

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Arthur Noriega V
City Manager

DATE: July 23, 2021

FILE:

FROM: Annie Perez, CPPO, Director
Department of Procurement



SUBJECT: Recommendation for Award of Contract for Civil Engineering Services for Shorecrest Road and Drainage Improvements, D-5, Project B-17365

REFERENCES: Request for Qualifications ("RFQ") No. 19-20-021

ENCLOSURES: Report of Evaluation Committee Memorandum, Evaluation Committee Appointment Memorandum, Proposal Security List, Consultant July 7, 2021 Revised Proposal

RECOMMENDATION

Based on the findings below, the City of Miami ("City") Department of Procurement ("Procurement") hereby recommends the award of a professional services agreement ("PSA") to A.D.A. Engineering, Inc. ("Consultant") for Civil Engineering Services for Shorecrest Road and Drainage Improvements ("Project").

The City is in need of engaging the Consultant to provide comprehensive engineering design plans for Shorecrest Road and Drainage Improvements, under the oversight of the City's Office of Capital Improvements ("OCI"), for the Scope of Services contained in the RFQ, and in accordance with all applicable laws, building, and environmental regulations, including code requirements for the State of Florida, Miami-Dade County, and the City. The Consultant shall provide all the interdisciplinary services necessary to complete the detailed engineering plans for the City that shall encompass all necessary documents and specifications required for the future advertisement of an Invitation to Bid ("ITB"), which will be solicited separately from this RFQ.

Shorecrest is a sub-neighborhood of the City's Upper East Side bounded by the Little River to the south (approximately NE 79th Street), Biscayne Boulevard to the west, Miami's northern city limits and the Village of Miami Shores to the north, and Biscayne Bay to the east. There are many areas with very low elevation levels that are susceptible to storm surges and flooding due to rain events. The Shorecrest neighborhood is extremely vulnerable to flooding conditions, especially south of NE 79th Street.

FISCAL IMPACT

The total fiscal impact of this Project will not exceed \$1,196,273.56, inclusive of \$1,087,521.42 for Basic Services, as presented in the Consultant's final fee proposal dated July 7, 2021 (copy attached), and \$108,752.14 for a 10% Owner's Contingency Allowance. The original price proposal submitted by the Consultant totaled \$1,208,560.02; therefore, negotiations resulted in \$121,038.60 or 10.01% of savings for our taxpayers.

BACKGROUND

On January 24, 2020, the City's Procurement Department issued RFQ No. 19-20-021 for the provision of Civil Engineering Services for Shorecrest Road and Drainage Improvements, on behalf of OCI.

Subsequently, on March 9, 2020, the State of Florida issued a Declaration of Emergency through Executive Order 20-52 (copy attached), as a result of the Novel Coronavirus Disease 2019 (COVID-19) pandemic. Further, on May 13, 2020, Procurement received seven (7) proposals in response to this solicitation. Consequently, the proposals were reviewed by Procurement staff, and upon conclusion of

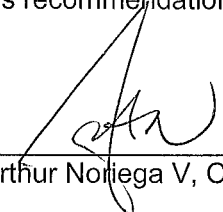
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the due diligence effort, all seven (7) proposals received from BCC Engineering, LLC, EAC Consulting, Inc., Chen Moore and Associates, Inc., Kimley-Horn and Associates, Inc., A.D.A. Engineering, Inc., TY Lin International (TY Lin) and A&P Consulting Transportation Engineers, Corp. (APCTE), were deemed responsive in accordance with the minimum qualifications and experience requirements of the RFQ. On February 10, 2021, the Evaluation Committee appointed by the City Manager met and completed the Step 1 evaluation of the seven (7) responsive proposals pursuant to the six (6) evaluation criteria stated in the RFQ. Upon further review of the points assigned for Criterion 6, "Amount of Work Awarded by the City," Procurement staff was made aware of an error in the way points were assigned to two (2) of the teams, TY Lin and APCTE. As a result, the Evaluation Committee was reconvened on March 26, 2021, to report the error and to have all committee members correct their individual scoring sheets for Criterion 6, only. No changes to the rest of the original scores were allowed. As a result of said changes, the Consultant was ranked the highest of all responsive and responsible proposers, and the Committee unanimously recommended that negotiations of a PSA be initiated with the Consultant. Negotiations were authorized by the City Manager on April 6, 2021.

Negotiations between the Consultant and a City's Negotiation Committee, comprised of experienced professionals with engineering backgrounds, were commenced on April 15, 2021. After reviewing and discussing the Project scope at the kickoff meeting, the Consultant provided the Committee with its initial fee proposal dated April 27, 2021. After reviewing and discussing the Consultant's initial fee proposal, the Committee determined that subsequent meetings were needed to discuss and clarify certain required project elements through further revisions to the proposal. Among other things, the Committee required that the Consultant specified responsibilities concerning geotechnical analyses, securing environmental and other permits; attendance at public outreach meetings, and post-design services. Moreover, the Committee noted that the staff rates proposed by the Consultant in its initial proposal exceeded the rates currently being paid by the City for similar professional services. Accordingly, the Consultant was asked to revise their fee structure to propose rates in line with those paid by the City in current contracts for similar professional services. Following subsequent meetings and successive revisions to the Consultant's initial proposal, the Committee determined that the Consultant's final proposal dated July 7, 2021 contains the clarity needed to allow the City to execute the PSA required to proceed with completing the Project.

Consequently, we respectfully request that you approve this recommendation, so that a PSA can be prepared for signature by the Consultant and the City. Your signature below indicates your approval of Procurement's recommendation, subject to subsequent final approval by the City Commission.

Approved: _____


Arthur Noriega V, City Manager

JUL 27 2021
Date: _____

- c: Nzeribe Ihekwebaba, PhD, PE, Deputy City Manager
- Fernando Casamayor, Assistant City Manager, Chief Financial Officer
- Pablo R. Velez, Sr. Assistant City Attorney
- Angel R. Carrasquillo, PE, Director, Office of Capital Improvements (OCI)
- Hector Badia, Assistant Director, OCI
- Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement