

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Emilio T. González, Ph.D.
City Manager

DATE: May 31, 2019

FILE:

FROM: Annie Perez, CPPO, Director
Department of Procurement



SUBJECT: Report of Evaluation Committee for RFQ No. 18-19-012, Miscellaneous Construction Engineering and Inspection Services for the Office of Capital Improvements

ENCLOSURES: Response Security List, Evaluation Committee Score Sheets, and Evaluation Committee Appointment Memo

Background

On March 1, 2019, the Department of Procurement ("Procurement") issued a Request for Qualifications ("RFQ") No. 18-19-012 for the provision of Miscellaneous Construction Engineering and Inspection Services ("CEI Services") for the Office of Capital Improvements ("OCI"). On April 17, 2019, six (6) Proposals were received in response to this solicitation. Subsequently, the Proposals were reviewed by Procurement staff and it was found that specific certifications were missing in all Proposals as they could only be obtained at certain times of the year. Consequently, it was requested by OCI that obtaining these missing certifications be made as a condition of award of contract. Additionally, minor irregularities were found in all six (6) Proposals. Per Section 3.1, Acceptance/Rejection, of the RFQ solicitation document, which allows for minor irregularities and technicalities to be waived by the City, all (6) Proposals were deemed responsive and responsible in accordance with the minimum submission requirements of the RFQ.

Summary of Evaluation

On May 21, 2019, the Evaluation Committee ("Committee") met and completed the evaluation of the six (6) responsive and responsible Proposals. The Proposals were evaluated pursuant to the five (5) evaluation criteria listed below:

<u>Evaluation Criteria</u>	<u>Maximum Points</u> (Per Committee Member)
1. Experience and Qualifications of the Proposer	30
2. Experience and Qualifications of the Senior Project Engineer/ Project Manager	25
3. Experience and Qualifications of the Proposer's Team	25
4. CEI Philosophy and Process	10
5. Technical Approach	10

Proposers who agreed to meet the Small Business Enterprise ("SBE") participation requirement by assigning certified SBE firms with a "Local Office," as defined in City Procurement Code, Section 18-73, were granted five (5) Bonus Points, in accordance with the RFQ and City Procurement Code, Section 18-87, as amended. Three (3) Proposers, A&P Consulting Transportation Engineers, Corp., EAC Consulting, Inc., and Pinnacle Consulting Enterprises, Inc., did agree to meet the SBE participation requirement using the "Local Office" criteria, and therefore were granted the five (5) Bonus Points.

PR19155

The final scores are as follows:

	<u>Proposing Firms</u>	<u>Awarded Points</u> (Maximum 500 Points)	<u>Total Score</u> (Five Bonus Points)
1.	A&P Consulting Transportation Engineers, Corp.*	445	450
2.	EAC Consulting, Inc.*	437	442
3.	Calvin Giordano & Associates, Inc.	431	431
4.	CONSOR Engineers, LLC	429	429
5.	R.J. Behar & Company, Inc.	416	416
6.	Pinnacle Consulting Enterprises, Inc.*	368	373

* These firms were granted the five (5) Bonus Points for agreeing to meet the SBE participation requirement using the "Local Office" criteria.

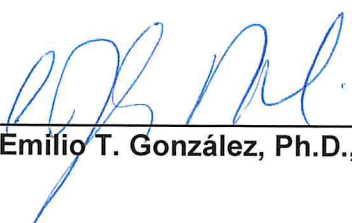
The composite and individual Committee member score sheets are attached as supporting documentation. The Committee decided not to hold oral presentations as the Proposals did not require further clarification.

Other Information

Due to extenuating circumstances, one of the original voting members, Mr. Greg Netto, was unable to participate on the Committee. As a result, Procurement proceeded with the evaluation of the proposals with the remaining committee members, Mr. David Adato, Mr. Asael Marrero, Mr. Chuks Okereke, Mr. Hugh Patrick Brown, and Mr. Robert Fenton, the alternate.

Recommendation

The Committee hereby requests authorization for Procurement, in collaboration with the nominated Negotiations Committee, Mr. David Adato from OCI, Mr. Hector Badia from OCI, and Mr. Robert Fenton from OCI, to commence negotiations with all six (6) firms for the provision of Miscellaneous Construction Engineering and Inspection Services based on the immediate and projected needs of the City. The Committee further recommends that Procurement be authorized to cease negotiations after six (6) Professional Services Agreements are successfully negotiated and subsequently awarded.

Approved: 
Emilio T. González, Ph.D., City Manager

Date: 6/11/15

- c: Joseph F. Napoli, Deputy City Manager, COM
- Nzeribe Ihekwebaba, Ph.D., P.E., Assistant City Manager, COM
- Sandra Bridgeman, Assistant City Manager/Chief Financial Officer, COM
- Rafael Suarez-Rivas, Chief Assistant City Attorney, COM
- Steven C. Williamson, Director, OCI, COM
- Francisco J. Garcia, Director, PD, COM
- Hector Badia, Assistant Director, OCI, COM
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement, COM

CITY OF MIAMI OFFICE OF THE CITY CLERK
BID SECURITY LIST

BID ITEM: Miscellaneous Construction Engineering and Inspection Services

BID NUMBER: RFQ 18-19-012

DATE BID OPENED: April 17, 2019 **TIME:** 2:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
R.J. Behar & Company, Inc.	See attached	See attached
Calvin, Giordano & Associates, Inc.	See attached	See attached
Conzor	See attached	See attached
EAC Consulting, Inc.	See attached	See attached
A&P Consulting Transportation Engineers, Corp	See attached	See attached
Pinnacle Consulting Enterprises, Inc.	See attached	See attached

"Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."

[Signature]
 Person Receiving Bid(s)

Received (6) bid(s) on behalf: Procurement
 City Department

On: 4/17/2019
 Today's Date

PREPARED BY: *[Signature]*
 Deputy City Clerk

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Emilio T. González, Ph.D.
City Manager

DATE: April 23, 2019

FROM: Annie Perez, CPPO, Director
Department of Procurement

SUBJECT: Evaluation Committee Appointments
for Miscellaneous Construction Engineering and
Inspection Services for the Office of Capital
Improvements

REFERENCES: RFQ No. 18-19-012

In accordance with Section 18-86(c)(6) of the City of Miami Code, the Department of Procurement (Procurement), on behalf of the Office of Capital Improvements (OCI), requests your approval of the appointments of the below listed professionals to the Evaluation/Selection Committee (Committee). The Committee will be tasked with evaluating and scoring the proposals submitted in response to Request for Qualifications (RFQ) No. 18-19-012 for Miscellaneous Construction Engineering and Inspection Services (the "Project"), issued on March 1, 2019.

The Committee shall be comprised of professionals that have the requisite knowledge and experience to evaluate the proposals pursuant to the criteria established in the RFQ.

Chairperson (non-voting)

Christine Tibbs, Sr. Procurement Contracting Officer, Procurement, City of Miami (COM)

City of Miami Staff (voting)

1. David Adato, P.E., Construction Manager, OCI, COM
2. Asael Marrero, Assistant Director of Building Services, Building Department, COM

External Committee Members (voting)

1. Greg Netto, P.E., LEED®AP, Assistant Public Works Director, Public Works Department, City of Miami Gardens
2. Chuks Okereke, P.E., City Engineer, Public Works Department, City of North Miami
3. Hugh Patrick Brown, Construction Manager 3, Water & Sewer Department, Miami Dade County

Alternate Committee Members (voting)

1. Robert Fenton, Construction Manager, OCI, COM
2. Valentine Onuigboh, Senior Construction Manager, OCI, COM

Your signature below affirms your appointment of this Committee for the evaluation of proposals for the Project, as solicited under RFQ No. 18-19-012.

APPROVED: 
Emilio T. González, Ph.D., City Manager


Date

AP:ct

c: Joseph F. Napoli, Deputy City Manager
Nzeribe Ihekwaba, Ph.D., P.E., Assistant City Manager
Sandra Bridgeman, Assistant City Manager/Chief Financial Officer
Rafael Suarez-Rivas, Chief Assistant City Attorney
Todd B. Hannon, City Clerk
Steven C. Williamson, Director, OCI
Hector Badia, Assistant Director, OCI
Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

PR19119

TABULATION SHEET

RFQ No. 18-19-012

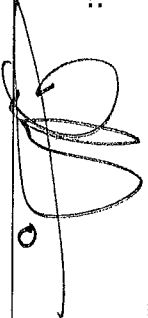
EVALUATION COMMITTEE MEETING
 Tuesday, May 21, 2019
 Department of Procurement
 Request for Qualifications (RFQ) No. 18-19-012
 Miscellaneous Construction Engineering and Inspection Services
 Emilio T. González, Ph.D., City Manager
 Annie Perez, CPRO, Director of Procurement Steven C. Williamson, Director, OCI


NAME OF FIRM(S)		EVALUATION COMMITTEE MEMBERS										SUB-TOTAL QUALITATIVE SCORES		TOTAL QUALITATIVE SCORES		QUALITATIVE RANKING		FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI FIRM(S))		TOTAL SCORES (WITH BONUS POINTS)		FINAL RANK	
1	R.J. Behar & Company, Inc. 1A - Experience and Qualifications of Proposer(Max. 30 points) 2A - Experience and Qualifications of Senior Project Engineer/Project Manager (Max. 25 points) 3A - Experience and Qualifications of the Proposer's Team (Max. 25 points) 4A - CEI Philosophy and Process (Max. 10 points) 5A - Technical Approach (Max. 10 points)	26	30	26	20	20	122	416	5	5	416	5	416	5									
		23	24	22	15	20	104																
		23	22	23	20	15	103																
		9	9	8	10	8	44																
		9	9	8	10	7	43																
2	Calvin Giordano & Associates, Inc. 1A - Experience and Qualifications of Proposer(Max. 30 points) 2A - Experience and Qualifications of Senior Project Engineer/Project Manager (Max. 25 points) 3A - Experience and Qualifications of the Proposer's Team (Max. 25 points) 4A - CEI Philosophy and Process (Max. 10 points) 5A - Technical Approach (Max. 10 points)	50	94	87	75	70	416	5	5	416	5	416	5										
		25	25	24	25	25	128																
		24	22	22	20	21	109																
		23	22	22	20	21	108																
		8	10	8	10	8	44																
3	CONSOR Engineers, LLC 1A - Experience and Qualifications of Proposer(Max. 30 points) 2A - Experience and Qualifications of Senior Project Engineer/Project Manager (Max. 25 points) 3A - Experience and Qualifications of the Proposer's Team (Max. 25 points) 4A - CEI Philosophy and Process (Max. 10 points) 5A - Technical Approach (Max. 10 points)	88	93	83	85	82	431	3	3	431	3	431	3										
		26	30	25	25	20	126																
		23	24	23	20	20	110																
		23	23	24	17	20	107																
		8	9	8	10	8	44																
4	A&P Consulting Transportation Engineers, Corp 1A - Experience and Qualifications of Proposer(Max. 30 points) 2A - Experience and Qualifications of Senior Project Engineer/Project Manager (Max. 25 points) 3A - Experience and Qualifications of the Proposer's Team (Max. 25 points) 4A - CEI Philosophy and Process (Max. 10 points) 5A - Technical Approach (Max. 10 points)	89	95	88	82	75	429	4	4	429	4	429	4										
		26	30	27	22	25	130																
		24	25	23	20	21	113																
		24	24	23	18	22	111																
		10	10	9	10	8	47																
5	EAC Consulting, Inc. 1A - Experience and Qualifications of Proposer(Max. 30 points) 2A - Experience and Qualifications of Senior Project Engineer/Project Manager (Max. 25 points) 3A - Experience and Qualifications of the Proposer's Team (Max. 25 points) 4A - CEI Philosophy and Process (Max. 10 points) 5A - Technical Approach (Max. 10 points)	93	99	90	80	83	445	1	5	450	1	450	1										
		25	28	28	27	25	133																
		23	23	24	16	20	106																
		22	23	24	20	20	109																
		8	9	10	10	8	46																
6	Pinnacle Consulting Enterprises, Inc. 1A - Experience and Qualifications of Proposer(Max. 30 points) 2A - Experience and Qualifications of Senior Project Engineer/Project Manager (Max. 25 points) 3A - Experience and Qualifications of the Proposer's Team (Max. 25 points) 4A - CEI Philosophy and Process (Max. 10 points) 5A - Technical Approach (Max. 10 points)	87	92	95	83	80	437	2	5	442	2	442	2										
		20	29	24	15	15	103																
		23	22	22	10	15	90																
		22	21	22	10	15	90																
		8	9	8	10	8	43																
Qualitative Scores		81	90	82	55	60	368	6	5	373	6												

RFQ NO. 18-19-012
 Miscellaneous Construction Engineering and Inspection Services
 EVALUATION OF PROPOSALS

David Adato, PE, City of Miami

CRITERIA	PROPOSERS	Maximum Points	R.J. Behar & Company, Inc.	Calvin, Giordano & Association, Inc.	CONSOR Engineers, LLC	A&P Consulting Transportation Engineers, Corp	EAC Consulting, Inc.	Pinnacle Consulting Enterprises, Inc.
Experience and Qualifications of Proposer		30	26	25	26	26	25	20
Experience and Qualifications of Senior Project Engineer/Project Manager		25	23	24	23	24	23	23
Experience and Qualifications of the Proposer's Team		25	23	23	23	24	22	22
CEI Philosophy and Process		10	9	8	9	10	9	8
Technical Approach		10	9	8	8	9	8	8
TOTAL POINTS		100	90	88	89	93	87	81

SIGNATURE:  446 431 429 450 442 393

PRINT NAME:  David Adato 5 3 4 1 2 6

RFQ NO. 18-19-012
Miscellaneous Construction Engineering and Inspection Services
EVALUATION OF PROPOSALS

Robert Fenton - City of Miami

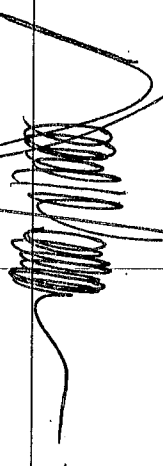
EVALUATION CRITERIA	PROPOSERS	Maximum Points	Scores							TOTAL POINTS
			R.J. Behar & Company, Inc.	Calvin, Giordano & Association, Inc.	CONSOR Engineers, LLC	A&P Consulting Transportation Engineers, Corp	EAC Consulting, Inc.	Pinnacle Consulting Enterprises, Inc.		
Experience and Qualifications of Proposer		30	30 /	29 /	30 /	30 /	28 /	29 /		
Experience and Qualifications of Senior Project Engineer/Project Manager		25	24 /	22 /	24 /	25 /	23 /	22 /		
Experience and Qualifications of the Proposer's Team		25	22 /	22 /	23 /	24 /	23 /	21 /		
CEI Philosophy and Process		10	9 /	10 /	9 /	10 /	9 /	9 /		
Technical Approach		10	9 /	10 /	9 /	10 /	9 /	9 /		
		100	94 /	93 /	95 /	99 /	92 /	90 /		

SIGNATURE: *Robert Fenton*
 PRINT NAME: Robert Fenton

RFQ NO. 18-19-012
 Miscellaneous Construction Engineering and Inspection Services
 EVALUATION OF PROPOSALS

Asael Marrero, City of Miami

EVALUATION CRITERIA	PROPOSERS	Maximum Points	R.J. Behar & Company, Inc.	Calvin, Giordano & Association, Inc.	CONSOR Engineers, LLC	A&P Consulting Transportation Engineers, Corp	EAC Consulting, Inc.	Pinnacle Consulting Enterprises, Inc.
Experience and Qualifications of Proposer		30	26	24	25	27	28	24
Experience and Qualifications of Senior Project Engineer/Project Manager		25	22	22	23	23	24	20
Experience and Qualifications of the Proposer's Team		25	23	22	24	23	24	22
CEI Philosophy and Process		10	8	8	8	9	10	8
Technical Approach		10	8	7	8	8	9	8
TOTAL POINTS		100	87	83	88	90	95	82

SIGNATURE: 

PRINT NAME: Asael Marrero

26 25 26 24 20 20
 23 24 23 24 25 23
 23 28 23 24 23 21
 9 8 9 10 21 8
 9 8 9 9 9 1

RFQ NO. 18-19-012
 Construction Engineering and Inspection Services
 EVALUATION OF PROPOSALS

Chuks Okereke, PE - City of North Miami

EVALUATION CRITERIA	PROPOSERS	Maximum Points	PROPOSERS						TOTAL POINTS
			R.J. Behar & Company, Inc.	Calvin, Giordano & Association, Inc.	CONSOR Engineers, LLC	A&P Consulting Transportation Engineers, Corp	EAC Consulting, Inc.	Pinnacle Consulting Enterprises, Inc.	
Experience and Qualifications of Proposer		30	20	25	25	22	27	15	
Experience and Qualifications of Senior Project Engineer/Project Manager		25	15	20	20	20	16	10	
Experience and Qualifications of the Proposer's Team		25	20	20	17	18	20	10	
CEI Philosophy and Process		10	10	10	10	10	10	10	
Technical Approach		10	10	10	10	10	10	10	
		100	75	85	82	80	83	55	


SIGNATURE: 
 PRINT NAME: Chuks Okereke
 Date: 05/21/19

416 431 429 450 442 373
 (3) (3) (4) (1) (2) (6)

REQ NO. 18-19-012
Miscellaneous Construction Engineering and Inspection Services
EVALUATION OF PROPOSALS

Hugh Patrick Brown - Miami Dade County

EVALUATION CRITERIA	PROPOSERS	Maximum Points	R.J. Behar & Company, Inc.	Calvin, Giordano & Association, Inc.	CONSOR Engineers, LLC	A&P Consulting Transportation Engineers, Corp	EAC Consulting, Inc.	Pinnacle Consulting Enterprises, Inc.
Experience and Qualifications of Proposer		30	Fair 20	Good 26	Fair 20	Good 25	Good 25	Good 15
Experience and Qualifications of Senior Project Engineer/Project Manager		25	Good 20	Good 21	Good 20	Good 21	Good 20	Fair 15
Experience and Qualifications of the Proposer's Team		25	Fair 15	Good 21	Good 20	Excellent 22	Good 20	Fair 15
CEI Design Philosophy and Process		10	Good 8	Good 8	Good 8	Good 8	Good 8	Good 8
Technical Approach		10	Good 9	Good 9	Good 9	Good 7	Good 7	Good 7
TOTAL POINTS		100	70	82	75	83	80	60

SIGNATURE: 

PRINT NAME: **H. Pasnick Brown**

A16 434 429 450 442 373

⑤ ③ ④ ① ② ⑥