


**CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM**

**TO:** Emilio T. González, Ph.D.  
City Manager

**DATE:** November 5, 2019     **FILE:**

**FROM:** Annie Perez, CPPO   
Director, Procurement

**SUBJECT:** Recommendation of Award of a Contract for Design Criteria Professional for Repair and Reconstruction of Citywide Roads – B-193622

**REFERENCES:** Request for Qualifications (RFQ) No. 18-19-016

**ENCLOSURES:** Chairperson's Report with Score Sheets; Evaluation Committee Appointment Memo

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**Recommendation**

Based on the findings below, the Department of Procurement (Procurement) hereby recommends award of Contract No. RFQ 18-19-016, Design Criteria Professional for Repair and Reconstruction of Citywide Roads, B-193622 to BCC Engineering, LLC (BCC).

This Project is necessary to provide professional civil engineering design services for the development of a Design Criteria Package for the repair, reconstruction, and restoration of a variety of streets in intersections located throughout the City that are in various states of disrepair. The Consultant was selected in accordance with Florida Statute Section 287.055, as amended. At the sole discretion of the City, the Consultant may be required to develop a Design Criteria Package that addresses drainage improvements, stormwater modeling, reconstruction, milling and resurfacing, sidewalk, Americans with Disabilities Act (ADA) compliant ramps, curb and/or gutters, pavements markings and striping, roadway signage, utility coordination, and limited landscaping services.

**Fiscal Impact**

The potential fiscal impact to the City for the negotiated contract is \$497,602.72, which does not exceed your delegated authority of \$500,000.00. The Contract will provide a legal framework for two distinct phases: Phase 1 will involve the necessary geotechnical, surveying, and design activities to support the development of the Design Criteria Package. Phase 2 will involve limited construction administration support. The lump sum fee for basic services under Phase 1 shall not exceed \$462,602.72, and the fee for Phase 2 shall not exceed \$35,000.00.

**Background**

On March 27, 2019, Procurement issued RFQ No. 18-19-016 under full and open competition on behalf of the Office of Capital Improvements (OCI) and the Department of Resilience and Public Works (Public Works) to obtain proposals from qualified and experienced civil engineering firms for the provision of a Design Criteria Professional for the development of a Design Criteria Package for the Repair and Reconstruction of Citywide Roads, Project No. B-193622. On April 30, 2019, three (3) Proposals in total were received in response to this solicitation. Subsequently, one (1) of the proposers, Chen Moore & Associates, Inc., formally withdrew its proposal from further review, consideration, and evaluation. After which, the remaining two (2) proposals from BCC Engineering, Inc. and T.Y. Lin International ("T.Y. Lin"), were reviewed by Procurement staff.

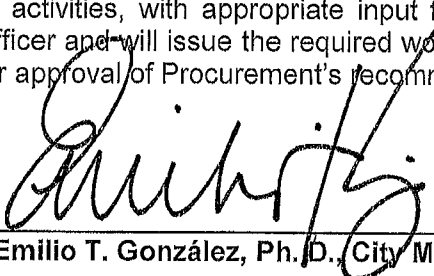
During the due diligence period, BCC Engineering, Inc. effected a conversion from a Florida corporation to a Florida limited liability company, BCC Engineering, LLC, ("BCC"). Appropriate documentation of the conversion was submitted by BCC. Based on the submitted information, Procurement staff, under the advice of the City Attorney's Office, decided the conversion was a minor deviation, and waived the name change. After concluding the due diligence period, proposals from BCC and T.Y. Lin were deemed responsive in accordance with the minimum submission requirements of the RFQ. Additionally, both Proposers were found to be responsible; please see attached documentation for details regarding responsiveness and responsibility determination of BCC and T.Y. Lin.

On August 29, 2019, negotiations were initiated with BCC, the highest ranked team of consultants. The Negotiations Committee (Committee) comprised of Juan De Pazos (OCI), Giraldo Marquez (OCI), and Jake Ozyman (Village of Key Biscayne), held good faith negotiations with BCC. After meetings were held on September 19, 2019 and September 30, 2019, negotiations were successfully completed on October 7, 2019. At the last meeting, BCC proposed a substitution to replace Biscayne Engineering, Inc. (Biscayne), the subconsultant originally proposed to provide surveying and mapping services, with Premiere Design Solutions (PDS), in order to present the City a proposal that would provide greater savings without sacrificing the quality of work. The substitution request was triggered by Biscayne's inability to renegotiate its surveying fees in order to allow BCC to reduce the overall cost of its proposal. BCC provided pertinent documentation to demonstrate that PDS's qualifications and experience met or exceeded those of Biscayne. Upon review of said documentation, the Negotiations Committee members recommended the proposed substitution, subject to the City Manager's approval. Section 1.12 of the RFQ document, entitled "Sub-Consultant(s)/Sub-Contractor(s)," provides that *"just cause and prior written approval by the City Manager or City Manager's authorized designee are required for substitution of any Sub-Consultants."* The agreed upon fee, originally proposed to be \$608,152.39, would provide savings of \$110,549.67 or 18.18% savings for the City taxpayers, should the substitution of PDS be approved.

**Contract Execution:**

Accordingly, Procurement hereby requests authorization to prepare for execution a contract with BCC. The total not-to-exceed contract amount for Phases 1 and 2 is \$497,602.72. Upon execution of the Contract, the City will authorize BCC to proceed with Phase 1-related activities, which are currently 100% funded. At the City's sole discretion, the City may authorize BCC to proceed with Phase 2 when such services are needed. OCI will be responsible for all project management activities, with appropriate input from Public Works as well as the City's Chief Resilience Officer and will issue the required work authorizations to BCC. Your signature below indicates your approval of Procurement's recommendation.

Approved:

  
Emilio T. González, Ph.D., City Manager

Date:

11/6/19

- c: Joseph F. Napoli, Deputy City Manager
- Sandra Bridgeman, Assistant City Manager/Chief Financial Officer
- Nzeribe Ihekwa, Ph.D., P.E., Assistant City Manager/ Chief of Infrastructure
- Rafael Suarez-Rivas, Chief Assistant City Attorney
- Alan Dodd, Director, Resilience and Public Works
- Steven C. Williamson, Director, OCI
- Hector Badia, Assistant Director, OCI
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

**CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM**

**TO:** Emilio T. González, Ph.D.  
City Manager

**DATE:** July 10, 2019

**FILE:**

**FROM:** Annie Perez, CPPO, Director  
Department of Procurement

**SUBJECT:** Report of Evaluation Committee for  
RFQ No. 18-19-016, Design Criteria Professional  
for Repair and Reconstruction of Citywide Roads –  
B-193622

**ENCLOSURES:** Response Security List,  
Evaluation Committee Score Sheets, and  
Evaluation Committee Appointment Memo

**Background**

On March 27, 2019, the Department of Procurement ("Procurement") issued Request for Qualifications ("RFQ") No. 18-19-016 for the provision of a Design Criteria Professional for the development of a Design Criteria Package for the Repair and Reconstruction of Citywide Roads, Project No. B-193622 ("Project") for the Office of Capital Improvements ("OCI"). On April 30, 2019, three (3) proposals were received in response to this solicitation. Subsequently, one (1) of the proposers, Chen Moore & Associates, Inc., formally withdrew its proposal from further review, consideration, and evaluation. After which, the remaining two (2) proposals from BCC Engineering, Inc. and T.Y. Lin International ("T.Y. Lin"), were reviewed by Procurement staff.

During the due diligence period, BCC Engineering, Inc. effected a conversion from a Florida corporation to a Florida limited liability company, BCC Engineering, LLC, ("BCC"). Appropriate documentation of the conversion was submitted by BCC. Based on the submitted information, Procurement staff, under the advice of the City Attorney's Office, decided the conversion was a minor deviation, and waived the name change.

After concluding the due diligence period, proposals from BCC and T.Y. Lin were deemed responsive in accordance with the minimum submission requirements of the RFQ. Additionally, both Proposers were found to be responsible.

**Summary of Evaluation**

On June 20, 2019, the Evaluation Committee ("Committee") met and completed the evaluation of the two (2) responsive and responsible Proposers, following the guidelines stipulated in the solicitation. The proposals were evaluated pursuant to the five (5) evaluation criteria listed below:

<u>Evaluation Criteria</u>	<u>Maximum Points</u> (Per Committee Member)
1. Proposer's Experience and Qualifications	35
2. Proposer's Project Manager's Experience and Qualifications	25
3. Proposer's Team's Experience and Qualifications	15
4. Design Approach and Process	15
5. Technical Capabilities and Methodology	10

Proposers who agreed to meet the Small Business Enterprise ("SBE") participation requirement by assigning certified SBE Firms with a "Local Office", as defined in City Procurement Code, Section 18-73, were granted five (5) Bonus Points, in accordance with the RFQ and City Procurement Code, Section 18-87, as amended. Both of the Proposers agreed to meet the SBE participation requirement using the "Local Office" criteria and, therefore, were granted the five (5) Bonus Points. The final scores are as follows:

<u>Proposing Firms</u>	<u>Awarded Points</u> (Maximum 500 Points)	<u>Total Score</u> (Five Bonus Points)
1. BCC Engineering, LLC	454	459
2. T.Y. Lin International	437	442

The Committee decided not to hold oral presentations, as the proposals did not require further clarification. The composite and individual Committee member score sheets are attached as supporting documentation.

#### Consensus Statement

BCC, the highest ranked firm, received a total of 459 points out of a maximum total of 505 points. The Committee discussed BCC's extensive design-build experience, and determined that BCC had assembled a team of design and engineering professionals whose resumes demonstrate exceptional strength in the areas of civil engineering and stormwater management. The Committee noted that BCC is distinctly qualified to provide the services needed to develop the Design Criteria Package for the Project. After deliberation, the Committee members unanimously agreed that BCC's proposal demonstrated that its qualifications are not only comprehensively suited to meet the critical needs of the City through this Project but also to provide continuing support to the City as the Design Criteria Professional through the construction phase related to this Project.

#### Other Information

Due to extenuating circumstances, one of the original voting members, Mr. O. Tom Ruiz, was unable to participate on the Committee. As a result, Procurement proceeded to summon Mr. Juan De Pazos, the first alternate member, to serve as Mr. Ruiz's replacement.

#### Recommendation

The Committee hereby requests authorization for Procurement, in collaboration with the nominated Negotiations Committee, Mr. Giraldo Marquez from the Office of Capital Improvements, Mr. Juan De Pazos from the Office of Capital Improvements, and Mr. Jake Ozyman, Director of Public Works from The Village of Key Biscayne, to commence negotiations with BCC, the highest ranked firm, as the Design Criteria Professional to develop the Design Criteria Package for the Repair and Reconstruction of Citywide Roads, Project No. B-193622. Should negotiations with BCC fail, the Committee hereby requests permission to commence negotiations with the second ranked firm. The Committee further recommends that Procurement be authorized to cease negotiations after a Professional Services Agreement is successfully negotiated and subsequently awarded.

Approved:   
Emilio T. González, Ph.D., City Manager

Date: 7/22/19

- c: Joseph F. Napoli, Deputy City Manager
- Nzeribe Ihekwa, Ph.D., P.E., Assistant City Manager
- Sandra Bridgeman, Assistant City Manager/Chief Financial Officer
- Rafael Suarez-Rivas, Chief Assistant City Attorney
- Steven C. Williamson, Director, OCI
- Hector Badia, Assistant Director, OCI
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

EVALUATION COMMITTEE MEETING  
 Wednesday, June 20, 2019  
 Department of Procurement  
 Request for Qualifications (RFQ) No. 18-19-016  
 Design Criteria Professional for Repair and Reconstruction of Citywide Roads - B-193622  
 Emilio T. González, Ph.D., City Manager  
 Annie Perez, CPPO, Director of Procurement Steven C. Williamson, Director, OCI

## TABULATION SHEET RFQ No. 18-19-016

FIRM	NAME OF FIRM(S)	EVALUATION COMMITTEE MEMBERS					SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI FIRM(S))	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
		Giraldo Marquez, PE (COM, OCI)	Juan De Pazos (COM, OCI)	Tamara Frost, MPA (COM, Zoning)	Jake Ozyman, PE (The Village of Key Biscayne)	Mercedes Soza (MDC, DTPW)						
1	BCC Engineering											
	1A - Experience and Qualifications of Proposer (Max. 35 points)	30	32	31	32	30	155					
	2A - Experience and Qualifications of Project Manager (Max. 25 points)	23	24	25	22	24	118					
	3A - Experience and Qualifications of the Proposer's Team (Max. 15 points)	14	12	13	13	14	66					
	4A - Design Approach and Process (Max. 15 points)	15	15	14	11	14	69					
	5A - Technical Capabilities and Methodology (Max. 10 points)	9	9	9	9	10	46					
	<b>Qualitative Scores</b>	<b>91</b>	<b>92</b>	<b>92</b>	<b>87</b>	<b>92</b>		<b>454</b>	<b>1</b>	<b>5</b>	<b>459</b>	
2	T.Y. Lin International											
	1A - Experience and Qualifications of Proposer (Max. 35 points)	28	30	31	32	28	149					
	2A - Experience and Qualifications of Project Manager (Max. 25 points)	23	22	24	20	24	113					
	3A - Experience and Qualifications of the Proposer's Team (Max. 15 points)	13	10	14	11	15	63					
	4A - Design Approach and Process (Max. 15 points)	14	15	13	12	15	69					
	5A - Technical Capabilities and Methodology (Max. 10 points)	8	9	7	9	10	43					
	<b>Qualitative Scores</b>	<b>85</b>	<b>85</b>	<b>88</b>	<b>84</b>	<b>92</b>		<b>437</b>	<b>2</b>	<b>5</b>	<b>442</b>	

RFQ NO. 18-19-016  
 Design Criteria Professional for Repair and Reconstruction of Citywide Roads  
 B-193622

EVALUATION OF PROPOSALS

Giraldo "Gerry" Marquez, PE, Chief Project Manager, City of Miami

EVALUATION PROPOSERS CRITERIA	Maximum Points	T.Y. Lin International	BCC Engineering
Proposer's Experience and Qualifications	35	28	30
Proposer's Project Manager's Experience and Qualifications	25	23	23
Proposer's Team's Experience and Qualifications	15	13	14
Design Approach and Process	15	14	15
Technical Capabilities and Methodology	10	8	9
<b>TOTAL POINTS</b>	<b>100</b>	<b>86</b>	<b>91</b>

SIGNATURE:

*Gerald Marquez*

PRINT NAME:

Giraldo "Gerry" Marquez

RFQ NO. 18-19-016  
**Design Criteria Professional for Repair and Reconstruction of Citywide Roads**  
 B-193622

**EVALUATION OF PROPOSALS**

Juan De Pazos , Senior Project Manager, OCI, City of Miami

EVALUATION PROPOSERS CRITERIA	Maximum Points	T.Y. Lin International	BCC Engineering
Proposer's Experience and Qualifications	35	30	32
Proposer's Project Manager's Experience and Qualifications	25	22	24
Proposer's Team's Experience and Qualifications	15	10	12
Design Approach and Process	15	15	15
Technical Capabilities and Methodology	10	9	9
<b>TOTAL POINTS</b>	<b>100</b>	<b>86</b>	<b>92</b>

SIGNATURE:



PRINT NAME:

John De Pazos

RFQ NO. 18-19-016  
 Design Criteria Professional for Repair and Reconstruction of Citywide Roads  
 B-193622

EVALUATION OF PROPOSALS

Tamara Frost, MPA, Zoning Manager, City of Miami					
EVALUATION PROPOSERS CRITERIA	Maximum Points	T.Y. Lin International	BCC Engineering		
Proposer's Experience and Qualifications	35	31	31		
Proposer's Project Manager's Experience and Qualifications	25	24	26		
Proposer's Team's Experience and Qualifications	15	14	13		
Design Approach and Process	15	13	14		
Technical Capabilities and Methodology	10	7	9		
<b>TOTAL POINTS</b>	<b>100</b>	<b>89</b>	<b>92</b>		

SIGNATURE:

*Tamara Frost*

PRINT NAME:

Tamara Allen Frost



RFQ NO. 18-19-016  
 Design Criteria Professional for Repair and Reconstruction of Citywide Roads  
 B-193622

EVALUATION OF PROPOSALS

Jake Ozyman, PE, Director of Public Works, The Village of Key Biscayne				
EVALUATION PROPOSERS CRITERIA	Maximum Points	T.Y. Lim International	BCC Engineering	
Proposer's Experience and Qualifications	35	32	32	
Proposer's Project Manager's Experience and Qualifications	25	22	22	
Proposer's Team's Experience and Qualifications	15	11	13	
Design Approach and Process	15	12	11	
Technical Capabilities and Methodology	10	9	9	
<b>TOTAL POINTS</b>	<b>100</b>	<b>84</b>	<b>87</b>	

SIGNATURE:

*[Handwritten Signature]*

PRINT NAME:

*Jake Ozyman*

RFQ NO. 18-19-016  
 Design Criteria Professional for Repair and Reconstruction of Citywide Roads  
 B-193622

EVALUATION OF PROPOSALS

Mercedes Sosa, Manager, Transportation and Public Works, Miami Dade County

EVALUATION PROPOSERS CRITERIA	Maximum Points	T.Y. Lin International	BCC Engineering
Proposer's Experience and Qualifications	35	28	30
Proposer's Project Manager's Experience and Qualifications	25	24	24
Proposer's Team's Experience and Qualifications	15	15	14
Design Approach and Process	15	15	14
Technical Capabilities and Methodology	10	10	10
<b>TOTAL POINTS</b>	<b>100</b>	<b>92</b>	<b>92</b>

SIGNATURE



PRINT NAME:

MERCEDES SOSA

CITY OF MIAMI, FLORIDA

INTER-OFFICE MEMORANDUM

TO: Emilio T. González, Ph.D.  
City Manager

DATE: May 28, 2019

FROM: Annie Perez, CPPO, Director  
Department of Procurement



SUBJECT: Evaluation Committee Appointments  
for Design Criteria Professional for Repair and  
Reconstruction of Citywide Roads – B-193622  
for the Office of Capital Improvements

REFERENCES: RFQ No. 18-19-016

In accordance with Section 18-86(c)(6) of the City of Miami Code, the Department of Procurement (Procurement), on behalf of the Office of Capital Improvements (OCI), requests your approval of the appointments of the below listed professionals to the Evaluation/Selection Committee (Committee). The Committee will be tasked with evaluating and scoring the proposals submitted in response to Request for Qualifications (RFQ) No. 18-19-016 for Design Criteria Professional for Repair and Reconstruction of Citywide Roads – B-193622 (the "Project"), issued on March 27, 2019.

The Committee shall be comprised of professionals that have the requisite knowledge and experience to evaluate the proposals pursuant to the criteria established in the RFQ.

**Chairperson (non-voting)**

Christine Tibbs, Sr. Procurement Contracting Officer, Procurement, City of Miami (COM)

**City of Miami Staff (voting)**

1. Giraldo "Gerry" Marquez, PE, Chief Project Manager, OCI, COM
2. Tamara Frost, MPA, Zoning Manager, Office of Zoning, COM

**External Committee Members (voting)**

1. O. Tom Ruiz, CGC, CFM, Public Works Director, City of Miami Gardens
2. Jake Ozyman, PE, Director of Public Works, The Village of Key Biscayne
3. Mercedes Sosa, Manager, Transportation and Public Works, Miami Dade County

**Alternate Committee Members (voting)**

1. Juan De Pazos, Senior Project Manager OCI, COM
2. Jose Lago, PE, CFM, Senior Project Manager, OCI, COM

Your signature below affirms your appointment of this Committee for the evaluation of proposals for the Project, as solicited under RFQ No. 18-19-016.

APPROVED: \_\_\_\_\_

Emilio T. González, Ph.D., City Manager

Date

6/3/19

AP:ct

- c: Joseph F. Napoli, Deputy City Manager  
Nzeribe Ihekwa, Ph.D., P.E., Assistant City Manager  
Sandra Bridgeman, Assistant City Manager/Chief Financial Officer  
Rafael Suarez-Rivas, Chief Assistant City Attorney  
Todd B. Hannon, City Clerk  
Steven C. Williamson, Director, OCI  
Hector Badia, Assistant Director, OCI  
Fernando V. Ponassi, MA Arch., MA PPA, LEED@AP, Assistant Director, Procurement

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