

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Honorable City of Miami Commissioners
and Honorable Mayor of the City of Miami

DATE: August 9, 2017 **FILE:**

SUBJECT: Report of Evaluation Committee for
RFQ No. 16-17-006, Southwest Streetscape
and Street Tree Master Plan Services

FROM: Daniel J. Alfonso
City Manager



ENCLOSURES: Response Security List;
Evaluation Committee Score Sheets; Evaluation
Committee Appointment Memo

In accordance with Section 18-87, (i) of the City of Miami Code, attached please find the report of the Evaluation Committee for subject solicitation.


AP:lo

c: Alberto N. Parjus, Assistant City Manager
Nzeribe Ihekweba, PhD., P.E., Chief of Operations/Assistant City Manager
Fernando J. Casamayor, Chief Financial Officer/Assistant City Manager
Rafael Suarez-Rivas, Senior Assistant City Attorney
Todd B. Hannon, City Clerk
Francisco Garcia, Director, Planning and Zoning
Lydia Osborne, CPPO, Assistant Director, Procurement

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Daniel J. Alfonso,
City Manager

DATE: August 9, 2017 **FILE:**

FROM: Annie Perez, CPPO, 
Procurement Department Director

SUBJECT: Recommendation to Negotiate a
Contract for Southwest Streetscape and Street
Tree Master Plan Services

REFERENCES: RFQ No. 16-17-006

ENCLOSURES: Evaluation Committee Pre and
Post Oral Score Sheets; Evaluation Committee
Appointment Memo

Recommendation:

Based on the findings below, the Procurement Department (Procurement) hereby recommends approval for negotiations to award a contract, pursuant to Request for Qualifications No. 16-17-006 (RFQ), Southwest Streetscape and Street Tree Master Plan Services (Project), to the top-ranked responsive and responsible Proposer, Curtis & Rogers Design Studio, Inc. (Curtis & Rogers). The scope of the Project is to perform a full range of urban planning and design, landscape architecture and engineering services, to create a Master Plan (Plan) and schematic design for the distinct neighborhoods and commercial corridors within the southwestern municipal boundaries of the City of Miami (City). The area, identified with the greatest tree canopy deficiency, consists of approximately 6.7 square miles, and is one of the City's most densely populated regions

The overall Project goal is to develop a blueprint for the City's use in the implementation of a cohesive and meaningful vision to build upon other City planning efforts, through a creative and imaginative design, unifying street tree canopy and water-efficient plant palette. A traffic study and parking assessment will also be performed to evaluate existing traffic and parking conditions, and impacts on future residents. The proposed Plan should conform to the existing Coral Way, Underline Corridors' and Miami Green Commission Tree Master plans, and applicable provisions of Chapter 17, Trees/Environmental Protection of the City Code.

Background:

On May 24, 2017, Procurement through the Planning and Zoning Department (P&Z), issued RFQ No. 16-17-006 under full and open competition, to obtain proposals from qualified and experienced professional consulting firms to procure a full range of professional urban design and planning, landscape architecture and engineering services for the development of a comprehensive public streetscape and street tree Plan. On June 27, 2017, five (5) proposals were received in response to the RFQ. Proposers were required to meet all of the minimum qualification requirements established in the RFQ, in order to be deemed qualified to provide the services. Subsequently, all proposals were reviewed by Procurement for responsiveness; all proposals were deemed responsive. The proposals were further evaluated by an Evaluation Committee (Committee), following the guidelines and technical criteria published in the RFQ. The technical criteria listed below, were itemized for a maximum of one hundred (100) points per Committee Member:

1. Proposer's Qualifications and Experience (25 points)
2. Proposer's Team Qualifications, Experience and Availability (20 points)
3. Proposer's Project Manager's Qualifications and Experience (15 points)
4. Design Approach and Process to Functionality/Innovation (15 points)
5. Technical Capabilities/Methodology in Designing/Master Planning in South Florida (15 points)
6. Project Management/Schedule Adherence and Plan Delivery (10 points)

Proposers were mandated to assign a minimum of fifteen percent (15%) of the award value, to firms currently certified by Miami-Dade County as a Community Business Enterprise (CBE). Further, Proposers who meet the mandatory CBE requirement, and use the firms that maintain a local office, as defined in Section 18-73 of the City of Miami Code, will qualify to receive five (5) bonus points. One (1) Proposer, Curtis & Rogers, qualified for the bonus points.

Preliminary Scores:

The preliminary technical scores after the July 31, 2017 Committee meeting were as follows:

Proposer		Technical Score (max. 500)
1	Kimley-Horn and Associates, Inc.	439.75
2	Design Workshop, Inc.	431.10
3	Savino Miller Design Studio, P.A.	416.35
4	Curtis & Rogers Design Studio, Inc.	412
5	Chen Moore and Associates, Inc.	355.35

At this meeting, the Committee determined the four highest ranked proposals warranted further consideration. The Committee decided to hold oral presentations with the four Proposers, to clarify information on the proposals. Clarification questions, compiled by the Committee, were provided to each Proposer in advance of the meeting. The oral presentations were convened on August 8, 2017. Subsequent to oral presentation, the technical proposals were re-evaluated and re-scored, in conjunction with the oral presentation.

Post-Oral Presentation Scores:

The post-oral presentation scores are as follows:

Proposer		Technical Score (max. 500)
1	Curtis & Rogers Design Studio, Inc.	358
2	Kimley-Horn and Associates, Inc.	351
3	Design Workshop, Inc.	338*
3	Savino Miller Design Studio, P.A.	338*

*Tied Score

Due diligence was conducted by Procurement to determine responsibility, including verifying corporate status and performing reference checks. There were no performance or compliance issues and no adverse findings related to any of the Proposers' responsibility.

Other:

One voting member, Devin Cejas, who was present at the pre-oral evaluation meeting, was unable to attend the oral presentation meeting, due to illness. The remaining four (4) voting Committee members opted to move forward with a recommendation, without Mr. Cejas.

Negotiations:

The Committee recommends that the City enter into negotiations with Curtis & Rogers, the highest ranked responsive and responsible Proposer. Notwithstanding the foregoing, the Committee further recommends that if the City and Curtis & Rogers cannot reach an agreement, the City will terminate negotiations and begin negotiations with the second highest ranked responsive and responsible and firm, Kimley-Horn and Associates, Inc. (Kimley-Horn). If the City and Kimley-Horn cannot reach an agreement, the City will terminate negotiations and begin negotiations with the third highest ranked responsive and responsible and firms, Design Workshop, Inc., and Savino Miller Design Studio, P.A.

The following individuals will participate in the negotiations along with the assigned City Attorney(s):

Lydia Osborne, PhD, CPPO, CPPB, Assistant Director, Procurement
Luciana L. Gonzalez, Assistant Director, P&Z
Efren Nunez, Planner III, P&Z
Devin Cejas, Zoning Administrator, P&Z
Quatisha Oguntoyinbo-Rashad, Chief of Environmental Resources, P&Z

Consensus Statement:

The Committee determined that Curtis & Rogers has the necessary qualifications, relevant experience, technical capacity and experienced personnel required to meet the needs of the City and successfully complete the Project.

Curtis & Rogers, founded twenty-six (26) years ago, is a Hispanic-Female owned company, licensed in the State of Florida to provide landscape architectural services. Curtis and Rogers focus is on the Southeast Florida region, and has extensive local experience with streetscape projects for the City of Miami, Miami-Dade County and the Florida Department of Transportation. The firm's current streetscape projects for the City includes: Flagler Street Reconstruction; Coconut Grove Business Improvement District; and 15th Avenue at 8th Street Streetscape Improvements. In 2001 and 2009 Curtis & Rogers was honored as the "Landscape Architects of the Year" by the Miami Chapter of the AIA.

Curtis & Rogers proposed a team that meets or exceeds the requisite experience for all Key Personnel (e.g., Project Manager, Landscape Architect, Urban Designer, Environmental Specialist, Traffic Engineer/Transportation Planner, and Community Outreach/Public Relations Specialists). The company has grown to a staff of twelve (12) professionals, including five (5) registered landscape architects, three (3) of whom are principals; three (3) International Society of Arboriculture (ISA) Certified Arborists; three (3) LEED Accredited Professionals, and four (4) Landscape Inspector's Association of Florida (LIAF) Certified Landscape Inspectors. The proposed Project Manager, Ms. Aida Curtis, has over twenty-nine (29) years of experience on projects ranging from park design, urban design, to corporate/commercial design. Ms. Curtis is a registered Landscape Architect in the State of Florida, and is a member of the American Society of Landscape Architects and the International Society of Arboriculture Certified Arborists. Ms. Curtis has been awarded the American Society of Landscape Architects (ASLA) Certificate for Excellence in the study of Landscape Architecture. Her experience in public projects has provided her with a depth of knowledge and strategies that can be utilized in this Project.

The Committee relied on the resumes that were provided which detailed each of the Key Personnel's technical qualifications, number of years of experience, the number of years working in the position identified for this Project, and project experience, that reflects experience in projects of a similar scope and complexity. In addition, signed reference forms from past clients were provided for each Key Personnel that attest to the performance of each on projects of similar scope and complexity.

Curtis & Rogers presented a clear understanding of the scope of services required and provided a task-appropriate approach, which supports a close working relationship with the City, to appropriately address the complexities and challenges of the Project. The company's approach detailed in its proposals, was based on a four (4) step approach to the project that includes:

- 1) Inventory and analysis of the existing trees within the public right of way and the species and condition of all significant trees;
- 2) Solicitation of stakeholders' opinion and suggestions through interview with public officials and community stakeholders;
- 3) Development and review of alternative concepts using the results of the Opportunities and Constraints Analysis and the Stakeholder goals and objectives; and,
- 4) Development and documentation of the selected concepts on an overall and individual neighborhood basis as well as the existing commercial corridors.

Curtis & Rogers' and their team have demonstrated that they exceed the minimum qualifications and possess the technical capabilities to perform the work as evidenced by their project experience, proposed approach and favorable recommendations from past clients. Accordingly, as outlined in the consensus statement presented above, the Committee cited Curtis & Rogers' project experience and proven track record, to be the primary reasons in recommending their Proposal as the top ranked proposal.

Subsequent to the approval of this recommendation, Procurement will request a price proposal from Curtis & Rogers. The firm's price will be negotiated in the best interest of the City.

Copies of the score sheets are attached for each Committee member, as well as a composite score sheet.

Approved:  _____ Date: _____
Daniel J. Alfonso, City Manager

- c: Alberto N, Parjus, Assistant City Manager
- Nzeribe Ihekwebaba, PhD., P.E., Chief of Operations/Assistant City Manager
- Fernando J. Casamayor, Chief Financial Officer/Assistant City Manager
- Rafael Suarez-Rivas, Senior Assistant City Attorney
- Francisco J. Garcia, Director, Planning and Zoning
- Lydia Osborne, CPPO, Assistant Director, Procurement

EVALUATION OF PROPOSALS

RFP NO. 16-17-006

SOUTHWEST STREETSCAPE AND STREET TREE MASTER PLAN SERVICES

POST ORAL SCORES

COMPOSITE

SELECTION PROPOSERS CRITERIA	Maximum Points Per Member	Maximum Total Points (5 members)	CURTIS & ROGERS DESIGN STUDIO, INC.	DESIGN WORKSHOP, INC.	KIMLEY-HORN AND ASSOCIATES, INC.	SAVINO MILLER DESIGN STUDIO, P.A.
Proposer's Qualifications and Experience	25	125	92	86	92	84
Proposer's Team Qualifications, Experience and Availability	20	100	74	59	75	72
Proposer Project Manager's Qualification and Experience	15	75	55	48	56	52
Design Approach and Process to Functionality/Innovation	15	75	45	60	43	54
Technical Capabilities and Methodology in Designing and Master Planning in South Florida	15	75	55	55	54	51
Project Management/Schedule Adherence and Plan Delivery	10	50	32	30	31	25
CBE Participation	X	5	5	X	X	X
TOTAL TECHNICAL POINTS	100	505	358	338	351	338
RANKING			1	3	2	3

SIGNATURE:

Chairperson:

Sybil DeBore

8/10/17

Reviewed by:

Ann Reez

EVALUATION OF QUALIFICATIONS

RFP NO. 16-17-006

SOUTHWEST STREETScape AND STREET TREE MASTER PLAN SERVICES

POST ORAL SCORES

QUATISHA OGUNTOYINBO-RASHAD, CHIEF OF ENVIRONMENTAL RESOURCES, P&Z

SELECTION PROPOSERS	CRITERIA	Maximum Points	CURTIS & ROGERS DESIGN STUDIO, INC.	DESIGN WORKSHOP, INC.	KIMLEY-HORN AND ASSOCIATES, INC.	SAVINO MILLER DESIGN STUDIO, P.A.
Proposer's Qualifications and Experience		25	24	24	24	21
Proposer's Team Qualifications, Experience and Availability		20	18	15	19	18
Proposer Project Manager's Qualification and Experience		15	13	11	13	10
Design Approach and Process to Functionality/Innovation		15	8	15	13	13
Technical Capabilities and Methodology in Designing and Master Planning in South Florida		15	13	14	14	11
Project Management/Schedule Adherence and Plan Delivery		10	8	9	9	7
TOTAL TECHNICAL POINTS		100	84	88	92	80

EVALUATION OF QUALIFICATIONS

RFP NO. 16-17-006

SOUTHWEST STREETSCAPE AND STREET TREE MASTER PLAN SERVICES

POST ORAL SCORES

CESAR GARCIA-PONS, ASSOCIATE PRINCIPAL, PERKINS + WILL, INC

SELECTION PROPOSERS	CRITERIA	Maximum Points	CURTIS & ROGERS DESIGN STUDIO, INC.	DESIGN WORKSHOP, INC.	KIMLEY-HORN AND ASSOCIATES, INC.	SAVINO MILLER DESIGN STUDIO, P.A.
Proposer's Qualifications and Experience		25	23	22	23	23
Proposer's Team Qualifications, Experience and Availability		20	20	16	18	18
Proposer Project Manager's Qualification and Experience		15	14	13	15	14
Design Approach and Process to Functionality/Innovation		15	13	15	13	13
Technical Capabilities and Methodology in Designing and Master Planning in South Florida		15	15	14	14	14
Project Management/Schedule Adherence and Plan Delivery		10	9	10	9	8
TOTAL TECHNICAL POINTS		100	94	90	92	90

EVALUATION OF QUALIFICATIONS

RFP NO. 16-17-006

SOUTHWEST STREETSCAPE AND STREET TREE MASTER PLAN SERVICES

POST ORAL SCORES

MERCEDES SOSA, ENGINEER, DEPARTMENT OF PUBLIC WORKS, MDC

SELECTION PROPOSERS	CRITERIA	Maximum Points	CURTIS & ROGERS DESIGN STUDIO, INC.	DESIGN WORKSHOP, INC.	KIMLEY-HORN AND ASSOCIATES, INC.	SAVINO MILLER DESIGN STUDIO, P.A.
Proposer's Qualifications and Experience		25	25	20	25	20
Proposer's Team Qualifications, Experience and Availability		20	18	10	20	18
Proposer Project Manager's Qualification and Experience		15	15	10	15	15
Design Approach and Process to F ctionality/Innovation		15	14	15	12	13
Technical Capabilities and Methodology in Designing and Master Planning in South Florida		15	13	12	13	12
Project Management/Schedule Adherence and Plan Delivery		10	5	3	5	2
TOTAL TECHNICAL POINTS		100	90	70	90	80

EVALUATION OF QUALIFICATIONS

RFP NO. 16-17-006

SOUTHWEST STREETSCAPE AND STREET TREE MASTER PLAN SERVICES

POST ORAL SCORES

ROBERTO ROVIRA, ASSOCIATE PROFESSOR FIU LAEUD

SELECTION PROPOSERS CRITERIA	Maximum Points	CURTIS & ROGERS DESIGN STUDIO, INC.	DESIGN WORKSHOP, INC.	KIMLEY-HORN AND ASSOCIATES, INC.	SAVINO MILLER DESIGN STUDIO, P.A.
Proposer's Qualifications and Experience	25	20	20	20	20
Proposer's Team Qualifications, Experience and Availability	20	18	18	18	18
Proposer Project Manager's Qualification and Experience	15	13	14	13	13
Design Approach and Process to Functionality/Innovation	15	10	15	5	15
Technical Capabilities and Methodology in Designing and Master Planning in South Florida	15	14	15	13	14
Project Management/Schedule Adherence and Plan Delivery	10	10	8	8	8
TOTAL TECHNICAL POINTS	100	85	90	77	88

EVALUATION OF PROPOSALS

RFP NO. 16-17-006

SOUTHWEST STREETScape AND STREET TREE MASTER PLAN SERVICES

PRE-ORAL SCORES

SELECTION PROPOSERS CRITERIA ↓	Maximum Points Per Member	Maximum Total Points (5_members)	CHEN MOORE AND ASSOCIATES, INC.	CURTIS & ROGERS DESIGN STUDIO, INC.	DESIGN WORKSHOP, INC.	KIMLEY-HORN AND ASSOCIATES, INC.	SAVINO MILLER DESIGN STUDIO, P.A.
Proposer's Qualifications and Experience	25	125	104	108	109.5	113.75	110.25
Proposer's Team Qualifications, Experience and Availability	20	100	79	80	76	93	86
Proposer Project Manager's Qualification and Experience	15	75	50.5	68.75	60.25	69.75	62.35
Design Approach and Process to Functionality/Innovation	15	75	49.5	55.5	75	58.25	66.25
Technical Capabilities and Methodology in Designing and Master Planning in South Florida	15	75	48.35	65.75	66.35	67.5	63.5
Project Management/Schedule Adherence and Plan Delivery	10	50	24	29	44	37.5	28
CBE Participation	X	5	X	5	X	X	X
TOTAL TECHNICAL POINTS	100	525	355.35	412	431.1	439.75	416.35
RANKING			5	4	2	1	3

SIGNATURE:

Chairperson:

Lydia Osborne

Reviewed by:

[Signature]

PRINT NAME:

LYDIA OSBORNE

Annie Perez

8/10/17

EVALUATION OF QUALIFICATIONS

RFP NO. 16-17-006

SOUTHWEST STREETSCAPE AND STREET TREE MASTER PLAN SERVICES

PRE-ORAL SCORES

QUATISHA OGUNTOYINBO-RASHAD, CHIEF OF ENVIRONMENTAL RESOURCES, P&Z

SELECTION PROPOSERS	CRITERIA	Maximum Points	CHEN MOORE AND ASSOCIATES, INC.	CURTIS & ROGERS DESIGN STUDIO, INC.	DESIGN WORKSHOP, INC.	KIMLEY-HORN AND ASSOCIATES, INC.	SAVINO MILLER DESIGN STUDIO, P.A.
	Proposer's Qualifications and Experience	25	20	20	22.5	23.75	21.25
	Proposer's Team Qualifications, Experience and Availability	20	18	18	19	19	18
	Proposer Project Manager's Qualification and Experience	15	7.5	12.75	11.25	12.75	7.35
	Design Approach and Process to Functionality/Innovation	15	13.5	7.5	15	14.25	11.25
	Technical Capabilities and Methodology in Designing and Master Planning in South Florida	15	7.35	12.75	13.35	13.5	10.5
	Project Management/Schedule Adherence and Plan Delivery	10	0	0	9	8.5	0
	CBE Participation						
	TOTAL TECHNICAL POINTS	100	66.35	71	90.1	91.75	68.35

EVALUATION OF QUALIFICATIONS

RFP NO. 16-17-006

SOUTHWEST STREETSCAPE AND STREET TREE MASTER PLAN SERVICES

PRE-ORAL SCORES

DEVIN CEJAS, ZONING ADMINISTRATOR, P&Z

SELECTION PROPOSERS CRITERIA	Maximum Points	CHEN MOORE AND ASSOCIATES, INC.	CURTIS & ROGERS DESIGN STUDIO, INC.	DESIGN WORKSHOP, INC.	KIMLEY-HORN AND ASSOCIATES, INC.	SAVINO MILLER DESIGN STUDIO, P.A.
Proposer's Qualifications and Experience	25	18	22	25	22	22
Proposer's Team Qualifications, Experience and Availability	20	15	15	18	16	17
Proposer Project Manager's Qualification and Experience	15	11	12	15	13	13
Design Approach and Process to Functionality/Innovation	15	8	12	15	10	14
Technical Capabilities and Methodology in Designing and Master Planning in South Florida	15	5	10	11	13	13
Project Management/Schedule Adherence and Plan Delivery	10	4	8	7	8	8
CBE Participation						
TOTAL TECHNICAL POINTS	100	61	79	91	82	87

EVALUATION OF QUALIFICATIONS

RFP NO. 16-17-006

SOUTHWEST STREETSCAPE AND STREET TREE MASTER PLAN SERVICES

PRE-ORAL SCORES

MERCEDES SOSA, ENGINEER, DEPARTMENT OF PUBLIC WORKS, MDC

SELECTION PROPOSERS	CRITERIA	Maximum Points	CHEN MOORE AND ASSOCIATES, INC.	CURTIS & ROGERS DESIGN STUDIO, INC.	DESIGN WORKSHOP, INC.	KIMLEY-HORN AND ASSOCIATES, INC.	SAVINO MILLER DESIGN STUDIO, P.A.
Proposer's Qualifications and Experience		25	25	22	20	25	25
Proposer's Team Qualifications, Experience and Availability		20	10	12	5	20	20
Proposer Project Manager's Qualification and Experience		15	8	15	8	15	15
Design Approach and Process to Functionality/Innovation		15	10	10	15	12	15
Technical Capabilities and Methodology in Assigning and Master Planning in South Florida		15	13	13	13	13	15
Project Management/Schedule Adherence and Plan Delivery		10	2	2	8	2	2
CBE Participation							
TOTAL TECHNICAL POINTS		100	68	74	69	87	92

EVALUATION OF QUALIFICATIONS

RFP NO. 16-17-006

SOUTHWEST STREETScape AND STREET TREE MASTER PLAN SERVICES PRE-ORAL SCORES

ROBERTO ROVIRA, ASSOCIATE PROFESSOR FIU LAEUD

SELECTION PROPOSERS	CRITERIA	Maximum Points	CHEN MOORE AND ASSOCIATES, INC.	CURTIS & ROGERS DESIGN STUDIO, INC.	DESIGN WORKSHOP, INC.	KIMLEY-HORN AND ASSOCIATES, INC.	SAVINO MILLER DESIGN STUDIO, P.A.
	Proposer's Qualifications and Experience	25	22	21	20	20	23
	Proposer's Team Qualifications, Experience and Availability	20	20	15	18	20	15
	Proposer Project Manager's Qualification and Experience	15	13	15	13	14	15
	Design Approach and Process to Functionality/Innovation	15	7	13	15	8	12
	Technical Capabilities and Methodology in Designing and Master Planning in South Florida	15	12	15	15	15	13
	Project Management/Schedule Adherence and Plan Delivery	10	10	10	10	10	10
	CBE Participation	X	X	X	X	X	X
	TOTAL TECHNICAL POINTS	100	84	89	91	87	88

EVALUATION OF QUALIFICATIONS

RFP NO. 16-17-006

SOUTHWEST STREETSCAPE AND STREET TREE MASTER PLAN SERVICES

PRE-ORAL SCORES

CESAR GARCIA-PONS, ASSOCIATE PRINCIPAL, PERKINS + WILL, INC


SELECTION PROPOSERS	CRITERIA	Maximum Points	CHEN MOORE AND ASSOCIATES, INC.	CURTIS & ROGERS DESIGN STUDIO, INC.	DESIGN WORKSHOP, INC.	KIMLEY-HORN AND ASSOCIATES, INC.	SAVINO MILLER DESIGN STUDIO, P.A.
	Proposer's Qualifications and Experience	25	19	23	22	23	19
	Proposer's Team Qualifications, Experience and Availability	20	16	20	16	18	16
	Proposer Project Manager's Qualification and Experience	15	11	14	13	15	12
	Design Approach and Process to Functionality/Innovation	15	11	13	15	14	14
	Technical Capabilities and Methodology in Designing and Master Planning in South Florida	15	11	15	14	13	12
	Project Management/Schedule Adherence and Plan Delivery	10	8	9	10	9	8
	CBE Participation						
	TOTAL TECHNICAL POINTS	100	76	94	90	92	81

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Daniel J. Alfonso
City Manager

DATE: June 28, 2017

SUBJECT: Evaluation Committee for
SW Streetscape and
Street Tree Master Plan

FROM: Annie Perez, Director 
Procurement Department

REFERENCES: RFQ No. 16-17-006
ENCLOSURES:

Procurement Department issued a Request for Qualifications (RFQ) No. 16-17-006 on May 24, 2017, to procure a qualified and experienced professional consulting firm to perform a full range of urban planning and design, landscape architecture and engineering services to create a Master Plan and schematic design for the distinct neighborhoods and commercial corridors within the southwestern municipal boundaries of the City. The overall project goal is to develop a blueprint for the City's use in the implementation of a cohesive and meaningful vision which most efficaciously builds upon other City planning efforts, through a creative and imaginative design unifying street tree canopy and water efficient plant palette.

It is respectfully requested that you approve the following individuals as members of the Evaluation Committee to evaluate and score the proposals. Each has the requisite knowledge and experience to evaluate the proposals pursuant to the RFQ.

Chairperson (Non-Voting)

Lydia Osborne, CPPO, Assistant Director of Procurement, City of Miami (COM)

City of Miami Staff (Voting)

- 1) Quatisha Oguntoyinbo-Rashad, Chief of Environmental Resources, P&Z
- 2) Devin Cejas, Zoning Administrator, P&Z

External Committee Members (Voting)

- 1) Mercedes Sosa, Engineer, Department of Public Works, MDC
- 2) Roberto Rovira, Associate Professor FIU LAEUD,
- 3) Cesar Garcia-Pons, Associate Principal, Perkins + Will, Inc.

Alternate Committee Members

- 1) Joseph Eisenberg, Planner III, P&Z

Technical Advisor (Non-Voting)

- 1) Efren Nunez, Planner III, P&Z

APPROVED: 

Daniel J. Alfonso, City Manager

6-29-17
Date

AP:lo

c: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
Nzeribe Ihekwaba, Assistant City Manager
Francisco Garcia, Director P&Z
Rafael Suarez-Rivas, Senior Assistant City Attorney
Lydia Osborne, Assistant Director, Procurement

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