



City of Miami

ADDENDUM No. 2

February 24, 2020

REQUEST FOR QUALIFICATIONS No. 19-20-021

CIVIL ENGINEERING SERVICES FOR SHORECREST ROAD AND DRAINAGE IMPROVEMENTS – D5

TO: ALL PROSPECTIVE PROPOSERS:

The following changes, additions, clarifications, and/or deletions amend the above-captioned Request for Qualifications (RFQ) and shall become an integral part of the proposal submitted and the Contract to be executed for **Civil Engineering Services for Shorecrest Road and Drainage Improvements, RFQ No. 19-20-021** (the "Project"). Please note the contents herein and affix it to the documents you have on hand.

All attachments (if any) are available on the Office of Capital Improvements (OCI) website and are part of this Addendum.

A. MODIFICATIONS:

1. Wherever applicable throughout the RFQ document, Proposers are hereby advised that the Proposal Submission Due Date has been changed to **March 3, 2020, by 2:00 p.m.** (local time). The location for delivery of Proposals remains the same.
2. On page 19 of the RFQ, Item 7, "**Experience of the Lead Civil Engineer (Key Personnel)**," the following sentence is hereby deleted "**One (1) Form RFQ-ELCE needs to be submitted for each project reference.**", and replaced with the following sentence "**One (1) Form RFQ-ELAE needs to be submitted for each project reference.**"
3. On page 24 of the RFQ, Section A, Item 14., the following words are hereby deleted: "Environmental Construction," and replaced with the following word: "Contract"

B. REQUESTS FOR INFORMATION:

- Q1.** Can the City please share the "Phase I Shore Crest Drainage Feasibility Study Report" which is referenced in the RFQ?
A1. The Phase I Shore Crest Drainage Feasibility Study Report was made available through Addendum 1.

- Q2.** Could you please forward us form RFQ-ELCE? We could not find it posted on the website.
A2. Please see MODIFICATIONS, Item 2., above.

- Q3.** Can the City please confirm that coastal and seawall work is not included in the scope of work?
A3. Confirmed. The purpose of this Project is to design road and drainage improvements to the existing roads within the public right-of-way. Accordingly, no coastal or seawall design work will be included in this Project.



- Q4.** Can the City please confirm whether street lighting is included in the scope of work for this Project?
- A4.** Since this Project will involve potentially raising the roadway in certain areas, street lighting evaluation may be required to determine if additional lighting will be necessary.
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- Q5.** Please confirm that A.D.A. Engineering, Inc. (ADA) will be precluded from this RFQ process because of their involvement with the feasibility study?
- A5.** Confirmed. ADA shall be precluded from consideration in this RFQ because of their production of the Phase I Shore Crest Drainage Feasibility Study Report.
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- Q6.** Can we have the 15% CBE be a combination of Miami-Dade County and City of Miami local firms and get partial credit for the firm(s) whose office are located within the City's boundaries.
- A6.** No. In order to earn the five (5) bonus points, the entire 15% Small Business Enterprise - Architecture & Engineering (SBE-A&E) goal must be met by SBE firms certified by Miami-Dade County and which place of business meets the criteria stipulated in Section 18-73 of the City of Miami Code, "Definitions." Firms must have had Business Tax Receipt/s issued by the City of Miami active for a minimum of 12 months immediately preceding the Proposal Submission Due Date.
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- Q7.** Can the city please clarify the project area limits?
- A7.** The Project area includes approximately 40 acres located at the southeast end of the Shorecrest neighborhood. The Project area is bound by NE 79th Street to the north, NE 8th Court to the west, Little River Canal to the south, and Biscayne Bay to the east. Maps and aerial photos of the Project area may be found in the Phase I Shore Crest Drainage Feasibility Study Report.
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- Q8.** Form RFQ-QKP - Qualifications of the Key Personnel: Lead Architect, Lead Civil Engineer, and Project Manager appears to reference items irrelevant to this RFQ with the following: "List previous historical facility restoration/preservation projects:" Can the City please confirm whether this is the correct form?
- A8.** The Revised Form RFQ-QKP - Qualifications of the Key Personnel: Lead Architect, Lead Civil Engineer, and Project Manager is attached hereto as Additional Project Information - Exhibit 1. Proposers must use the Revised Form RFQ-QKP - Qualifications of the Key Personnel in their response to this RFQ.
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- Q9.** If the services mentioned between page numbers 11 and 15 are performed by the Proposer/Prime Consultant, would the proposer still list them on form RFQ-QSC - Qualifications of Sub-Consultants/Sub-Contractors and Other Personnel?
- A9.** Please refer to Section 4, "Instructions for Submitting a Proposal" for details as to what forms must be used to list all personnel included on a Proposer's team.
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- Q10.** Page 22-Item 15. Qualifications and Experience of Other Sub-Consultants Does the requirement of "a detailed resume is required to be submitted for each Sub-Consultant that reflects each team member's education, qualifications, and experience including at least one (1) completed project on their assigned field of expertise for governmental and/or institutional clients, within the last three (3) years. Projects referenced in resumes shall, at minimum, include the following information:



client name, client address, client contact information, description of work, the year the project was commenced and completed, and the total value of the project in terms of the entire cost” refer to all staff listed on the organizational chart ?

A10. If a Proposer chooses to utilize additional sub-consultants other than the ones required to provide the services specified in Section 4.1, Sub-Section A.10 through A14, then the requirements of Sub-Section A.15 apply.

Q11. Can the City confirm if any previous consultants involved in the development of studies, plans and design criteria are excluded from participation?

A11. Please refer to response to Question 5, above.

Q12. Please provide some clarification on the scope of engineering services to be provided during the design phase, the contractor procurement phase and the construction phase of the Project.

A12. Section 2.3, “Scope of Services of the RFQ,” outlines the various engineering services to be provided during the design phase, the contractor procurement phase, and the construction phase of the Project.

Q13. Please clarify the scope of work and/or role of the team member identified as “Contract Administration Specialist”?

A13. The Contract Administration Specialist must have experience as the contract monitoring and compliance representative on governmental and/or institutional engineering and/or construction projects. Contract Administration Specialist services to be provided shall include contract administration and compliance reporting, among other activities.

Q14. On pages 23 and 24 of the RFQ, Section A, Item No’s. 10-15, the City is indicating Qualifications and Experience of the various Sub-Consultants/Sub-Contractors plus Resume on form RFQ-QSC. Does the City want one (1) RFQ-QSC for each Sub-Consultant/Sub-Contractor, or one (1) RFQ-QSC form comprehensive of the team?

A14. Proposers may submit one (1) form RFQ-QSC to identify all Sub-Consultants/Sub-Contractors intended to provide services for the Project as a member of the Proposer/Prime Consultant’s team. However, the requirement of a detailed resume describing, among other things, the experience, prior projects and contact information for the owners of the prior projects shall apply to each and every Sub-Consultant/Sub-Contractor identified on the submitted Form(s) QSC.

ADDITIONAL PROJECT INFORMATION:

Exhibit 1. Revised Form RFQ-QKP - Qualifications of the Key Personnel: Lead Architect, Lead Civil Engineer, and Project Manager

THIS ADDENDUM IS AN ESSENTIAL PORTION OF THE CONTRACT DOCUMENT AND SHALL BE MADE A PART THEREOF.

for

**Annie Perez, CPPO, Director
Department of Procurement, City of Miami**