



City of Miami

ADDENDUM No. 1

August 6, 2018

**REQUEST FOR QUALIFICATIONS NO.: 18-19-035
MOORE PARK, ARMBRISTER PARK, AND CURTIS PARK
PROJECTS – D1, D2, AND D5
B-193511, B-193512, B-193513**

TO: ALL PROSPECTIVE PROPOSERS:

The following changes, additions, clarifications, and/or deletions amend the above-captioned Request for Qualifications (RFQ) and shall become an integral part of the proposal submitted and the Contract to be executed for **Moore Park, Armbrister Park, and Curtis Park Projects – RFQ No.: 18-19-035** (the “Project”). The remaining provisions are now in effect and remain unchanged. Please note the contents herein and affix same to the documents you have on hand.

All attachments (if any) are available on the Office of Capital Improvements (OCI) website and are part of this Addendum.

REQUESTS FOR INFORMATION - SINCE ISSUANCE OF RFQ NO. 18-19-035:

Q1) On a team of six sub-consultants, is it acceptable for one not to be SBE-certified in Miami-Dade County?

A1) Yes. Only Small Business Enterprise (SBE) firms utilized to meet the 15% SBE goal must be SBE firms certified by Miami-Dade County.

Q2) What are the page limits for the RFQ as a whole?

A2) There is no limit on the number of pages for an RFQ proposal.

Q3) Are extra pages for items like a cover page and/or tabs permitted?

A3) Yes.

Q4) Are we to submit three separate proposals or one proposal to include all three parks?

A4) Proposers are to submit one (1) proposal for all projects.

Q5) What are the fees for each of the (3) projects?

A5) Consulting fees will be negotiated with the selected firms upon conclusion of the selection process and authorization to negotiate issued by the City Manager.

Q6) An estimated time for when this project would be awarded?

A6) The projects may be awarded within three (3) to four (4) weeks after negotiation of the consultants' fees is completed.

Q7) Will the scope for Armbrister and Curtis Parks require phasing to maintain operations of the existing community center while the new community center is being built?

A7) Not likely since the new buildings are expected to be placed at the same locations as the existing facilities.

Q8) Do the following consultants need to show a sample project form? Geotechnical engineer, surveyor, environmental engineer, and cost estimator?

A8) Yes. Please refer to the RFQ document, Section 4.1(A)(A-7), on page 19.

Q9) We have a civil consultant that also does environmental engineering, and a landscape architect that is also an arborist. For instances where one consultant fulfills two disciplines as required by the RFQ, do you want to receive two sample projects from one consultant, one for each discipline?

A9) Proof of past experience must be submitted to reflect each one of the disciplines involved, even if presented by the same consultant..

MODIFICATIONS

A) On page 10 of the RFQ document, please delete the scope of work for the second and third projects in its entirety, and replace it with the following text:


"The second project consists of the demolition of the existing community center building and the construction of a new two (2)-story facility of approximately 10,000 square feet, and an outdoor pavilion at **Esther Mae Armbrister Park**. The new facility will include at a minimum:

- One (1) administration office;
- Entrance reception area;
- Warming kitchen;
- Information Technology ("IT") room with laptop charging stations;
- Multi-purpose room;
- Workrooms, including an art workroom that includes a sink;
- Elevator access to the second floor;
- Restrooms at both levels (first level restroom shall have access from the building exterior and be able to be closed off to the rest of the building);
- Janitor closet;
- Sport equipment storage (with exterior access);
- Security: alarm, lightning detection, CCTV;
- Outdoor pavilion;
- Code compliant parking area;
- Art in Public Places component;
- Landscaping;
- Three (3) Individual Classrooms; and
- Interior Storage to accommodate tables, chairs, and recreation supplies.

The third project consists of the demolition of the existing community center building and the construction of a new facility of approximately 8,000 square feet at Curtis Park. The new facility will include as a minimum:

- Interior Storage to accommodate tables, chairs, and recreation supplies;
- Large recreation multi-purpose room;
- Warming kitchen area;
- Computer lab;
- Three (3) individual Classrooms;
- Two (2) administration offices;
- One (1) arts and crafts room with a sink;
- Entrance reception area;
- Restrooms (with exterior access and able to be closed off from the rest of the building);
- IT room with laptop charging stations;
- Fitness room;
- Janitor closet;
- Large sport equipment storage (with exterior access);
- Security: alarm, lightning detection, CCTV;
- Outdoor pavilion;
- Code compliant parking area;
- Art in Public Places component; and
- Landscaping.

THIS ADDENDUM IS AN ESSENTIAL PORTION OF THE CONTRACT DOCUMENT AND SHALL BE MADE A PART THEREOF.

A handwritten signature in black ink, appearing to read 'Annie Perez', is written over a horizontal line. The signature is stylized and somewhat abstract.

**Annie Perez, CPPO, Director
Department of Procurement, City of Miami**