



City of Miami Police Department
Special Events Unit

444 SW 2nd Ave. Room 111 • Miami, FL 33130 • (305) 603-6510

APPLICATION FOR VOLUNTEER EXTRA-DUTY POLICE SERVICES

Jorge R. Colina
Chief of Police



For the purposes of this application, the term "Volunteer Officer," shall mean a certified City of Miami law enforcement officer who is hired by an applicant to perform extra-duty police services. Compensation for these services will be provided by the applicant. Please fill out all requested information listed below.

Date of Application: _____ **E-Mail Address (Required):** _____

Applicant/Business: _____

Authorized Agent Requesting Permit: _____

Address of Applicant: _____

Applicant Telephone: _____

Job Location(s): _____

If necessary, please complete the attached monthly calendar.

Job dates: _____

Times: _____

Number of Volunteer Officers Requested: _____

Total Hours: _____

Officer(s) Method of Payment: _____

Onsite Contact Person Name: _____

Onsite Contact Person Phone: _____

Total Event Attendance Expected: _____ **Will Alcohol be served? Circle:** Yes No

Description of Event: _____

<u>Regular Rate:</u>	<u>Special Events Police Rate:</u>	<u>Administrative/Insurance Fee:</u>
Officer rate: \$40.50 per hour- 3 hour minimum	\$60.75 per hour – 3 hour minimum	\$4.50 Per officer-per hour
Sergeant rate: \$44.50 per hour- 3 hour minimum	\$66.75 per hour – 3 hour minimum	
Lieutenant rate: \$48.50 per hour- 3 hour minimum	\$72.75 per hour – 3 hour minimum	

UNDER NO CIRCUMSTANCES WILL THE CITY OF MIAMI BE OBLICATED TO PROVIDE A VOLUNTEER OFFICER(S) TO FILL ANY TEMPORARY JOB, FURTHER THE CITY OF MIAMI WIL NOT REQUIRE ANY OF ITS POLICE OFFICERS TO VOLUNTEER FOR ANY TEMPORARY JOB. IT IS THE APPLICANT'S SOLE RESPONSIBILITY TO PROCIDE SECURITY FOR THEIR EVENTS. THE CITY OF MIAMI POLICE DEPARTMENT DOES NOT PROVIDE EXTRA DUTY POLICE SERVICE. HOWEVER, POLICE OFFICERS ARE PERMITTED TO VOLUNTEER TO PROVIDE TEMPORARY EXTRA DUTY POLICE SERVICES. THE CITY OF MIAMI POLICE DEPARTMENT RESERVES THE RIGHT TO REFUSE PERMISSION FOR ITS POLICE OFFICERS TO WORK ANY PARTICULAR JOB.

VOLUNTEER POLICE OFFICERS REMAIN LAW ENFORCEMTN OFFICERS WHILE PERFORMING EXTRA-DUTY POLICE SERVICES. THE APPLICANT HAS NO AUTHORITY OVER VOLUNTEER POLICE OFFICERS.

IT IS FURTHER UNDERSTOOD BY ALL PARTIES, THAT A VOLUNTEER POLICE OFFICER PERFORMING EXTRA-DUTY POLICE SERVICES WHO TAKES POLICE ACTION FALLING WITHIN THE PURVIEW OF THE JOB, OR ON THE EVENT'S PREMISES, SHALL REMAIN IN AN EXTRA-DUTY SERVICE STATUS FOR THE DURATION OF TIME IT TAKES TO COMPLETE THE PROCESSING OF SUCH ACTION. SHOULD THE VOLUNTEER OFFICER WORK BEYOND THE TIME FRAME ORIGINALLY REQUESTED IN THIS APPLICATION. THE EXTRA HOURS SHALL BE PAID FOR BY THE APPLICANT. HOWEVER, A VOLLUNTEER OFFICER TAKING POLICE ACTION OUTSIDE THE PURVIEW OF THE JOB, OR OFF THE EVENT'S PREMISES, WILL REVERT TO AN ON-DUTY STATUS.

ANY SURCHARGE REQUIRED PURSUANT TO SEC. 42-8 OF THE CODE OF THE CITY OF MIAMI, FLORIDA, MUST BE PAID IN ADVANCE OF THE JOB POSTING. THE SURCHARGE MUST BE PAID IN PERSON TO THE CITY OF MIAMI AT THE DEPARTMENT OF FINANCE LOCATED AT 444 SW 2ND AVE, MIAMI, FLORIDA. THIS APPLICATION WILL NOT BE PROCESSED UNTIL THE SURCHARGE HAS BEEN PAID IN FULL.

THE SPECIAL EVENTS UNIT COMMANDER OF HIS/HER DESIGNEE WILL DETERMINE POLICE MINIMUM STAFFING FOR EVERY APPLICATION; HOWEVER, THIS SHOULD NOT BE CONSIDERED A RECOMMENDATION OF SECURITY REQUIRED FOR THE JOB.

IF NO OFFICERS, OR INSUFFICIENT OFFICERS, VOLUNTEER FOR YOUR JOB, THE CITY OF MIAMI WILL MAKE NO ATTEMPT TO CONTACT YOU. IT IS SOLELY THE APPLICANT'S RESPONSIBILITY TO VERITY WHETHER ANY OFFICER(S) HAS VOLUNTEERED FOR AN EVENT. IN ADDITION, IF OFFICERS WHO VOLUNTEERED FAIL TO APPEAR, YOU WILL NOT BE RESPONDIBLE TO PAY ANY COMPENSATION TO THE VOLUNTEER OFFICERS OR ANY SURCHARGES TO THE CITY.

BY SIGNING BELOW THE UNDERSIGNED ACKNOWLEDGES THAT THIS IS NOT A CONTRACT; RATHER THIS IS MERELY AN APPLICATION FOR PERMIT TO REQUEST VOLUNTEERS FOR A TEMPORARY JOB.

BY SIGNING THIS APPLICATION, THE UNDERSIGNED HEREBY RELEASES, AND AGREES TO HOLD HARMLESS, THE CITY OF MIAMI, ITS OFFICERS, AGENTS AND EMPLOYEES FORM ANY AND ALL LIABILITY RELATING TO ANY ACTS OR OMISSIONS CONCERNING THIS PERMIT AND THE REQUESTED SERVICES INCLUDING BUT NOT LIMITED TO ANY ACTS OF NEGLIGENCE OR NEGLIGENT OMISSIONS BY THE CITY OF MIAMI, ITS OFFICERS, AGENTS AND EMPLOYEES.

Signature of Permit Holder/Agent

Name of Business

Telephone Number

BELOW IS FOR OFFICIAL USE:

Special Events Unit Staff

Police Staffing Required: _____ **Job #:** _____ **Permit #:** _____