

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Emilio T. González, Ph.D.
City Manager

DATE: May 8, 2019

FILE:

FROM: Annie Perez, CPPO, Director
Department of Procurement



SUBJECT: Recommendation for Award of Contract for Civil Engineering Services for Miami River Greenway Curtis Park East, Project No. B-183603, for the Office of Capital Improvements

REFERENCES: Request for Qualifications ("RFQ") No. 17-18-031

ENCLOSURES: Report of Evaluation Committee Memorandum, Evaluation Committee Appointment Memorandum

RECOMMENDATION:

Based on the findings below, the Department of Procurement ("Procurement") hereby recommends that the referenced Project be awarded to A&P Consulting Transportation Engineers, Corp. ("APCTE"), for RFQ No. 17-18-031, Civil Engineering Services for Miami River Greenway Curtis Park East – Project No. B-183603 (the "Project").

The Project is necessary to provide design engineering services for road reconstruction including, but not limited to, drainage improvements, landscaping, hardscape, sidewalks, new pedestrian trail, Americans with Disabilities Act (ADA) compliant ramps, curb and/or gutter, pavement markings and striping, roadway signage, roadway and pedestrian lighting, traffic study, obtaining easements and/or harmonization, construction permits, utilities coordination, cost estimates, construction documents, bidding and construction administration. The City of Miami ("City") may also require surveying, geotechnical investigations and testing, landscaping architecture, roadway lighting, traffic study, public involvement, and related services necessary for the design and preparation of construction documents for the Project.

FISCAL IMPACT:

The fiscal impact to the City for the negotiated contract is **\$306,740.12**. The fee is comprised of a Lump Sum fee of \$188,909.19 for basic services, a Dedicated Allowance Account of \$98,939.93, and an Owner's Contingency Allowance of \$18,891.00 for unforeseen conditions. The original price proposal submitted by APCTE totaled \$361,254.38; therefore, negotiations resulted in \$54,514.26 of considerable savings for our taxpayers.

BACKGROUND:

On May 4, 2018, Procurement issued a solicitation under full and open competition to obtain proposals from qualified firms. On June 6, 2018, Procurement received six (6) proposals in response to the solicitation (see attached Proposal Security List). Subsequently, the proposals were reviewed by Procurement staff, upon which all proposals were deemed responsive and responsible in accordance with the minimum qualifications and experience requirements of the RFQ. Accordingly, on July 30, 2018, the Evaluation Committee ("Committee") met and completed the evaluation and ranking of all proposals following the stipulated guidelines in the solicitation. The proposals were evaluated in accordance with five (5) evaluation criteria, and ranked by total awarded points (see enclosed Report of Evaluation Committee Memorandum).


Upon review and subsequent approval of the Report of the Evaluation Committee Memorandum by the City Manager on August 15, 2018, negotiations were initiated with APCTE, the highest ranked firm. The City's negotiation team, comprised of staff from the Office of Capital Improvements ("OCI"), held good faith negotiations with APCTE principals that addressed:

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1. Coordination of the various professional consulting services necessary for the Project;
2. Established and capped fair market professional services fee schedule;
3. A Project tasking solution which supports an implemental and fiscally sound agreement, in the best interest of the City and its residents, and;
4. Legally sufficient and binding agreement terms and conditions, with the assistance and support of the City Attorney's Office.

Successful negotiations were accomplished, and an agreement was mutually reached on April 30, 2019. As a result, Procurement hereby recommends award of a Professional Services Agreement with APCTE for the Project.

Accordingly, approval of this recommendation to award is requested. Your signature below indicates your approval of Procurement's recommendation.

Approved: 
Emilio T. González, Ph.D., City Manager

Date: 5/24/19

- c: Joseph F. Napoli, Deputy City Manager
Nzeribe Ihekwebaba, P.E., Ph.D., Assistant City Manager
Sandra Bridgeman, Assistant City Manager/Chief Financial Officer
Rafael Suarez-Rivas, Chief Assistant City Attorney
Steven C. Williamson, Director, OCI
Hector Badia, Assistant Director, OCI
Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Emilio T. González, Ph.D.
City Manager

DATE: August 9, 2018

FROM: Annie Perez, CPPO, Director
Department of Procurement



SUBJECT: Report of Evaluation Committee for RFQ No. 17-18-031, Civil Engineering Services for Miami River Greenway Curtis Park East Project, B-183603

ENCLOSURES: Response Security List, Evaluation Committee Score Sheets, and Evaluation Committee Appointment Memo

Background

On May 4, 2018, the Department of Procurement ("Procurement") issued Request for Qualifications ("RFQ") No. 17-18-031 for the provision of Civil Engineering Services for Miami River Greenway Curtis Park East Project, B-183603 ("Project"), for the Office of Capital Improvements (OCI). On June 6, 2018, six (6) proposals were received in response to this solicitation. Subsequently, the proposals were reviewed by Procurement staff, upon which all six (6) proposals were deemed responsive and responsible in accordance with the minimum qualifications and submission requirements of the RFQ.

Summary of Evaluation

On July 30, 2018, the Evaluation Committee ("Committee") met and completed the evaluation of the six (6) responsive and responsible proposals following the guidelines stipulated in the solicitation. The proposals were evaluated pursuant to the five (5) evaluation criteria listed below:

Evaluation Criteria	Maximum Points (Per Committee Member)
1. Proposer's Experience and Qualifications	35
2. Proposer's Team Experience	35
3. Experience of Project Manager/Lead Engineer	10
4. Design Philosophy and Process	10
5. Technical Approach	10

In accordance with the RFQ and the City of Miami ("City") Procurement Code, Section 18-87, as amended, Proposers, who agreed to meet the Small Business Enterprise ("SBE") participation requirement by assigning certified SBE firms with a "Local Office," as defined in the City Procurement Code, Section 18-73, would be granted five (5) Bonus points. Five (5) Proposers, A.D.A Engineering, Inc., A&P Consulting Transportation Engineers Corp., Kimley-Horn and Associates, Inc., SRS Engineering, Inc., and T.Y. Lin International, met the SBE participation requirement using the "Local Office" criteria, and were granted five (5) Bonus points. The final scores are as follows:

Proposing Firm	Awarded Points (Maximum 300 Points)	Awarded Points Percentage
1. A&P Consulting Transportation Engineers Corp.	276	92.0%
2. T.Y. Lin International	272	90.7%
3. Kimley-Horn and Associates, Inc.	262	87.3%
4. SRS Engineering, Inc.	254	84.7%
5. A.D.A Engineering, Inc.	250	83.3%
6. Chen Moore and Associates, Inc.	229	76.3%

The tabulation and individual Committee member score sheets are attached as supporting documentation. The Committee voted not to hold oral presentations, as the proposals did not require further clarification.

Recommendation

The Committee hereby requests authorization for Procurement, in collaboration with the nominated Negotiations Committee, Mr. Jorge Corzo from the Town of Medley and Messrs. Keith Ng, Orlando Misas, and David Adato, the alternate, from the Office of Capital Improvements ("OCI"), to commence negotiations with the highest ranked firm, for a professional services agreement (PSA) for the provision of Civil Engineering Services for Miami River Greenway Curtis Park East Project, B-183603. All firms are qualified according to the specifications set forth in the RFQ, and the technical evaluation completed by the Committee. Therefore, should negotiations fail with highest ranked firm, the Committee recommends commencing negotiations with the next ranked firm, and so on. The Committee further recommends that Procurement be authorized to cease negotiations after a PSA is successfully negotiated and subsequently awarded, in accordance with Section 18-87 of the City of Miami Code.

Approved: 
Emilio T. González, Ph.D, City Manager

Date: 8/15/18

- c. Joseph F. Napoli, Deputy City Manager
- Nzeribe Ihekwebaba, Ph.D., P.E., Assistant City Manager
- Sandra Bridgeman, CPA, Assistant City Manager/Chief Financial Officer
- Steven C. Williamson, Director, OCI
- Hector Badia, Assistant Director, OCI
- Rafael Suarez-Rivas, Sr. Assistant City Attorney, City Attorney's Office
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Emilio T. González, Ph.D.
City Manager

DATE: July 12, 2018

FROM: Annie Perez, CPPO, Director
Department of Procurement



SUBJECT: Evaluation Committee Appointments
for Civil Engineering Services for Miami River
Greenway Curtis Park East Project, B-183603 for
the Office of Capital Improvements

REFERENCES: RFQ No. 17-18-031

In accordance with Section 18-86(c)(6) of the City of Miami Code, the Department of Procurement (Procurement), on behalf of the Office of Capital Improvements (OCI), requests your approval of the appointment of the below listed professionals to the Evaluation/Selection Committee (Committee). The Committee will be tasked with evaluating and scoring the proposals submitted in response to Request for Qualifications (RFQ) No. 17-18-031 for Civil Engineering Services for Miami River Greenway Curtis Park East Project, B-183603 (the "Project"), issued on May 4, 2018.

The Committee shall be comprised of professionals that have the requisite knowledge and experience to evaluate the proposals pursuant to the criteria established in the RFQ.

Chairperson (non-voting)

Sade Chaney, Sr. Procurement Contracting Officer, Procurement, City of Miami (COM)

City of Miami Staff (voting)

1. Keith A. Ng, CFM, Project Manager, Office of Capital Improvements (OCI), COM

External Committee Members (voting)

1. D. Akin Ozaydin, MBA, P.E., City Engineer, Public Works Department, City of North Miami
2. Jorge E. Corzo, P.E., CFM, Director, Town Engineer Department, Town of Medley

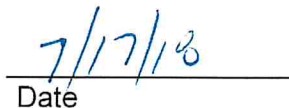
Alternate Committee Members (voting)

L. Diane Waters, P.E., M.S., Project Manager, OCI, COM

Your signature below affirms your appointment of this Committee for the evaluation of proposals for the Project, as solicited under RFQ No. 17-18-031.

APPROVED:


Emilio T. González, Ph.D., City Manager


Date

AP:sc

- c: Joseph F. Napoli, Deputy City Manager
Nzeribe Ihekwa, Ph.D., P.E., Assistant City Manager
Sandra Bridgeman, Assistant City Manager/Chief Financial Officer
Rafael Suarez-Rivas, Chief Assistant City Attorney
Todd B. Hannon, City Clerk
Steven C. Williamson, Director, Office of Capital Improvements (OCI)
Hector Badia, Assistant Director, OCI
Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

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