

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Honorable City of Miami Commissioners
and Honorable Mayor of the City of Miami

DATE: August 9, 2018

FROM: Emilio T. Gonzalez Ph.D.
City Manager

SUBJECT: Report of Evaluation Committee
for RFQ No. 17-18-031, Civil Engineering
Services for Miami River Greenway Curtis
Park East Project, B-183603

ENCLOSURES: Response Security List,
Evaluation Committee Score Sheets, and
Evaluation Committee Appointment Memo

In accordance with Section 18-87(i) of the City of Miami Code, attached please find the Report of the Evaluation Committee for the subject solicitation.

AP:sc

- c. Joseph F. Napoli, Deputy City Manager
- Nzeribe Ihekweba, Ph.D., P.E., Assistant City Manager
- Sandra Bridgeman, CPA, Assistant City Manager/Chief Financial Officer
- Steven C. Williamson, Director, OCI
- Hector Badia, Assistant Director, OCI
- Rafael Suarez-Rivas, Sr. Assistant City Attorney, City Attorney's Office
- Annie Perez, CPPO, Director, Procurement
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Emilio T. González, Ph.D.
City Manager

DATE: August 9, 2018

FROM: Annie Perez, CPPO, Director
Department of Procurement



SUBJECT: Report of Evaluation Committee for
RFQ No. 17-18-031, Civil Engineering Services
for Miami River Greenway Curtis Park East
Project, B-183603

ENCLOSURES: Response Security List,
Evaluation Committee Score Sheets, and
Evaluation Committee Appointment Memo

Background

On May 4, 2018, the Department of Procurement ("Procurement") issued Request for Qualifications ("RFQ") No. 17-18-031 for the provision of Civil Engineering Services for Miami River Greenway Curtis Park East Project, B-183603 ("Project"), for the Office of Capital Improvements (OCI). On June 6, 2018, six (6) proposals were received in response to this solicitation. Subsequently, the proposals were reviewed by Procurement staff, upon which all six (6) proposals were deemed responsive and responsible in accordance with the minimum qualifications and submission requirements of the RFQ.

Summary of Evaluation

On July 30, 2018, the Evaluation Committee ("Committee") met and completed the evaluation of the six (6) responsive and responsible proposals following the guidelines stipulated in the solicitation. The proposals were evaluated pursuant to the five (5) evaluation criteria listed below:

Evaluation Criteria	Maximum Points (Per Committee Member)
1. Proposer's Experience and Qualifications	35
2. Proposer's Team Experience	35
3. Experience of Project Manager/Lead Engineer	10
4. Design Philosophy and Process	10
5. Technical Approach	10


In accordance with the RFQ and the City of Miami ("City") Procurement Code, Section 18-87, as amended, Proposers, who agreed to meet the Small Business Enterprise ("SBE") participation requirement by assigning certified SBE firms with a "Local Office," as defined in the City Procurement Code, Section 18-73, would be granted five (5) Bonus points. Five (5) Proposers, A.D.A Engineering, Inc., A&P Consulting Transportation Engineers Corp., Kimley-Horn and Associates, Inc., SRS Engineering, Inc., and T.Y. Lin International, met the SBE participation requirement using the "Local Office" criteria, and were granted five (5) Bonus points. The final scores are as follows:

Proposing Firm	Awarded Points (Maximum 300 Points)	Awarded Points Percentage
1. A&P Consulting Transportation Engineers Corp.	276	92.0%
2. T.Y. Lin International	272	90.7%
3. Kimley-Horn and Associates, Inc.	262	87.3%
4. SRS Engineering, Inc.	254	84.7%
5. A.D.A Engineering, Inc.	250	83.3%
6. Chen Moore and Associates, Inc.	229	76.3%

The tabulation and individual Committee member score sheets are attached as supporting documentation. The Committee voted not to hold oral presentations, as the proposals did not require further clarification.

Recommendation

The Committee hereby requests authorization for Procurement, in collaboration with the nominated Negotiations Committee, Mr. Jorge Corzo from the Town of Medley and Messrs. Keith Ng, Orlando Misas, and David Adato, the alternate, from the Office of Capital Improvements ("OCI"), to commence negotiations with the highest ranked firm, for a professional services agreement (PSA) for the provision of Civil Engineering Services for Miami River Greenway Curtis Park East Project, B-183603. All firms are qualified according to the specifications set forth in the RFQ, and the technical evaluation completed by the Committee. Therefore, should negotiations fail with highest ranked firm, the Committee recommends commencing negotiations with the next ranked firm, and so on. The Committee further recommends that Procurement be authorized to cease negotiations after a PSA is successfully negotiated and subsequently awarded, in accordance with Section 18-87 of the City of Miami Code.

Approved: 
Emilio T. González, Ph.D, City Manager

Date: 8/15/18

- c. Joseph F. Napoli, Deputy City Manager
- Nzeribe Ihekwebaba, Ph.D., P.E., Assistant City Manager
- Sandra Bridgeman, CPA, Assistant City Manager/Chief Financial Officer
- Steven C. Williamson, Director, OCI
- Hector Badia, Assistant Director, OCI
- Rafael Suarez-Rivas, Sr. Assistant City Attorney, City Attorney's Office
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

CITY OF MIAMI OFFICE OF THE CITY CLERK
BID SECURITY LIST

BID ITEM: Civil Engineering Services for Miami River Greenway Curtis Park East

BID NUMBER: RFQ 17-18-031

DATE BID OPENED: June 6, 2018 **TIME:** 2:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
Chen-Moore & Associates	N/A	N/A
T.Y Lin International	N/A	N/A
A&P Consulting Transportation Engineers, Corp	N/A	N/A
A.D.A. Engineering	N/A	N/A
SRS Engineering, Inc.	N/A	N/A
Kimley Horn	N/A	N/A

"City of Miami Office of the City Clerk
 311 N. Biscayne Blvd, Suite 1000
 Miami, FL 33132
 Tel: 305-375-2000
 Fax: 305-375-2001
 www.miamigov.com

Heather Seale
 Person Receiving Bid(s)
 On: 6/6/2018
 Today's Date

Received (6) bid(s) on behalf: Procurement
 City Department
 PREPARED BY: *Rosa Cristall*
 Deputy City Clerk



EVALUATION COMMITTEE MEETING JULY 30, 2018 DEPARTMENT OF PROCUREMENT REQUEST FOR QUALIFICATIONS (RFQ) 17-18-031 CIVIL ENGINEERING SERVICES FOR MIAMI RIVER GREENWAY CURTIS PARK EAST PROJECT, B-183603 Emilio T. González, Ph. D., City Manager Annie Perez, CPPO, Director of Procurement Steven C. Williamson, Director, OCI					EVALUATION SCORES BY COMMITTEE				EVALUTION SCORES BY CRITERIA					Five Bonus Points - SBE Participation (City of Miami Firm(s))	Total Points (with Five Bonus Points)	Total Points Percentage (With Five Bonus Points)	FINAL RANKING
SUMMARY TABULATION SHEET RFQ NO. 17-18-031					Keith A. Ng (OCI/COM)	D. Akin Ozaydin (City of North Miami)	Jorge E. Corzo (Town of Medley)	Total Qualitative Points (All Committee Members)	Proposer's Experience and Qualifications	Proposer's Team Experience	Experience of Project Manager/Lead Engineer	Design Philosophy and Process	Technical Approach				
					Name	Score GM	Score KN	Score JG	TQP1	Criteria 1	Criteria 2	Criteria 3	Criteria 4	Criteria 5	TQP2	Bonus	Total Points
A & P CONSULTING TRANSPORTATION ENGINEERS CORP.	95	83	93	271	96	96	27	26	26	271	5	276	92.0%	1			
T.Y. LIN INTERNATIONAL	89	87	91	267	96	95	27	25	24	267	5	272	90.7%	2			
KIMLEY-HORN AND ASSOCIATES, INC.	85	80	92	257	94	94	24	23	22	257	5	262	87.3%	3			
SRS ENGINEERING, INC.	88	74	87	249	89	89	25	23	23	249	5	254	84.7%	4			
A.D.A. ENGINEERING, INC.	84	77	84	245	91	88	24	21	21	245	5	250	83.3%	5			
CHEN MOORE AND ASSOCIATES, INC.	80	65	84	229	83	79	22	22	23	229	0	229	76.3%	6			



EVALUATION COMMITTEE MEETING
JULY 30, 2018

DEPARTMENT OF PROCUREMENT
REQUEST FOR QUALIFICATIONS (RFQ) 17-18-031
CIVIL ENGINEERING SERVICES FOR MIAMI RIVER GREENWAY CURTIS
PARK EAST PROJECT, B-183603
Emilio T. González, Ph. D., City Manager
Annie Perez, CPPO, Director of Procurement Steven C. Williamson, Director, OCI

EVALUATION COMMITTEE
MEMBERS

Keith A. Ng (OCI/COM)

D. Akin Ozaydin (City of North Miami)

Jorge E. Corzo (Town of Medley)

SUB-TOTAL QUALITATIVE SCORES

TOTAL QUALITATIVE SCORES

QUALITATIVE RANKING

FIVE BONUS POINTS - SBE PARTICIPATION
(CITY OF MIAMI FIRM(S))

TOTAL SCORES (WITH BONUS POINTS)

FINAL RANK

TABULATION SHEET
RFQ NO. 17-18-031

NAME OF FIRM(S)

1 A.D.A. ENGINEERING, INC.

- 1A - Proposer's Experience and Qualifications (Max. 35 points)
- 2A - Proposer's Team Experience (Max. 35 points)
- 3A - Experience of Project Manager/Lead Engineer (Max. 10 points)
- 4A - Design Philosophy and Process (Max. 10 points)
- 5A - Technical Approach (Max 10 points)

Qualitative Scores

33	27	31	91
30	27	31	88
8	8	8	24
6	8	7	21
7	7	7	21
84	77	84	

245

5

5

250

5

2 A & P CONSULTING TRANSPORTATION ENGINEERS CORP.

- 1A - Proposer's Experience and Qualifications (Max. 35 points)
- 2A - Proposer's Team Experience (Max. 35 points)

33	30	33	96
33	30	33	96



EVALUATION COMMITTEE MEETING
JULY 30, 2018

DEPARTMENT OF PROCUREMENT
REQUEST FOR QUALIFICATIONS (RFQ) 17-18-031
CIVIL ENGINEERING SERVICES FOR MIAMI RIVER GREENWAY CURTIS
PARK EAST PROJECT, B-183603
Emilio T. González, Ph. D., City Manager
Annie Perez, CPPO, Director of Procurement Steven C. Williamson, Director, OCI

EVALUATION COMMITTEE
MEMBERS

		Keith A. Ng (OCI/COM)	D. Akin Ozaydin (City of North Miami)	Jorge E. Corzo (Town of Medley)	SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI FIRM(S))	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
3A - Experience of Project Manager/Lead Engineer (Max. 10 points)		9	9	9	27					
4A - Design Philosophy and Process (Max. 10 points)		10	7	9	26					
5A - Technical Approach (Max 10 points)		10	7	9	26					
Qualitative Scores		95	83	93		271	1	5	276	1
3	CHEN MOORE AND ASSOCIATES, INC.									
1A - Proposer's Experience and Qualifications (Max. 35 points)		32	20	31	83					
2A - Proposer's Team Experience (Max. 35 points)		28	20	31	79					
3A - Experience of Project Manager/Lead Engineer (Max. 10 points)		7	7	8	22					
4A - Design Philosophy and Process (Max. 10 points)		6	9	7	22					
5A - Technical Approach (Max 10 points)		7	9	7	23					
Qualitative Scores		80	65	84		229	6	0	229	6



EVALUATION COMMITTEE MEETING
JULY 30, 2018

DEPARTMENT OF PROCUREMENT
REQUEST FOR QUALIFICATIONS (RFQ) 17-18-031
CIVIL ENGINEERING SERVICES FOR MIAMI RIVER GREENWAY CURTIS
PARK EAST PROJECT, B-183603
Emilio T. González, Ph. D., City Manager
Annie Perez, CPPO, Director of Procurement Steven C. Williamson, Director, OCI

EVALUATION COMMITTEE
MEMBERS

		EVALUATION COMMITTEE MEMBERS			SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI FIRM(S))	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
		Keith A. Ng (OCI/COM)	D. Akin Ozaydin (City of North Miami)	Jorge E. Corzo (Town of Medley)						
4 KIMLEY-HORN AND ASSOCIATES, INC.										
	1A - Proposer's Experience and Qualifications (Max. 35 points)	33	28	33	94					
	2A - Proposer's Team Experience (Max. 35 points)	32	28	34	94					
	3A - Experience of Project Manager/Lead Engineer (Max. 10 points)	7	8	9	24					
	4A - Design Philosophy and Process (Max. 10 points)	7	8	8	23					
	5A - Technical Approach (Max 10 points)	6	8	8	22					
	Qualitative Scores	85	80	92		257	3	5	262	3
5 SRS ENGINEERING, INC.										
	1A - Proposer's Experience and Qualifications (Max. 35 points)	32	25	32	89					
	2A - Proposer's Team Experience (Max. 35 points)	32	25	32	89					
	3A - Experience of Project Manager/Lead Engineer (Max. 10 points)	9	8	8	25					
	4A - Design Philosophy and Process (Max. 10 points)	7	8	8	23					



EVALUATION COMMITTEE MEETING JULY 30, 2018 DEPARTMENT OF PROCUREMENT REQUEST FOR QUALIFICATIONS (RFQ) 17-18-031 CIVIL ENGINEERING SERVICES FOR MIAMI RIVER GREENWAY CURTIS PARK EAST PROJECT, B-183603 Emilio T. González, Ph. D., City Manager Annie Perez, CPPO, Director of Procurement Steven C. Williamson, Director, OCI		EVALUATION COMMITTEE MEMBERS			SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI FIRM(S))	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
		Keith A. Ng (OCI/COM)	D. Akin Ozaydin (City of North Miami)	Jorge E. Corzo (Town of Medley)						
	5A - Technical Approach (Max 10 points)	8	8	7	23					
	Qualitative Scores	88	74	87		249	4	5	254	4
6	T.Y. LIN INTERNATIONAL									
	1A - Proposer's Experience and Qualifications (Max. 35 points)	33	30	33	96					
	2A - Proposer's Team Experience (Max. 35 points)	32	30	33	95					
	3A - Experience of Project Manager/Lead Engineer (Max. 10 points)	9	9	9	27					
	4A - Design Philosophy and Process (Max. 10 points)	8	9	8	25					
	5A - Technical Approach (Max 10 points)	7	9	8	24					
	Qualitative Scores	89	87	91		267	2	5	272	2