

City of Miami



Daniel J. Alfonso
City Manager

To Whom it May Concern

Subject: Reference Letter for the Proposer

Name of Proposer:

The above referenced Consultant is submitting on a Request for Qualifications for Transportation Program Support services that have been issued by the City of Miami. We require that the Proposer provide written references with their submission and by providing you with this document the Consultant is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information your feel is pertinent:

Name of Project: _____

Scope of work: _____

Value of project: \$ _____

Delivery method: Request for Proposals Request for Qualifications Other _____

Did Consultant provide Program Administration services? Yes No limited scope

Did Consultant provide Production Management services? Yes No limited scope

What specific Transportation or Transit Services did the Consultant Perform? _____

What Specialty Services did the Consultant Perform? _____

Were there any increases to the original Agreement? Yes No

If yes, please explain: _____

Duration Time of the Project: _____

Quality of Services: Above expectations Average Below Expectations

Comments:

Name of individual completing this form: _____ Date: _____

Signature: _____ Title: _____

Telephone: _____ E-mail: _____

Sincerely,

Jeovanny Rodriguez, P.E., Director