



**CITY OF MIAMI
DOCUMENT ROUTING FORM**

#118

ORIGINATING DEPARTMENT: Procurement
 DEPT. CONTACT PERSON: Fernando Ponassi/Luis Caseres EXT. _____
 NAME OF OTHER CONTRACTUAL PARTY/ENTITY: _____

IS THIS AGREEMENT AS A RESULT OF A COMPETITIVE PROCUREMENT PROCESS? YES NO
 TOTAL CONTRACT AMOUNT: _____ FUNDING INVOLVED? YES NO

TYPE OF AGREEMENT:


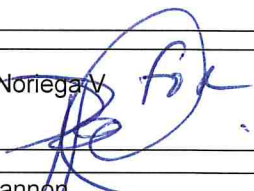
- | | |
|--|---|
| <input type="checkbox"/> MANAGEMENT AGREEMENT | <input type="checkbox"/> PUBLIC WORKS AGREEMENT |
| <input type="checkbox"/> PROFESSIONAL SERVICES AGREEMENT | <input type="checkbox"/> MAINTENANCE AGREEMENT |
| <input type="checkbox"/> GRANT AGREEMENT | <input type="checkbox"/> INTER-LOCAL AGREEMENT |
| <input type="checkbox"/> EXPERT CONSULTANT AGREEMENT | <input type="checkbox"/> LEASE AGREEMENT |
| <input type="checkbox"/> LICENSE AGREEMENT | <input type="checkbox"/> PURCHASE OR SALE AGREEMENT |

OTHER: (PLEASE SPECIFY) City Manager Memo

PURPOSE OF ITEM (BRIEF SUMMARY) RFQ 19-20-021, Evaluation Committee Appointments for Civil Engineering Services for Shorecrest Road and Drainage Improvements, D-5, Project B-17365

COMMISSION APPROVAL DATE: _____ FILE ID: _____ ENACTMENT NO.: _____

IF THIS DOES NOT REQUIRE COMMISSION APPROVAL, PLEASE EXPLAIN: N/A

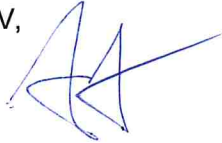
ROUTING INFORMATION	Date	Signature/Print
APPROVAL BY DEPARTMENTAL DIRECTOR	03/31/2021	 Digitally signed by Ponassi Boutureira, Fernando Date: 2021.03.31 12:02:57 -04'00'
SUBMITTED TO RISK MANAGEMENT	N/A	Ann-Marie Sharpe N/A
SUBMITTED TO CITY ATTORNEY	N/A	Victoria Méndez N/A
APPROVAL BY BUDGET OFFICE	N/A	Leon Michel N/A
APPROVAL BY ASSISTANT CITY MANAGER		Fernando Casamayor
APPROVAL BY ASSISTANT CITY MANAGER		Nzeribe Ihekweba
RECEIVED BY CITY MANAGER	4/7/21	Arthur Noriega 
SUBMITTED TO AND ATTESTED BY CITY CLERK	N/A	Todd Hannon N/A
1) ONE ORIGINAL TO CITY CLERK 2) ONE COPY TO CITY ATTORNEY'S OFFICE 3) REMAINING ORIGINAL(S) TO ORIGINATING DEPARTMENT		

PLEASE ATTACH THIS ROUTING FORM TO ALL DOCUMENTS THAT REQUIRE EXECUTION BY THE CITY MANAGER

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Honorable City of Miami Commissioners and Honorable Mayor of the City of Miami **DATE:** March 31, 2021

FROM: Arthur Noriega V,
City Manager



SUBJECT: Report of Evaluation Committee for RFQ No. 19-20-021, Civil Engineering Services for Shorecrest Road and Drainage Improvements, D-5, Project B-17365

ENCLOSURES: Report of Evaluation Committee

In accordance with Section 18-87 (i) of the City of Miami Code, attached please find the Report of the Evaluation Committee for subject solicitation.

AP: ar

c: Fernando Casamayor, Assistant City Manager/Chief Financial Officer
Nzeri Ihekweba, PE, PhD, Assistant City Manager/Chief of Operations
Pablo R. Velez, Sr. Assistant City Attorney
Annie Perez, CPPO, Director, Procurement
Hector Badia, Interim Director, Office of Capital Improvements

PR21085

**CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM**

TO: Arthur Noriega, V.
City Manager

DATE: March 30, 2021

FROM: Annie Perez, CPPO, Director
Department of Procurement



SUBJECT: Report of Evaluation Committee for RFQ No. 19-20-021, Civil Engineering Services for Shorecrest Road and Drainage Improvements, D-5, Project B-17365

ENCLOSURES: Response Security List, Evaluation Committee Tabulation Sheet, Evaluation Committee Appointment Memo, and State of Florida Executive Orders 20-52 and 20-69

Background

On January 24, 2020, the City of Miami ("City") Department of Procurement ("Procurement") issued Request for Qualifications ("RFQ") No. 19-20-021 for the provision of Civil Engineering Services for Shorecrest Road and Drainage Improvements ("Project"), on behalf of the Office of Capital Improvements ("OCI").

Subsequently, on March 9, 2020, the State of Florida issued a Declaration of Emergency through Executive Order 20-52 (copy attached), because of the Novel Coronavirus Disease 2019 (COVID-19) pandemic. Further, on May 13, 2020, Procurement received seven (7) proposals in response to this solicitation. Consequently, the proposals were reviewed by Procurement staff, and upon conclusion of the due diligence effort, all seven (7) proposals received from BCC Engineering, LLC (BCC), EAC Consulting, Inc. (EAC), Chen Moore and Associates, Inc. (Chen Moore), TY Lin International (TY Lin), Kimley-Horn and Associates, Inc. (Kimley-Horn), A.D.A. Engineering, Inc. (ADA) and A&P Consulting Transportation Engineers, Corp. (A&P) were deemed responsive in accordance with the minimum qualifications and experience requirements of the RFQ.

At the time when the due diligence effort was completed, the selection process continued to remain on hold until October 15, 2020, when the City Attorney's Office approved the guidelines to conduct virtual meetings proposed by Procurement. In-person evaluation meetings were resumed upon sunset of State of Florida's Executive Order 20-69 (copy attached) on November 1, 2020. On December 8, 2020, an Evaluation Committee ("Committee") was appointed by the City Manager to evaluate the proposals pursuant to the criteria established in the RFQ.

Summary of Evaluation

While governed by Florida Statutes Section 287.055, any typical selection of professional services consultants may be comprised of two (2) steps: Step 1 "Evaluation of Qualifications and Experience," and Step 2 "Evaluation of Technical Proposals/Oral Presentations."

On February 10, 2021, the Committee met to complete the Step 1 evaluation of the seven (7) responsive proposals, following the guidelines stipulated in the solicitation. Shortly before the meeting, two (2) of the voting members, Ms. Elirosa Estevez, PE, Engineer III with the City's Resilience and Public Works Department, and Mr. Armando L. Villaboy, Regional Representative, South Florida Water Management District, informed Procurement of their inability to attend the in-person meeting. Ms. Estevez was

PR21085

replaced by Mr. Giraldo Marquez, Chief Project Manager, OCI, but Mr. Villaboy could not be replaced due to the second alternate member, Ms. Ivelisse Rodriguez, Project Manager, OCI, declining to attend. This situation was reported to the attending members of the Committee, who voted unanimously to proceed with the Step 1 evaluation with the four (4) members present. Accordingly, the proposals were evaluated pursuant to the six (6) evaluation criteria listed below:

Evaluation Criteria Step 1	Maximum Points (Per Committee Member)
1. Proposer's Qualifications and Experience	30
2. Proposer's Lead Engineer's Qualifications and Experience	20
3. Proposer's Team Qualifications and Experience	20
4. Design Philosophy and Process	15
5. Technical Capabilities and Approach	10
6. Amount of Work Awarded by the City	5
Total Points Per Committee Member	100

Proposers who agreed to meet the Small Business Enterprise ("SBE") participation requirement by assigning certified SBE firms with a "Local Office," as defined in City Procurement Code, Section 18-73, would have been granted five (5) Bonus Points, in accordance with the RFQ and City Procurement Code, Section 18-87, as amended. The following five (5) Proposers chose to meet the SBE participation requirement using the "Local Office" criteria: BCC, EAC, TY Lin, Kimley-Horn and ADA. Furthermore, Procurement staff assigned scores for Criterion 6, "Amount of Work Awarded by the City," based on the amount of work awarded by the City of Miami within the previous three (3) years from the Proposal Submission Due Date of May 13, 2020.

Upon further review of the points assigned for Criterion 6, "Amount of Work Awarded by the City," Procurement staff was made aware of an error in the way points were assigned to two of the teams, A&P and TY Lin. As a result, the Evaluation Committee was reconvened on March 26, 2021, to report the error and to have all committee members to correct their individual scoring sheets for Criterion 6, only. No changes to the rest of the original scores were allowed. The final individual scores per team under Criterion 6 are indicated between parenthesis next to the total awarded points shown below. The final scores were as follows:

Proposing Firms	Awarded Points (Maximum 400 points)
1. A.D.A. Engineering, Inc.	346 (12)
2. A & P Consulting Transportation Engineers Corp.	344 (12)
3. BCC Engineering, LLC	343 (16)
4. Chen Moore and Associates, Inc.	337 (16)
5. Kimley-Horn and Associates, Inc.	327 (12)
6. T.Y. Lin International	325 (8)
7. EAC Consulting, Inc.	220 (12)

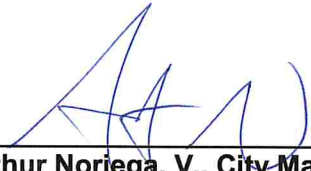
The Committee decided not to hold oral presentations, as the proposals did not require further clarification. The composite and individual Committee member score sheets are attached hereto as supporting documentation.

Consensus Statement

ADA, the highest ranked team, received a total of 346 points out of a maximum total of 400 points. The Committee discussed ADA's extensive engineering experience and determined that ADA had assembled a team of engineering professionals whose resumes demonstrate exceptional strength in the areas of road and drainage engineering. The Committee noted that ADA was exceptionally qualified to provide the services needed to develop road and drainage improvements required for the Project. After deliberation, the Committee members unanimously agreed that ADA's proposal demonstrated that its qualifications are comprehensively suited to meet the critical needs of the City through this Project, and to provide continuing support to the City through the construction phase of the Project.

Recommendation

The Committee hereby requests authorization for Procurement, in collaboration with the nominated Negotiations Committee of Ms. Liza Herrera (Miami-Dade County) and Messrs. Jorge Corzo (Town of Medley) and Giraldo Marquez (City of Miami), to commence negotiations of a PSA with ADA, the highest ranked firm, to develop the plans for the implementation and construction of the required road and drainage improvements for the Shorecrest community. As a result, the Committee voted unanimously to recommend to the City Manager that negotiations of a professional services agreement (PSA) be initiated with ADA.

Approved: 
Arthur Noriega, V., City Manager

Date: 4-6-2021

- c. Fernando Casamayor, Assistant City Manager/Chief Financial Officer
- Nzeribe Ihekweba, PE, PhD, Assistant City Manager/Chief of Operations
- Pablo R. Velez, Sr. Assistant City Attorney
- Hector Badia, Interim Director, Office of Capital Improvements
- Fernando V. Ponassi, MA Arch., MA PPA, LEED@AP, Assistant Director, Procurement

CITY OF MIAMI OFFICE OF THE CITY CLERK
BID SECURITY LIST

BID ITEM: Civil Engineering Services for Shorecrest Road and Drainage Improvements

BID NUMBER: RFQ No. 19-20-021

DATE BID OPENED: May 13, 2020 **TIME:** 3:00 p.m.

<u>BIDDER</u>	<u>BID TOTAL AMOUNT</u>	<u>BID BOND (ER) CASHIER'S CHECK</u>
BCC Engineering	N/A	N/A
EAC Engineering	N/A	N/A
CMA Chen Moore and Associates	N/A	N/A
T.Y. Lin International	N/A	N/A
Kimley Horn	N/A	N/A
ADA Engineering	N/A	N/A
A&P Consulting Transportation Engineers, Corp	N/A	N/A

"Offers from the vendors listed herein are the only offers received timely as of the above opening date and time. All other offers submitted in response to this solicitation, if any, are hereby rejected as late."

[Signature]
 Person Receiving Bid(s)

Received (7) bid(s) on behalf: Procurement
 City Department

On: 5/13/2020
 Today's Date

PREPARED BY: *[Signature]*
 Deputy City Clerk

CITY OF MIAMI, FLORIDA
INTER-OFFICE MEMORANDUM

TO: Arthur Noriega V.,
City Manager

DATE: December 3, 2020

FROM: Annie Perez, CPPO, Director
Department of Procurement



SUBJECT: Evaluation Committee Appointments
for Civil Engineering Services for Shorecrest
Road and Drainage Improvements - Request for
Qualifications ("RFQ") No. 19-20-021, for the
Office of Capital Improvements

REFERENCES: RFQ No. 19-20-021

In accordance with Section 18-86(c)(6) of the City of Miami Code, the Department of Procurement (Procurement), on behalf of the Office of Capital Improvements (OCI), requests your approval to appoint the below listed professionals to the Evaluation/Selection Committee (Committee). The Committee will be tasked with evaluating and scoring the proposals received on May 13, 2020, in response to RFQ No. 19-20-021 for Civil Engineering Services for Shorecrest Road and Drainage Improvements.

The Committee shall be comprised of professionals that have the requisite knowledge and experience to evaluate the proposals pursuant to the criteria established in the RFQ.

Chairperson (non-voting)

Anthony Rolle, Sr. Procurement Contracting Officer, Procurement, City of Miami (COM)

City of Miami Staff (voting)

1. Cameron Frazier, Project Manager, OCI, COM
2. Elyrosa Estevez, Professional Engineer III, Resilience and Public Works Department, COM

External Committee Members (voting)

1. Armando L. Vilaboy, Regional Representative, South Florida Water Management District
2. Jorge E. Corzo, PE, Director, Capital Projects and Community Development, Town of Medley
3. Liza Herrera, PE, Engineer III, Miami-Dade County Department of Transportation and Public Works

Alternate Committee Members (voting)

1. Giraldo Marquez, Chief Project Manager, OCI, COM
2. Ivelisse Rodriguez, Project Manager, OCI, COM

Your signature below affirms your appointment of this Committee for the evaluation of proposals for the Project, as solicited under RFQ No. 19-20-021.

APPROVED:



Arthur Noriega V., City Manager

12-8-20

Date

c: Nzeribe Ihekweba, PhD., P.E., Assistant City Manager/Chief of Operations
Fernando Casamayor, Assistant City Manager/Chief Financial Officer
Pablo R. Velez, Sr. Assistant City Attorney
Hector Badia, Interim Director, OCI
Jorge Mora, Assistant Director, OCI
Fernando V. Ponassi, MA Arch., MA PPA, LEED®AP, Assistant Director, Procurement

PR20212



Department of Procurement

EVALUATION COMMITTEE MEETING

CIVIL ENGINEERING SERVICES FOR SHORECREST ROAD AND DRAINAGE IMPROVEMENTS RFQ NO. 19-20-021

March 25, 2021 at 2:00 p.m.

SIGN-IN SHEET

Name	JORGE E. CONZO, PE	Name	LIZA HERRERA
Company	TOWN OF MEDLEY	Company	MDC - DTPW
Address	2777 NW 72 AVE	Address	111 NW 1 STREET #15 FLD
City/Zip	MEDLEY FL 33166	City/Zip	MIAMI FLORIDA 33128
Phone	(305) 934-6986	Phone	305 375 4526
E-mail	jconzo@TOWNOFMEDLEY.COM	E-mail	Liza.Herrera@miamidade.gov
Name	Giraldo "Gerry" Marquez	Name	Andrew Rolfe
Company	City of Miami	Company	City of Miami
Address		Address	
City/Zip		City/Zip	
Phone	305 416-1245	Phone	(305) 416-1914
E-mail	gmarquez@miamigov.com	E-mail	arolfe@miamigov.com
Name	Cameron Frazier	Name	Fernando V. Ponassi
Company	City of Miami	Company	City of Miami A/D
Address	Off. of Capital Improvements	Address	444 SW 2nd Ave. 6th Fl.
City/Zip		City/Zip	Miami, FL 33120
Phone	305 416 1787	Phone	(305) 416-1902
E-mail	cfrazier@miamigov.com	E-mail	FPonassi@miamigov.com

EVALUATION COMMITTEE MEETING
 February 10, 2021 - Reconvened on March 25, 2021

Department of Procurement
 Request for Qualifications (RFQ) No. 19-20-021
 Civil Engineering Services for Shorecrest Road and Drainage Improvements, D5

Arthur Noriega, V, City Manager
 Annie Perez, CPPO, Director of Procurement Hector Badia, Interim Director, OCI

TABULATION SHEET

RFQ No. 19-20-021

		EVALUATION COMMITTEE MEMBERS										
1	BCC Engineering, LLC 1A - Proposer's Qualifications and Experience (Max. 30 points) 2A - Proposer's Lead Engineer's Qualifications and Experience (Max. 20 points) 3A - Proposer's Team Qualifications and Experience (Max. 20 points) 4A - Design Philosophy and Process (Max. 15 points) 5A - Technical Capabilities and Approach (Max. 10 points) 6A - Amount of Work Awarded by the City (Max. 5 points)		Jorge E. Corzo, PE, Director, Capital Projects and Community Development, Town of Medley	Liza Herrera, PE, Engineer III, Miami-Dade County Department of Transportation and Public Works	Cameron Frazier, Project Manager, Office of Capital Improvements, City of Miami	Giraldo Marquez, Chief Project Manager, Office of Capital Improvements, City of Miami	Armando L. Vilaboy, Regional Representative, South Florida Water Management District NOT IN ATTENDANCE					
		27	27	20	27		101					
		17	18	14	16		65					
		17	18	16	18		69					
		12	14	13	13		52					
		8	9	9	9		35					
		4	4	4	4		16					
		85	90	76	87			338	3	5	343	3
		The Breakers = Sub-Total Qualitative Points for 1A, 2A, 3A, 4A, 5A, and 6A in that order.										
		Qualitative Scores										
2	Chen Moore and Associates, Inc. 1A - Proposer's Qualifications and Experience (Max. 30 points) 2A - Proposer's Lead Engineer's Qualifications and Experience (Max. 20 points) 3A - Proposer's Team Qualifications and Experience (Max. 20 points) 4A - Design Philosophy and Process (Max. 15 points) 5A - Technical Capabilities and Approach (Max. 10 points) 6A - Amount of Work Awarded by the City (Max. 5 points)											
		27	26	23	26		102					
		17	16	17	18		68					
		19	17	16	17		69					
		13	11	14	14		52					
		9	6	8	7		30					
		4	4	4	4		16					
89	80	82	86			337	4	0	337	4		
The Breakers = Sub-Total Qualitative Points for 1A, 2A, 3A, 4A, 5A, and 6A in that order.												
Qualitative Scores												

EVALUATION COMMITTEE MEETING
 February 10, 2021 - Reconvened on March 25, 2021

Department of Procurement
 Request for Qualifications (RFQ) No. 19-20-021
 Civil Engineering Services for Shorecrest Road and Drainage Improvements, D5

Arthur Noriega, V, City Manager
 Annie Perez, CPPO, Director of Procurement Hector Badia, Interim Director, OCI

TABULATION SHEET

RFQ No. 19-20-021

NAME OF FIRM(S)	EVALUATION COMMITTEE MEMBERS					SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI SBEs)	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
	Jorge E. Corzo, PE, Director, Capital Projects and Community Development, Town of Medley	Liza Herrera, PE, Engineer III, Miami-Dade County Department of Transportation and Public Works	Cameron Frazier, Project Manager, Office of Capital Improvements, City of Miami	Giraldo Marquez, Chief Project Manager, Office of Capital Improvements, City of Miami	Armando L. Vilaboy, Regional Representative, South Florida Water Management District NOT IN ATTENDANCE						
3	T.Y. Lin International					103	320	6	5	325	6
	25	26	26	26		61					
	16	15	14	16		67					
	16	17	18	16		50					
	12	12	13	13		31					
	8	7	9	7		8					
	2	2	2	2							
	79	79	82	80							
	The Breakers = Sub-Total Qualitative Points for 1A, 2A, 3A, 4A, 5A, and 6A in that order.										
4	Kimley-Horn and Associates, Inc.					101	322	5	5	327	5
	27	27	21	26		66					
	18	17	15	16		68					
	17	17	17	17		47					
	12	12	10	13		28					
	8	7	6	7		12					
	3	3	3	3							
	85	83	72	82							
	The Breakers = Sub-Total Qualitative Points for 1A, 2A, 3A, 4A, 5A, and 6A in that order.										

EVALUATION COMMITTEE MEETING
 February 10, 2021 - Reconvened on March 25, 2021

Department of Procurement
 Request for Qualifications (RFQ) No. 19-20-021
 Civil Engineering Services for Shorecrest Road and Drainage Improvements, D5

Arthur Noriega, V, City Manager
 Annie Perez, CPPO, Director of Procurement Hector Badia, Interim Director, OCI

TABULATION SHEET

RFQ No. 19-20-021

NAME OF FIRM(S)		EVALUATION COMMITTEE MEMBERS					SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI SBEs)	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
		Jorge E. Corzo, PE, Director, Capital Projects and Community Development, Town of Medley	Liza Herrera, PE, Engineer III, Miami-Dade County Department of Transportation and Public Works	Cameron Frazier, Project Manager, Office of Capital Improvements, City of Miami	Giraldo Marquez, Chief Project Manager, Office of Capital Improvements, City of Miami	Armando L. Vilaboy, Regional Representative, South Florida Water Management District NOT IN ATTENDANCE						
5	A.D.A. Engineering, Inc. 1A - Proposer's Qualifications and Experience (Max. 30 points) 2A - Proposer's Lead Engineer's Qualifications and Experience (Max. 20 points) 3A - Proposer's Team Qualifications and Experience (Max. 20 points) 4A - Design Philosophy and Process (Max. 15 points) 5A - Technical Capabilities and Approach (Max. 10 points) 6A - Amount of Work Awarded by the City (Max. 5 points) The Breakers = Sub-Total Qualitative Points for 1A, 2A, 3A, 4A, 5A, and 6A in that order. Qualitative Scores	27	27	21	27		102	341	2	5	346	1
6	A & P Consulting Transportation Engineers Corp. 1A - Proposer's Qualifications and Experience (Max. 30 points) 2A - Proposer's Lead Engineer's Qualifications and Experience (Max. 20 points) 3A - Proposer's Team Qualifications and Experience (Max. 20 points) 4A - Design Philosophy and Process (Max. 15 points) 5A - Technical Capabilities and Approach (Max. 10 points) 6A - Amount of Work Awarded by the City (Max. 5 points) The Breakers = Sub-Total Qualitative Points for 1A, 2A, 3A, 4A, 5A, and 6A in that order. Qualitative Scores	27	29	28	26		110	344	1	0	344	2

EVALUATION COMMITTEE MEETING
 February 10, 2021 - Reconvened on March 25, 2021

Department of Procurement
 Request for Qualifications (RFQ) No. 19-20-021
 Civil Engineering Services for Shorecrest Road and Drainage Improvements, D5

Arthur Noriega, V, City Manager
 Annie Perez, CPPO, Director of Procurement Hector Badia, Interim Director, OCI

TABULATION SHEET

RFQ No. 19-20-021

NAME OF FIRM(S)	EVALUATION COMMITTEE MEMBERS					SUB-TOTAL QUALITATIVE SCORES	TOTAL QUALITATIVE SCORES	QUALITATIVE RANKING	FIVE BONUS POINTS - SBE PARTICIPATION (CITY OF MIAMI SBEs)	TOTAL SCORES (WITH BONUS POINTS)	FINAL RANK
	Jorge E. Corzo, PE, Director, Capital Projects and Community Development, Town of Medley	Liza Herrera, PE, Engineer III, Miami-Dade County Department of Transportation and Public Works	Cameron Frazier, Project Manager, Office of Capital Improvements, City of Miami	Giraldo Marquez, Chief Project Manager, Office of Capital Improvements, City of Miami	Armando L. Vilaboy, Regional Representative, South Florida Water Management District NOT IN ATTENDANCE						
7 EAC Consulting, Inc.	21	20	20	26		87	215	4	5	220	7
1A - Proposer's Qualifications and Experience (Max. 30 points)	10	13	0	0		23					
2A - Proposer's Lead Engineer's Qualifications and Experience (Max. 20 points)	10	17	0	0		27					
3A - Proposer's Team Qualifications and Experience (Max. 20 points)	10	11	8	12		41					
4A - Design Philosophy and Process (Max. 15 points)	7	6	6	6		25					
5A - Technical Capabilities and Approach (Max. 10 points)	3	3	3	3		12					
6A - Amount of Work Awarded by the City (Max. 5 points)	61	70	37	47							
Tie Breakers = Sub-Total Qualitative Points for 1A, 2A, 3A, 4A, 5A, and 6A in that order.											
Qualitative Scores											

Chairperson: Anthony Rolle, Sr. Procurement Contracting Officer

STATE OF FLORIDA

OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NUMBER 20-52

(Emergency Management - COVID-19 Public Health Emergency)

WHEREAS, Novel Coronavirus Disease 2019 (COVID-19) is a severe acute respiratory illness that can spread among humans through respiratory transmission and presents with symptoms similar to those of influenza; and

WHEREAS, in late 2019, a new and significant outbreak of COVID-19 emerged in China; and

WHEREAS, the World Health Organization previously declared COVID-19 a Public Health Emergency of International Concern; and

WHEREAS, in response to the recent COVID-19 outbreak in China, Iran, Italy, Japan and South Korea, the Centers for Disease Control and Prevention ("CDC") has deemed it necessary to prohibit or restrict non-essential travel to or from those countries; and

WHEREAS, on March 1, 2020, I issued Executive Order number 20-51 directing the Florida Department of Health to issue a Public Health Emergency; and

WHEREAS, on March 1, 2020, the State Surgeon General and State Health Officer declared a Public Health Emergency exists in the State of Florida as a result of COVID-19; and

WHEREAS, on March 7, 2020, I directed the Director of the Division of Emergency Management to activate the State Emergency Operations Center to Level 2 to provide coordination and response to the COVID-19 emergency; and

WHEREAS, as of March 9, 2020, eight counties in Florida have positive cases for COVID-19, and COVID-19 poses a risk to the entire state of Florida; and

WHEREAS, the CDC currently recommends community preparedness and everyday prevention measures be taken by all individuals and families in the United States, including voluntary home isolation when individuals are sick with respiratory symptoms, covering coughs and sneezes with a tissue and disposal of the tissue immediately thereafter, washing hands often with soap and water for at least 20 seconds, using of alcohol-based hand sanitizers with 60%-95% alcohol if soap and water are not readily available and routinely cleaning frequently touched surfaces and objects to increase community resilience and readiness for responding to an outbreak; and

WHEREAS, the CDC currently recommends mitigation measures for communities experiencing an outbreak including staying at home when sick, keeping away from others who are sick, limiting face-to-face contact with others as much as possible, consulting with your healthcare provider if individuals or members of a household are at high risk for COVID-19 complications, wearing a facemask if advised to do so by a healthcare provider or by a public health official, staying home when a household member is sick with respiratory disease symptoms if instructed to do so by public health officials or a health care provider; and

WHEREAS, as Governor, I am responsible for meeting the dangers presented to this state and its people by this emergency.

NOW, THEREFORE, I, RON DESANTIS, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order to take immediate effect:

Section 1. Because of the foregoing conditions, I declare a state of emergency exists in the State of Florida.

Section 2. I designate the Director of the Division of Emergency Management (“Director”) as the State Coordinating Officer for the duration of this emergency and direct him to execute the State’s Comprehensive Emergency Management Plan and other response, recovery, and mitigation plans necessary to cope with the emergency. Additionally, I designate the State Health Officer and Surgeon General as a Deputy State Coordinating Officer and State Incident Commander.

Pursuant to section 252.36(1)(a), Florida Statutes, I delegate to the State Coordinating Officer the authority to exercise those powers delineated in sections 252.36(5)-(10), Florida Statutes, which he shall exercise as needed to meet this emergency, subject to the limitations of section 252.33, Florida Statutes. In exercising the powers delegated by this Order, the State Coordinating Officer shall confer with the Governor to the fullest extent practicable. The State Coordinating Officer shall also have the authority to:

A. Seek direct assistance and enter into agreements with any and all agencies of the United States Government as may be needed to meet the emergency.

B. Designate additional Deputy State Coordinating Officers, as necessary.

C. Suspend the effect of any statute, rule, or order that would in any way prevent, hinder, or delay any mitigation, response, or recovery action necessary to cope with this emergency.

D. Enter orders as may be needed to implement any of the foregoing powers; however, the requirements of sections 252.46 and 120.54(4), Florida Statutes, do not apply to any such orders issued by the State Coordinating Officer; however, no such order shall remain in effect beyond the expiration of this Executive Order, to include any extension.

Section 3. I order the Adjutant General to activate the Florida National Guard, as needed, to deal with this emergency.

Section 4. I find that the special duties and responsibilities resting upon some State, regional, and local agencies and other governmental bodies in responding to the emergency may require them to suspend the application of the statutes, rules, ordinances, and orders they administer. Therefore, I issue the following authorizations:

A. Pursuant to section 252.36(1)(a), Florida Statutes, the Executive Office of the Governor may suspend all statutes and rules affecting budgeting to the extent necessary to provide budget authority for state agencies to cope with this emergency. The requirements of sections 252.46 and 120.54(4), Florida Statutes, do not apply to any such suspension issued by the Executive Office of the Governor; however, no such suspension shall remain in effect beyond the expiration of this Executive Order, to include any extension.

B. Each State agency may suspend the provisions of any regulatory statute prescribing the procedures for conduct of state business or the orders or rules of that agency, if strict compliance with the provisions of any such statute, order, or rule would in any way prevent, hinder, or delay necessary action in coping with the emergency. This includes, but is not limited to, the authority to suspend any and all statutes, rules, ordinances, or orders which affect leasing, printing, purchasing, travel, and the condition of employment and the compensation of employees. For the purposes of this Executive Order, "necessary action in coping with the emergency" means any emergency mitigation, response, or recovery action: (1) prescribed in the State Comprehensive Emergency Management Plan ("CEMP"); or (2) ordered by the State Coordinating Officer. The requirements of sections 252.46 and 120.54, Florida Statutes, shall not apply to any such suspension issued by a State agency; however, no such suspension shall remain in effect beyond the expiration of this Executive Order, to include any extensions.

C. In accordance with section 465.0275, Florida Statutes, pharmacists may dispense up to a 30-day emergency prescription refill of maintenance medication to persons who reside in an area or county covered under this Executive Order and to emergency personnel who have been activated by their state and local agency but who do not reside in an area or county covered by this Executive Order.

D. In accordance with section 252.38, Florida Statutes, each political subdivision within the State of Florida may waive the procedures and formalities otherwise required of the political subdivision by law pertaining to:

1) Performance of public work and taking whatever prudent action is necessary to ensure the health, safety, and welfare of the community;

2) Entering into contracts; however, political subdivisions are cautioned against entering into time and materials contracts without ceiling as defined by 2 CFR 200.318(j) or cost plus percentage contracts as defined by 2 CFR 200.323(d);

3) Incurring obligations;

4) Employment of permanent and temporary workers;

5) Utilization of volunteer workers;

6) Rental of equipment;

7) Acquisition and distribution, with or without compensation, of supplies, materials, and facilities; and,

8) Appropriation and expenditure of public funds.

E. All State agencies responsible for the use of State buildings and facilities may close such buildings and facilities in those portions of the State affected by this emergency, to the extent necessary to meet this emergency. I direct each State agency to report the closure of any State

building or facility to the Secretary of the Department of Management Services. Under the authority contained in section 252.36, Florida Statutes, I direct each County to report the closure of any building or facility operated or maintained by the County or any political subdivision therein to the Secretary of the Department of Management Services. Furthermore, I direct the Secretary of the Department of Management Services to:

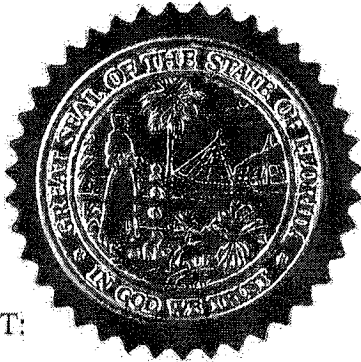
- 1) Maintain an accurate and up-to-date list of all such closures; and,
- 2) Provide that list daily to the State Coordinating Officer.

Section 5. I find that the demands placed upon the funds appropriated to the agencies of the State of Florida and to local agencies are unreasonably great and the funds currently available may be inadequate to pay the costs of coping with this emergency. In accordance with section 252.37(2), Florida Statutes, I direct that sufficient funds be made available, as needed, by transferring and expending moneys appropriated for other purposes, moneys from unappropriated surplus funds, or from the Budget Stabilization Fund.

Section 6. All State agencies entering emergency final orders or other final actions in response to this emergency shall advise the State Coordinating Officer contemporaneously or as soon as practicable.

Section 7. Medical professionals and workers, social workers, and counselors with good and valid professional licenses issued by states other than the State of Florida may render such services in Florida during this emergency for persons affected by this emergency with the condition that such services be rendered to such persons free of charge, and with the further condition that such services be rendered under the auspices of the American Red Cross or the Florida Department of Health.

Section 8. All activities taken by the Director of the Division of Emergency Management and the State Health Officer and Surgeon General with respect to this emergency before the issuance of this Executive Order are ratified. This Executive Order shall expire sixty days from this date unless extended.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 9th day of March, 2020.

[Handwritten Signature]
RON DESAIGUS, GOVERNOR

ATTEST:

[Handwritten Signature]
SECRETARY OF STATE

FILED
2020 MAR -9 PM 5:52
TALLAHASSEE, FLORIDA

STATE OF FLORIDA

OFFICE OF THE GOVERNOR

EXECUTIVE ORDER NUMBER 20-69

(Emergency Management – COVID-19 – Local Government Public Meetings)

WHEREAS, on March 1, 2020, I issued Executive Order 20-51 directing the Florida Department of Health to issue a Public Health Emergency as a result of COVID-19; and

WHEREAS, on March 1, 2020, the State Surgeon General and State Health Officer declared a Public Health Emergency exists in the State of Florida as a result of COVID-19; and

WHEREAS, on March 9, 2020, I issued Executive Order 20-52 declaring a state of emergency for the entire State of Florida as a result of COVID-19; and

WHEREAS, on March 16, 2020, President Donald J. Trump and the Centers for Disease Control and Prevention (“CDC”) issued the “15 Days to Slow the Spread” guidance advising individuals to adopt far-reaching social distancing measures, such as working from home and avoiding gatherings of more than 10 people; and

WHEREAS, on March 17, 2020, I wrote a letter to Attorney General Ashley Moody seeking an advisory opinion regarding concerns raised by local government bodies about their ability to hold meetings through teleconferencing and other technological means in order to protect the public and follow the CDC guidance regarding social distancing; and

WHEREAS, on March 19, 2020, Attorney General Ashley Moody delivered an opinion to me indicating that certain provisions of Florida law require a physical quorum be present for local government bodies to conduct official business, and that local government bodies may only conduct meetings by teleconferencing or other technological means if either a statute permits a quorum to be present by means other than in person, or that the in person requirement for constituting a quorum is lawfully suspended during the state of emergency; and

WHEREAS, it is necessary and appropriate to take action to ensure that COVID-19 remains controlled, and that residents and visitors in Florida remain safe and secure;

NOW, THEREFORE, I, RON DESANTIS, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order to take immediate effect:

Section 1. I hereby suspend any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place.

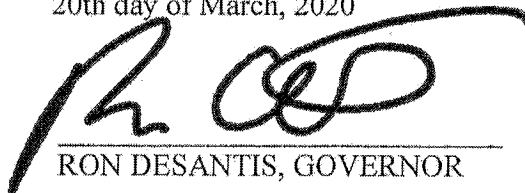
Section 2. Local government bodies may utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2., Florida Statutes.

Section 3. This Executive Order does not waive any other requirement under the Florida Constitution and "Florida's Government in the Sunshine Laws," including Chapter 286, Florida Statutes.

Section 4. This Executive Order shall expire at the expiration of Executive Order 20-52, including any extension.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 20th day of March, 2020


RON DESANTIS, GOVERNOR

ATTEST:


SECRETARY OF STATE

TALLAHASSEE, FLORIDA

2020 MAR 20 AM 9:38

FILED