

DEPARTMENT OF PUBLIC WORKS BULLETIN

BULLETIN NO. 32

Subject: UTILITY COMPANIES TO FURNISH AS-BUILT DRAWINGS  
OF UNDERGROUND INSTALLATIONS  
Issue Date: December 1, 1988 (Rev.)  
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Approved: 

Donald W. Cather, P.E., Director

Ordinance No. 7529, adopted by the City Commission on March 17, 1967, authorized the Director of Public Works, among other things, to establish, publish, and enforce minimum standards for the construction, repair, and locations of all work done in the public right-of-way whether on, above, or below the surface of the land or water. Therefore to keep records of all the underground installations constructed in the public right of way, it is required that all the utility companies operating in the City of Miami submit to the Department of Public the following information:

1. A set of as-built drawings showing all the underground installations constructed by their companies. These drawings should be submitted as soon as possible, but not later than 6 months after completion of the construction. These as-builts drawings should be referenced to a City of Miami monument line or some other permanent reference line; reference to property line alone will not be acceptable.
2. All ducts or pipes 4-inches or larger must have plan and profile as-built drawings.
3. Underground installations less than 4-inches in diameter may have plan as-built drawings only with a note of the depth of cover from existing ground surface.
4. No profile will be required for electrical, telephone, or street lighting poles.
5. Scales for as-built drawings should not be less than 1" = 50" horizontal scale and 1" = 5" vertical scale.

No additional permits will be issued by the Department of Public Works to any utility company that fails to submit the required as-built drawings to the Department of Public Works within six months after completion of the installation.

Utility companies will be held responsible for the accuracy of the information furnished and will be required to relocate their facilities at their own expense if conflicts occur due to erroneous information supplied.