in the solicitation. Considering Ms. Weisz’s unavailability to serve, the Committee voted unanimously to move forward with the remaining four (4) committee members. The Proposers were evaluated pursuant to the three (3) evaluation criteria listed below:

Evaluation Criteria Step 2	Maximum Points (Per Committee Member)
1. Proposer’s Knowledge of the Project Scope	50
2. Proposer’s Approach to Public Outreach and Community Involvement	30
3. Proposer’s Project Manager Qualifications and Experience	20

After the evaluation and scoring activities were completed, Curtis + Rogers Design Studio’s (Curtis + Rogers) presentation garnered a total of 378 points over a possible total of 400 points, or 94%. As a result, the Committee voted unanimously to recommend to the City Manager that negotiations of a professional services agreement (PSA) be initiated with Curtis + Rogers. The final scores were as follows:

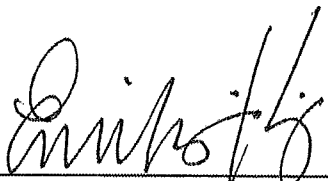
Proposing Firms	Awarded Points (Maximum 400 points)
1. Curtis + Rogers Design Studio	378
2. Chen Moore & Associates, Inc.	324
3. Calvin Giordano & Associates, Inc.	312
4. Kimley-Horn and Associates	282

The tabulation and individual Committee member score sheets for both Step 1 and Step 2 meetings are attached as supporting documentation.

Recommendation

The Committee hereby requests authorization for Procurement, in collaboration with the nominated Negotiations Committee, Messrs. Ryan Shedd (Planning), Hector Badia (Office of Capital

Improvements), and Neil Schafers (Miami Downtown Development Authority), to commence negotiations of a PSA to provide professional design services for the Project, with the highest ranked Proposer, Curtis + Rogers. In addition, the Committee nominated a representative from Planning (name to be determined) to serve as Technical Advisor for the Negotiations Committee. Should negotiations with Curtis + Rogers fail within the stipulated 30 days after authorization is granted, the Committee further requests permission to commence negotiations with the second, third, and fourth ranked firms, respectively, until a PSA is successfully negotiated, and subsequently awarded.

Approved: 
Emilio T. González, Ph.D., City Manager

Date: 7/16/19

- c. Joseph F. Napoli, Deputy City Manager, COM
- Fernando Casamayor, Assistant City Manager, COM
- Nzeribe Ihekwebaba, Ph.D., P.E., Assistant City Manager, COM
- Sandra Bridgeman, Assistant City Manager/Chief Financial Officer, COM
- Rafael Suarez-Rivas, Sr. Assistant City Attorney, City Attorney's Office, COM
- Francisco J. Garcia, Director, Planning
- Steven C. Williamson, Director, Office of Capital Improvements
- Alyce M. Robertson, Executive Director, Miami Downtown Development Authority
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement, COM

CITY OF MIAMI OFFICE OF THE CITY CLERK
BID SECURITY LIST

BID ITEM: Professional Design Services/Adaptive Redesign for Jose Marti Park Project

BID NUMBER: RFQ 17-18-061

DATE BID OPENED: March 13, 2019

TIME: 2:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
Kimley Horn	N/A	N/A
Savino & Miller Design Studio	N/A	N/A
Zyscovich Architects	N/A	N/A
Lewis & Nielson Design, LLC	N/A	N/A
Curtis & Rogers Design Studio, Inc. (2 pkgs)	N/A	N/A
Keith Engineering Inspired Design	N/A	N/A
Chisholm Architects, Inc.		
Calvin, Giordano & Associates, Inc.		
Chen Moore & Associates		
<p>"The following listed bidders are the only offers received in response to this solicitation. All offers were received on time. All offers were timely rejected as late."</p>		
<p>"The following listed bidders are the only offers received in response to this solicitation. All offers were received on time. All offers were timely rejected as late."</p>		

[Signature]
 Person Receiving Bid(s)

Received (10) bid(s) on behalf: Procurement
 City Department

On: 3/13/2019
 Today's Date

PREPARED BY: [Signature]
 Deputy City Clerk

EVALUATION COMMITTEE MEETING Monday July 8, 2019 Department of Procurement Request for Qualifications (RFQ) No. 17-18-061 Professional Design Services for "Keeping Current: Adaptive Redesign for Jose Marti Park" Emilio T. González, Ph.D., City Manager Annie Perez, CPPO, Director of Procurement		EVALUATION COMMITTEE MEMBERS					SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	TOTAL SCORES	FINAL RANK
TABULATION SHEET RFQ No. 17-18-061 STEP 2 ORAL PRESENTATIONS		Hector Badia (OCI/COM)	Ryan Shedd (PD/COM)	Claire Weisz, FAIA (WXY Architecture + Urban Design)	Samantha Danchuk (Broward County)	Neil Schafers (Miami DDA)					
1	Kimley-Horn and Associates 1B - Proposer's Knowledge of the Project Scope (Max. 50 points) 2B - Proposer's Approach to Public Outreach and Community Involvement (Max. 30 points) 3B - Proposer's Demonstrated Ability to Provide Services within Schedule and Budget (Max. 20 points) Qualitative Scores	45 20 10 75	40 10 10 60		25 20 13 58	47 26 16 89	157 76 49 282	282	4	282	4
	Tie-Breaker: Total Qualitative Points for 1B, 2B, and 3B.						282				
5	Curtis & Rogers Design Studio 1B - Proposer's Knowledge of the Project Scope (Max. 50 points) 2B - Proposer's Approach to Public Outreach and Community Involvement (Max. 30 points) 3B - Proposer's Demonstrated Ability to Provide Services within Schedule and Budget (Max. 20 points) Qualitative Scores	50 30 18 98	45 30 20 95		45 30 15 90	48 29 18 95	188 119 71 378	378	1	378	1
	Tie-Breaker: Total Qualitative Points for 1B, 2B, and 3B.						378				
8	Calvin Giordano & Associates, Inc. 1B - Proposer's Knowledge of the Project Scope (Max. 50 points) 2B - Proposer's Approach to Public Outreach and Community Involvement (Max. 30 points) 3B - Proposer's Demonstrated Ability to Provide Services within Schedule and Budget (Max. 20 points) Qualitative Scores	40 15 20 75	35 20 15 70		40 30 17 87	42 22 16 80	157 87 68 312	312	3	312	3
	Tie-Breaker: Total Qualitative Points for 1B, 2B, and 3B.						312				
9	Chen Moore & Associates, Inc. 1B - Proposer's Knowledge of the Project Scope (Max. 50 points) 2B - Proposer's Approach to Public Outreach and Community Involvement (Max. 30 points) 3B - Proposer's Demonstrated Ability to Provide Services within Schedule and Budget (Max. 20 points) Qualitative Scores	50 30 15 95	40 20 10 70		30 30 10 70	48 24 17 89	168 104 52 324	324	2	324	2
	Tie-Breaker: Total Qualitative Points for 1B, 2B, and 3B.						324				

EVALUATION COMMITTEE MEETING Tuesday, June 4, 2019 Department of Procurement Request for Qualifications (RFQ) No. 17-18-061 Professional Design Services for "Keeping Current: Adaptive Redesign for Jose Marti Park" Emilio T. González, Ph.D., City Manager Annie Perez, CPPO, Director of Procurement		EVALUATION COMMITTEE MEMBERS					SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI LOCAL FIRMS)	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK							
TABULATION SHEET RFQ No. 17-18-061 STEP 1 EVALUATION MEETING		Hector Badia (OC/COM)	Ryan Shedd (PD/COM)	Claire Weisz, FAIA (WXY Architecture + Urban Design)	Samantha Danchuk (Broward County)	Neil Schafers (Miami DDA)													
		1	Kimley-Horn and Associates 1A - Proposer's Team Qualifications and Experience (Max. 25 points) 2A - Proposer's Lead Design Architect Qualifications and Experience (Max. 20 points) 3A - Proposer's Project Manager Qualifications and Experience (Max. 15 points) 4A - Proposer's Adaptation Specialist Qualifications and Experience (Max. 15 points) 5A - Design Approach and Process (Max. 15 points) 6A - Technical Capabilities and Methodology (Max. 10 points) Qualitative Scores	20	23	18	10	23	94	404	3		404	3					
15	18			16	10	18	77												
12	13			13	10	13	61												
12	14			12	10	13	61												
15	14			11	10	15	65												
10	10			10	6	10	46												
84	92			80	56	92													
Tie-Breaker: Total Qualitative Points for 1A, 2A, 3A, 4A, and 5A.																			
5	Curtis & Rogers Design Studio 1A - Proposer's Team Qualifications and Experience (Max. 25 points) 2A - Proposer's Lead Design Architect Qualifications and Experience (Max. 20 points) 3A - Proposer's Project Manager Qualifications and Experience (Max. 15 points) 4A - Proposer's Adaptation Specialist Qualifications and Experience (Max. 15 points) 5A - Design Approach and Process (Max. 15 points) 6A - Technical Capabilities and Methodology (Max. 10 points) Qualitative Scores			25	23	22	25	24	119						455	1		455	1
				15	19	15	20	20	89										
		12	13	14	15	15	69												
		12	15	14	15	12	68												
		15	12	12	12	13	64												
		10	10	10	8	8	46												
		89	92	87	95	92													
		Tie-Breaker: Total Qualitative Points for 1A, 2A, 3A, 4A, and 5A.																	

EVALUATION COMMITTEE MEETING Tuesday, June 4, 2019 Department of Procurement Request for Qualifications (RFQ) No. 17-18-061 Professional Design Services for "Keeping Current: Adaptive Redesign for Jose Marti Park" Emilio T. González, Ph.D., City Manager Annie Perez, CPPO, Director of Procurement		EVALUATION COMMITTEE MEMBERS					SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI LOCAL FIRMS)	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
		Hector Badia (OC/COM)	Ryan Shedd (PD/COM)	Claire Weisz, FAIA (WXY Architecture + Urban Design)	Samantha Danchuk (Broward County)	Neil Schafers (Miami DDA)						
6	Keith Engineering Inspired Design 1A - Proposer's Team Qualifications and Experience (Max. 25 points) 2A - Proposer's Lead Design Architect Qualifications and Experience (Max. 20 points) 3A - Proposer's Project Manager Qualifications and Experience (Max. 15 points) 4A - Proposer's Adaptation Specialist Qualifications and Experience (Max. 15 points) 5A - Design Approach and Process (Max. 15 points) 6A - Technical Capabilities and Methodology (Max. 10 points)	15	20	12	5	21	73	320	5	325	5	
		10	16	10	10	15	61	320				
		10	13	12	5	13	53					
		10	10	11	5	14	50					
		5	12	9	5	15	46					
		5	9	10	5	8	37					
		55	80	64	35	86						
Tie-Breaker: Total Qualitative Points for 1A, 2A, 3A, 4A, and 5A.												
7	Chisholm Architects, Inc. 1A - Proposer's Team Qualifications and Experience (Max. 25 points) 2A - Proposer's Lead Design Architect Qualifications and Experience (Max. 20 points) 3A - Proposer's Project Manager Qualifications and Experience (Max. 15 points) 4A - Proposer's Adaptation Specialist Qualifications and Experience (Max. 15 points) 5A - Design Approach and Process (Max. 15 points) 6A - Technical Capabilities and Methodology (Max. 10 points)	10	17	10	5	14	56					
		10	15	10	10	11	56					
		10	11	10	10	8	49					
		10	11	5	5	7	38					
		10	1	5	5	3	24					
		5	5	5	5	7	27					
		55	60	45	40	50						
Tie-Breaker: Total Qualitative Points for 1A, 2A, 3A, 4A, and 5A.												

EVALUATION COMMITTEE MEETING Tuesday, June 4, 2019 Department of Procurement Request for Qualifications (RFQ) No. 17-18-061 Professional Design Services for "Keeping Current: Adaptive Redesign for Jose Marti Park" Emilio T. González, Ph.D., City Manager Annie Perez, CPPO, Director of Procurement		EVALUATION COMMITTEE MEMBERS					SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI LOCAL FIRMS)	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
		Hector Badia (OC/COM)	Ryan Shedd (PD/COM)	Claire Weisz, FAIA (WXY Architecture + Urban Design)	Samantha Danchuk (Broward County)	Neil Schafers (Miami DDA)						
8	TABULATION SHEET RFQ No. 17-18-061 STEP 1 EVALUATION MEETING	20	21	20	25	21	107	408	2		408	2
		15	17	15	20	16	83					
		10	12	12	10	12	56					
		10	14	12	10	13	59					
		12	13	12	12	13	62					
		5	10	10	8	8	41					
		72	87	81	85	83						
Tie-Breaker: Total Qualitative Points for 1A, 2A, 3A, 4A, and 5A.												
9	Tie-Breaker: Total Qualitative Points for 1A, 2A, 3A, 4A, and 5A. Chen Moore & Associates, Inc. 1A - Proposer's Team Qualifications and Experience (Max. 25 points) 2A - Proposer's Lead Design Architect Qualifications and Experience (Max. 20 points) 3A - Proposer's Project Manager Qualifications and Experience (Max. 15 points) 4A - Proposer's Adaptation Specialist Qualifications and Experience (Max. 15 points) 5A - Design Approach and Process (Max. 15 points) 6A - Technical Capabilities and Methodology (Max. 10 points)	18	22	18	20	22	100	389	4		389	4
		16	18	15	20	15	84					
		12	14	11	10	12	59					
		10	15	12	10	15	62					
		10	8	12	5	11	46					
		5	9	10	6	8	38					
		71	86	78	71	83						
Tie-Breaker: Total Qualitative Points for 1A, 2A, 3A, 4A, and 5A.												

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Emilio T. González, Ph.D.
City Manager

DATE: April 23, 2019

FROM: Annie Perez, CPPO, Director
Department of Procurement



SUBJECT: Evaluation Committee Appointments
for RFQ No. 17-18-061, Professional Design
Services for Adaptive Redesign at Jose Marti
Park for the Planning Department

REFERENCES: RFQ No. 17-18-061

In accordance with Section 18-86(c)(6) of the City of Miami Code, the Department of Procurement (Procurement), on behalf of the City of Miami Planning Department (Planning), requests your approval of the appointments of the below listed professionals to the Evaluation/Selection Committee (Committee). The Committee will be tasked with evaluating and scoring the proposals submitted in response to Request for Qualifications (RFQ) No. 17-18-061 for Professional Design Services for Adaptive Redesign at Jose Marti Park (the "Project"), issued on January 23, 2019.

The Committee shall be comprised of professionals that have the requisite knowledge and experience to evaluate the proposals pursuant to the criteria established in the RFQ.

Chairperson (non-voting)

Fernando V. Ponassi, MA Arch., MA PPA, Assistant Director, Procurement, City of Miami (COM)

City of Miami Staff (voting)

1. Ryan Shedd, Planner II, Planning, COM
2. Hector Badia, Assistant Director, Office of Capital Improvements (OCI), COM

External Committee Members (voting)

1. Claire Weisz, FAIA, W X Y Architecture + Urban Design
2. Samantha Danchuk, Ph.D., P.E., Assistant Director, Environmental Protection & Growth Management Department, Broward County
3. Neil Schafers, ASLA, Manager, Planning, Urban Design & Transportation, Miami Downtown Development Authority

Alternate Committee Members (voting)

1. Jeremy Calleros Gauger, Assistant Director Planning
2. Christopher Bennet, Assistant Director, RPW, COM

Your signature below affirms your appointment of this Committee for the evaluation of proposals for the Project, as solicited under RFQ No. 17-18-061.

APPROVED: 
Emilio T. González, Ph.D., City Manager


Date

AP:fvp

- c: Joseph F. Napoli, Deputy City Manager
Nzeribe Ihekwebaba, Ph.D., P.E., Assistant City Manager
Sandra Bridgeman, Assistant City Manager/Chief Financial Officer
Steven C. Williamson, Director, OCI
Hector Badia, Assistant Director, OCI
Fernando V. Ponassi, MA Arch., MA PPA, Assistant Director, Procurement

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