

**CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM**

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**TO:** Emilio T. González, Ph.D.  
City Manager

**DATE:** March 14, 2018     **FILE:**

**FROM:** Annie Perez, CPPO  
Director, Procurement

*AP*

**SUBJECT:** Recommendation of Award of a  
Contract for Miscellaneous Structural  
Engineering Services

**REFERENCES:** RFQ No. 16-17-018

**ENCLOSURES:** Chairperson's Report with  
Score Sheets; Evaluation Committee  
Appointment Memo

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**Recommendation**

Based on the findings below, the Department of Procurement (Procurement) hereby recommends award of Contract No. RFQ 16-17-018, to Master Consulting Engineers, Inc., T.Y. Lin International, Douglas Wood Associates, Inc., and Eastern Engineering Group Company (Consultants), for Miscellaneous Structural Engineering Services Projects (Project).

The Project is necessary to provide design services, construction documents, scheduling, estimating, construction administration, and reporting for the successful, timely, and economical completion of structural engineering related projects, including but not limited to, feasibility studies, commissioning, assessments, analysis and the evaluation of facilities, structures, and properties. The aforementioned services shall support new construction, remodeling/renovation, and building assessment of community centers, fire stations, marinas, aquatic facilities, parks facilities, and public safety facilities for governmental, institutional or recreational projects. Consultants may be required to perform all or some of the services described in the attached Agreements, depending on the needs of the City for the Project.

**Fiscal Impact**

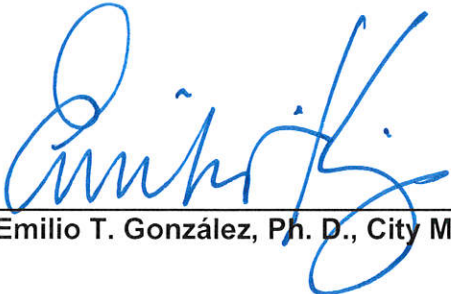
The fiscal impact to the City of Miami (City) as a result of the Work included under each of these four (4) contracts will not exceed your delegated authority of \$500,000. The unloaded rates proposed by the Consultants varied between \$125.01 for Principals and \$18.00 for the lowest required classification. The final rates proposed by the City, and accepted by the Consultants, ranged from \$77.00 to \$18.00 for the proposed classifications, resulting in considerable savings for our taxpayers.

**Background**

On August 16, 2017, Procurement issued Request for Qualifications ("RFQ") No. 16-17-018 under full and open competition, to obtain proposals from qualified and experienced professional consulting firms to procure a pool of structural engineering consultants, for the Office of Capital Improvements ("OCI"). On October 2, 2017, six (6) proposals were received in response to this solicitation. Subsequently, the proposals were reviewed by Procurement staff, and deemed responsive and responsible in accordance with the minimum submission requirements of the RFQ. Following evaluations of the proposals, on December 12, 2017, the Evaluation Committee recommended the Consultants, as the four (4) highest ranked responsive and responsible proposers, for negotiations. Subsequently, a Negotiations Team (Team) met

on January 16, 2018, to review the scope of services and the firm's price proposal; discussions were completed and rates were approved by OCI on February 13, 2018.

Consequently, approval of this recommendation to award is requested. Your signature below will indicate approval of this recommendation.

Approved:   
Emilio T. González, Ph. D., City Manager

Date: 3/21/18

- c: Fernando J. Casamayor, Chief Financial Officer/Assistant City Manager
- Nzeribe Ihekwaba, Ph.D., P.E., Chief of Operations/Assistant City Manager
- Steven C. Williamson, Director, OCI
- Rafael Suarez-Rivas, Senior Assistant City Attorney
- Lydia Osborne, Ph.D., CPPO, CPPB, Assistant Director/Chief Negotiator, Procurement
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

CITY OF MIAMI OFFICE OF THE CITY CLERK  
BID SECURITY LIST

BID ITEM: Miscellaneous Structural Engineering Services

BID NUMBER: RFQ 16-17-018

DATE BID OPENED: October 2, 2017 TIME: 2:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
Douglas Wood Associates	See attached	See attached
Eastern Engineering Group	See attached	See attached
305 Consulting Engineers, LLC	See attached	See attached
T.Y. Lin International	See attached	See attached
Master Consulting Engineers, Inc.	See attached	See attached
DMC Dredging & Marine Consulting, LLC	See attached	See attached

Heidi Secker  
Person Receiving Bid(s)

Received (6) bid(s) on behalf: Procurement  
City Department

On: 10/3/17  
Today's Date

PREPARED BY: [Signature]  
Deputy City Clerk