



# ***Request for Qualifications Qualifications of Proposer Key Personnel Workload Capacity***

**Instructions:** This form is to be completed for each of the Key Personnel identified in Form RFQ-QT. Month 1 is to be calculated starting the 3<sup>rd</sup> month after the month the RFQ is due. (If the RFQ is due in March then Month 1 would be June).

**RFQ Title:** \_\_\_\_\_

**RFQ Solicitation No.:** \_\_\_\_\_

**Name of Key Personnel:** \_\_\_\_\_

<b>Name of Project</b>	<b>Owner of Project</b>	<b>Value of Project</b>	<b>Role in Project</b>	<b>Status of Project</b>

Availability based on % of time per month

Month 1 \_\_\_\_\_      Month 2 \_\_\_\_\_      Month 3 \_\_\_\_\_  
Month 4 \_\_\_\_\_      Month 5 \_\_\_\_\_      Month 6 \_\_\_\_\_  
Month 7 \_\_\_\_\_      Month 8 \_\_\_\_\_      Month 9 \_\_\_\_\_  
Month 10 \_\_\_\_\_      Month 11 \_\_\_\_\_      Month 12 \_\_\_\_\_

Status Abbreviations:

PD= Pre-Design  
SD = Schematic Design  
DD = Design Development  
CD = Construction Documents

P=Permitting  
CA=Construction Administration  
PC- Post Construction  
PM=Program Management