



**"Excellence Through Service"**

Dear Promoter/Sponsor,

The City of Miami is pleased that you are holding your event in our Community. In order to assist you in obtaining the necessary Fire Department permits and services to ensure a safe and successful event, your cooperation will be required. Please adhere to following requirements.

1. Complete the attached Fireworks/Pyrotechnics Display Permit Application and return it, at least **ten (10)** working days prior to event, by US Mail, E-Mail or Fax:

**US Mail:**

City of Miami Fire-Rescue Department  
C/O Special Events Coordinator  
444 SW 2<sup>nd</sup> Ave.  
Miami, FL 33130  
10<sup>th</sup> Floor Attn: Lt. Nabi Ferra

**E-Mail:**

[nferra@miamigov.com](mailto:nferra@miamigov.com)

2. Provide two copies of a diagram / floor plan showing the proposed event layout (drawn to scale) on a quarter sheet scale paper (11 X 17 inches) . The Fire Department Plans Examiners will review this plan and if Changes are needed they will contact your representative to pick them up and make the necessary changes. Please provide the name and phone number of the person you wish to be contacted on the plans you submit. A copy of the approved plans should be kept on the event site.
3. The City of Miami requires that event promoters / sponsors pay for the cost of all city services and permits associated with event at least **FIVE (5)** working days prior to the event, with a **Cashier Check, Certified Check, Postal Money Order, Cash or A bond Posted at the City Clerks Office. (NO BUSINESS OR PERSONAL CHECKS WILL BE ACCEPTED)**

The costs may include:

- Fire Inspectors: \$ 65.77/Hr.
- Rescue Units: \$ 208.83/Hr.
- Firefighting Units: \$ 281.56/Hr.
- Foot Patrol Units: \$ 150.02/Hr.
- Event Commanders: \$ 84.25/Hr.
- Specialty Units: \$ 281.79
- Communications Operator: \$ 65.77
- Any Supervisor: \$ 77.29
- *Fireworks Display Fee:* \$ 390.00
- *Fireworks Pyro Technician:* \$ 125.00 (Annual Cert.)
- Tent Permit: \$ 125.00
- *Assembly Permit Fee:* \$104.00

Please feel free to contact the Special Event Coordinators for the City of Miami Fire-Rescue for further information or assistance regarding your event.

**CONTACT:**

*Lt. Nabi Ferra Off: 305-416-1721, M:305-582-4368  
Or Lt. JC Llanes at 305-416-1666*

CITY OF MIAMI



FIRE PREVENTION BUREAU  
444 S.W. 2<sup>ND</sup> AVENUE 10<sup>TH</sup> FLOOR  
TELEPHONE - 416-1600  
FAX- 416-1680

FIREWORKS PERMIT APPLICATION

Name of Person/Organization Conducting the Display: \_\_\_\_\_  
Mailing Address (Including Zip Code): \_\_\_\_\_  
Telephone # and / Fax #: \_\_\_\_\_  
Name of Pyrotechnic: \_\_\_\_\_  
Date and Time of loading and/or Demo: \_\_\_\_\_  
Date and Time of Display: \_\_\_\_\_  
Exact Location of Display: \_\_\_\_\_

**NOTE: In accordance with City of Miami Ordinance 19.7 C (2) and (3),**

**Permits sought hereunder for pyrotechnic displays shall not be granted for display to take place between the hours of 21:30 p.m.-09:00 am, Sunday-Thursday and 23:00-09:00 on Friday & Saturdays. The restrictions contained in paragraph (2) of this subsection shall not be applicable on January 1, January15, July 4 and December 31.**

- Number of feet of display from nearest building (200 ft. Min.) \_\_\_\_\_
  - Number of feet of display from any lines of communication, power lines or other overhead obstruction (50 ft. min.) \_\_\_\_\_
  - Number of feet of display from audience and any public highway, railroad or other means of travel (200 ft. min.) \_\_\_\_\_
- The authority have jurisdiction may modify the above requirements.

**Kinds of Fireworks to be Discharged:**

Aerial Displays: Size and number of each type of burst: \_\_\_\_\_

Fixed Displays: Size, types and description of these: \_\_\_\_\_

Soundless Displays: Aerial of fixed; number and sizes: \_\_\_\_\_

**NOTE:** The promoter may submit a copy of his firing inventory in lieu of listing all of the above.

Manner and place of storage prior to display: \_\_\_\_\_

**In addition to the application, the following is required: A copy of the Certificate of Insurance naming the City of Miami as additional insured for the required amount of \$1,000,000 bodily injury, \$50,000 property damage per occurrence. Must be approved by, City of Miami Insurance Manager.**

**A Performance Bond of \$1000.00, when required, of pyrotechnician with Power of Attorney, naming the City of Miami. Must be approved by, City of Miami Insurance Manager.**

Permit Cost: **\$390.00** \$ \_\_\_\_\_

Cost of off-duty inspectors: **\$65.77 per hour** \$ \_\_\_\_\_

Make check payable to: **City of Miami Fire-Rescue** Total Costs: \$ \_\_\_\_\_

Note: The Above costs are to be paid in full, at least three working days in advance with a CASHIER CHECK, CERTIFIED CHECK, POSTAL MONEY ORDER, TRAVELERS CHECK, CASH OR A BOND POSTED at the CITY CLERKS OFFICE.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Officer Issuing Permit: \_\_\_\_\_ Permit Number: \_\_\_\_\_