

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Emilio T. González, Ph.D.
City Manager

DATE: July 10, 2019

FILE:

FROM: Annie Perez, CPPO, Director
Department of Procurement



SUBJECT: Report of Evaluation Committee for RFQ No. 18-19-016, Design Criteria Professional for Repair and Reconstruction of Citywide Roads – B-193622

ENCLOSURES: Response Security List, Evaluation Committee Score Sheets, and Evaluation Committee Appointment Memo

Background

On March 27, 2019, the Department of Procurement (“Procurement”) issued Request for Qualifications (“RFQ”) No. 18-19-016 for the provision of a Design Criteria Professional for the development of a Design Criteria Package for the Repair and Reconstruction of Citywide Roads, Project No. B-193622 (“Project”) for the Office of Capital Improvements (“OCI”). On April 30, 2019, three (3) proposals were received in response to this solicitation. Subsequently, one (1) of the proposers, Chen Moore & Associates, Inc., formally withdrew its proposal from further review, consideration, and evaluation. After which, the remaining two (2) proposals from BCC Engineering, Inc. and T.Y. Lin International (“T.Y. Lin”), were reviewed by Procurement staff.

During the due diligence period, BCC Engineering, Inc. effected a conversion from a Florida corporation to a Florida limited liability company, BCC Engineering, LLC, (“BCC”). Appropriate documentation of the conversion was submitted by BCC. Based on the submitted information, Procurement staff, under the advice of the City Attorney’s Office, decided the conversion was a minor deviation, and waived the name change.

After concluding the due diligence period, proposals from BCC and T.Y. Lin were deemed responsive in accordance with the minimum submission requirements of the RFQ. Additionally, both Proposers were found to be responsible.

Summary of Evaluation

On June 20, 2019, the Evaluation Committee (“Committee”) met and completed the evaluation of the two (2) responsive and responsible Proposers, following the guidelines stipulated in the solicitation. The proposals were evaluated pursuant to the five (5) evaluation criteria listed below:

<u>Evaluation Criteria</u>	<u>Maximum Points</u> (Per Committee Member)
1. Proposer’s Experience and Qualifications	35
2. Proposer’s Project Manager’s Experience and Qualifications	25
3. Proposer’s Team’s Experience and Qualifications	15
4. Design Approach and Process	15
5. Technical Capabilities and Methodology	10

Proposers who agreed to meet the Small Business Enterprise (“SBE”) participation requirement by assigning certified SBE Firms with a “Local Office”, as defined in City Procurement Code, Section 18-73, were granted five (5) Bonus Points, in accordance with the RFQ and City Procurement Code, Section 18-87, as amended. Both of the Proposers agreed to meet the SBE participation requirement using the “Local Office” criteria and, therefore, were granted the five (5) Bonus Points. The final scores are as follows:

	<u>Proposing Firms</u>	<u>Awarded Points</u> (Maximum 500 Points)	<u>Total Score</u> (Five Bonus Points)
1.	BCC Engineering, LLC	454	459
2.	T.Y. Lin International	437	442

The Committee decided not to hold oral presentations, as the proposals did not require further clarification. The composite and individual Committee member score sheets are attached as supporting documentation.

Consensus Statement

BCC, the highest ranked firm, received a total of 459 points out of a maximum total of 505 points. The Committee discussed BCC's extensive design-build experience, and determined that BCC had assembled a team of design and engineering professionals whose resumes demonstrate exceptional strength in the areas of civil engineering and stormwater management. The Committee noted that BCC is distinctly qualified to provide the services needed to develop the Design Criteria Package for the Project. After deliberation, the Committee members unanimously agreed that BCC's proposal demonstrated that its qualifications are not only comprehensively suited to meet the critical needs of the City through this Project but also to provide continuing support to the City as the Design Criteria Professional through the construction phase related to this Project.

Other Information

Due to extenuating circumstances, one of the original voting members, Mr. O. Tom Ruiz, was unable to participate on the Committee. As a result, Procurement proceeded to summon Mr. Juan De Pazos, the first alternate member, to serve as Mr. Ruiz's replacement.

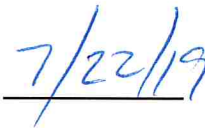
Recommendation

The Committee hereby requests authorization for Procurement, in collaboration with the nominated Negotiations Committee, Mr. Giraldo Marquez from the Office of Capital Improvements, Mr. Juan De Pazos from the Office of Capital Improvements, and Mr. Jake Ozyman, Director of Public Works from The Village of Key Biscayne, to commence negotiations with BCC, the highest ranked firm, as the Design Criteria Professional to develop the Design Criteria Package for the Repair and Reconstruction of Citywide Roads, Project No. B-193622. Should negotiations with BCC fail, the Committee hereby requests permission to commence negotiations with the second ranked firm. The Committee further recommends that Procurement be authorized to cease negotiations after a Professional Services Agreement is successfully negotiated and subsequently awarded.

Approved: _____


Emilio T. González, Ph.D., City Manager

Date: _____


7/22/19

- c: Joseph F. Napoli, Deputy City Manager
- Nzeribe Ihekwebaba, Ph.D., P.E., Assistant City Manager
- Sandra Bridgeman, Assistant City Manager/Chief Financial Officer
- Rafael Suarez-Rivas, Chief Assistant City Attorney
- Steven C. Williamson, Director, OCI
- Hector Badia, Assistant Director, OCI
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

EVALUATION COMMITTEE MEETING

Wednesday, June 20, 2019

Department of Procurement

Request for Qualifications (RFQ) No. 18-19-016

Design Criteria Professional for Repair and Reconstruction of Citywide Roads - B-193622

Emilio T. González, Ph.D., City Manager

Annie Perez, CPPO, Director of Procurement Steven C. Williamson, Director, OCI

TABULATION SHEET

RFQ No. 18-19-016

EVALUATION COMMITTEE MEMBERS	EVALUATION COMMITTEE MEMBERS					SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI FIRM(S))	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
	Girardo Marquez, PE(OM, OCI)	Juan De Pazos (COM, OCI)	Tamara Frost, MPA (COM, Zoning)	Jake Ozyman, PE (The Village of Key Biscayne)	Mercedes Sosa (MDC, DTPW)						
1	<p>NAME OF FIRM(S)</p> <p>BCC Engineering</p> <p>1A - Experience and Qualifications of Proposer(Max. 35 points)</p> <p>2A - Experience and Qualifications of Project Manager (Max. 25 points)</p> <p>3A - Experience and Qualifications of the Proposer's Team (Max. 15 points)</p> <p>4A - Design Approach and Process (Max. 15 points)</p> <p>5A - Technical Capabilities and Methodology (Max. 10 points)</p> <p style="text-align: right;">Qualitative Scores</p>										
	30	32	31	32	30	155					
	23	24	25	22	24	118					
	14	12	13	13	14	66					
	15	15	14	11	14	69					
	9	9	9	9	10	46					
	91	92	92	87	92		454	1	5	459	1
2	<p>T.Y. Lin International</p> <p>1A - Experience and Qualifications of Proposer(Max. 35 points)</p> <p>2A - Experience and Qualifications of Project Manager (Max. 25 points)</p> <p>3A - Experience and Qualifications of the Proposer's Team (Max. 15 points)</p> <p>4A - Design Approach and Process (Max. 15 points)</p> <p>5A - Technical Capabilities and Methodology (Max. 10 points)</p> <p style="text-align: right;">Qualitative Scores</p>										
	28	30	31	32	28	149					
	23	22	24	20	24	113					
	13	10	14	11	15	63					
	14	15	13	12	15	69					
	8	9	7	9	10	43					
	86	86	89	84	92		437	2	5	442	2

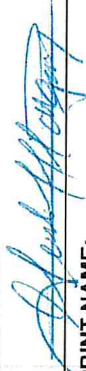
RFQ NO. 18-19-016
 Design Criteria Professional for Repair and Reconstruction of Citywide Roads
 B-193622

EVALUATION OF PROPOSALS

Giraldo "Gerry" Marquez, PE, Chief Project Manager, City of Miami

EVALUATION PROPOSERS CRITERIA	Maximum Points	T.Y. Lin International	BCC Engineering
Proposer's Experience and Qualifications	35	28	30
Proposer's Project Manager's Experience and Qualifications	25	23	23
Proposer's Team's Experience and Qualifications	15	13	14
Design Approach and Process	15	14	15
Technical Capabilities and Methodology	10	8	9
TOTAL POINTS	100	86	91

SIGNATURE:



PRINT NAME:

Giraldo "Gerry" Marquez

RFQ NO. 18-19-016
Design Criteria Professional for Repair and Reconstruction of Citywide Roads
B-193622

EVALUATION OF PROPOSALS

Juan De Pazos , Senior Project Manager, OCI, City of Miami

EVALUATION PROPOSERS CRITERIA	Maximum Points	T. Y. Lin International	BCC Engineering
Proposer's Experience and Qualifications	35	30	32
Proposer's Project Manager's Experience and Qualifications	25	22	24
Proposer's Team's Experience and Qualifications	15	10	12
Design Approach and Process	15	15	15
Technical Capabilities and Methodology	10	9	9
TOTAL POINTS	100	86	92

SIGNATURE:



PRINT NAME:

John De Pazos

RFQ NO. 18-19-016
Design Criteria Professional for Repair and Reconstruction of Citywide Roads
B-193622

EVALUATION OF PROPOSALS

Tamara Frost, MPA, Zoning Manager, City of Miami					
EVALUATION PROPOSERS CRITERIA	Maximum Points	T.Y. Lin International	BCC Engineering		
Proposer's Experience and Qualifications	35	31	31		
Proposer's Project Manager's Experience and Qualifications	25	24	25		
Proposer's Team's Experience and Qualifications	15	14	13		
Design Approach and Process	15	13	14		
Technical Capabilities and Methodology	10	7	9		
TOTAL POINTS	100	89	92		

SIGNATURE:


Tamara Allen Frost

PRINT NAME:

Tamara Allen Frost

RFQ NO. 18-19-016
 Design Criteria Professional for Repair and Reconstruction of Citywide Roads
 B-193622
 EVALUATION OF PROPOSALS

Jake Ozyman, PE, Director of Public Works, The Village of Key Biscayne				
EVALUATION PROPOSERS CRITERIA	Maximum Points	T.Y. Lin International	BCC Engineering	
Proposer's Experience and Qualifications	35	32	32	
Proposer's Project Manager's Experience and Qualifications	25	20	22	
Proposer's Team's Experience and Qualifications	15	11	13	
Design Approach and Process	15	12	11	
Technical Capabilities and Methodology	10	9	9	
TOTAL POINTS	100	84	87	

SIGNATURE: 

PRINT NAME: Jake Ozyman

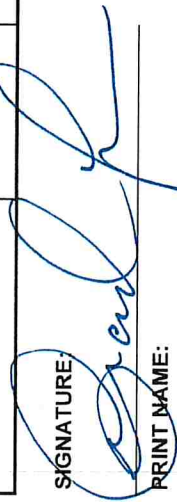
RFQ NO. 18-19-016
 Design Criteria Professional for Repair and Reconstruction of Citywide Roads
 B-193622

EVALUATION OF PROPOSALS

Mercedes Sosa, Manager, Transportation and Public Works, Miami Dade County

EVALUATION PROPOSERS CRITERIA	Maximum Points	T.Y. Lin International	BCC Engineering
Proposer's Experience and Qualifications	35	28	30
Proposer's Project Manager's Experience and Qualifications	25	24	24
Proposer's Team's Experience and Qualifications	15	15	14
Design Approach and Process	15	15	14
Technical Capabilities and Methodology	10	10	10
TOTAL POINTS	100	92	92

SIGNATURE:



PRINT NAME:

MERCEDES SOSA

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Emilio T. González, Ph.D.
City Manager

DATE: May 28, 2019

FROM: Annie Perez, CPPO, Director
Department of Procurement



SUBJECT: Evaluation Committee Appointments
for Design Criteria Professional for Repair and
Reconstruction of Citywide Roads – B-193622
for the Office of Capital Improvements

REFERENCES: RFQ No. 18-19-016

In accordance with Section 18-86(c)(6) of the City of Miami Code, the Department of Procurement (Procurement), on behalf of the Office of Capital Improvements (OCI), requests your approval of the appointments of the below listed professionals to the Evaluation/Selection Committee (Committee). The Committee will be tasked with evaluating and scoring the proposals submitted in response to Request for Qualifications (RFQ) No. 18-19-016 for Design Criteria Professional for Repair and Reconstruction of Citywide Roads – B-193622 (the "Project"), issued on March 27, 2019.

The Committee shall be comprised of professionals that have the requisite knowledge and experience to evaluate the proposals pursuant to the criteria established in the RFQ.

Chairperson (non-voting)

Christine Tibbs, Sr. Procurement Contracting Officer, Procurement, City of Miami (COM)

City of Miami Staff (voting)

1. Giraldo "Gerry" Marquez, PE, Chief Project Manager, OCI, COM
2. Tamara Frost, MPA, Zoning Manager, Office of Zoning, COM

External Committee Members (voting)

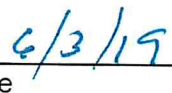
1. O. Tom Ruiz, CGC, CFM, Public Works Director, City of Miami Gardens
2. Jake Ozyman, PE, Director of Public Works, The Village of Key Biscayne
3. Mercedes Sosa, Manager, Transportation and Public Works, Miami Dade County

Alternate Committee Members (voting)

1. Juan De Pazos, Senior Project Manager OCI, COM
2. Jose Lago, PE, CFM, Senior Project Manager, OCI, COM

Your signature below affirms your appointment of this Committee for the evaluation of proposals for the Project, as solicited under RFQ No. 18-19-016.

APPROVED: 
Emilio T. González, Ph.D., City Manager


Date

AP:ct

c: Joseph F. Napoli, Deputy City Manager
Nzeribe Ihekwaba, Ph.D., P.E., Assistant City Manager
Sandra Bridgeman, Assistant City Manager/Chief Financial Officer
Rafael Suarez-Rivas, Chief Assistant City Attorney
Todd B. Hannon, City Clerk
Steven C. Williamson, Director, OCI
Hector Badia, Assistant Director, OCI
Fernando V. Ponassi, MA Arch., MA PPA, LEED@AP, Assistant Director, Procurement

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