

CITY OF MIAMI CIVIL SERVICE BOARD



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CIVIL SERVICE BOARD ELECTIONS/ APPOINTMENTS



The City's Civil Service Board consists of five (5) members - three (3) of whom are appointed by the City Commission as a whole, and two (2) of whom are elected by employees.

On **Thursday, March 31, 2016** and **Friday, April 1, 2016** an election will be held for the two elected members. Service on the Board will be for a two-year term that will commence after the results of the election are confirmed by the City Commission. Present members' terms are due to expire May 8, 2016.

For the two elected seats, eligible voters in the Civil Service Board election shall be full-time City of Miami employees **who currently have or formerly held probationary or permanent Civil Service status**. Temporary employees (full or part-time) are not eligible to vote. Absentee or proxy voting is not permitted.

Interested candidates for the Board should refer to Administrative Policy APM-1-79 for specific rules. Qualified candidates will be required to file for either Group No. 1 or No. 2; as well as file the following forms with the City Clerk's Office:

- A Petition Form signed by at least 10 City employees with Civil Service status; and
- An Acceptance Form, duly signed by the candidate.

The Petition Form and the Acceptance Form in (a) and (b) above must be obtained by the candidate from the City Clerk prior to qualifying.

Candidates are required to file no later than 12:00 o'clock noon on Wednesday, February 24, 2016.

CITY OF MIAMI CIVIL SERVICE BOARD

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We're on the web!
http://citynet/Civil_Service

Mission/Vision

To ensure that City employees in the classified service are hired, promoted, and retained based upon merit, efficiency, character, and industry and not political patronage, the Civil Service Board will enforce the principles of a merit-based system of employment.

We are the "Watchdog" for the fair and consistent application of Civil Service Rules and Regulations for the benefit of City of Miami employees, administration, and residents.



We are the Watchdog

The City Clerk's Website has been updated to reflect the 2016 Civil Service Board Election Information. Click on: www.miamigov.com/city_clerk, and the Information can be located thru the "Elections" or via "Links" menu.

CITY OF MIAMI
City Clerk's Office

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DIRECTORY

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LINKS

- [Lobbyist Registration and Requirements](#)
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CALENDAR

The City of Miami Civil Service Board currently meets every other Tuesday at 10:00am, in the City Hall Commission Chambers, unless otherwise noticed. Our upcoming schedule of events is as follows:

- February 2, 2016, **9am** - Regular Board meeting, City Hall
- February 3, 2016, 10am & 3pm - Workshop: "Civil Service Board Basics", MRC, 1st Floor Training Room
- February 16, 2016, 10am - Regular Board meeting, City Hall
- March 1, 2016, 10am - Regular Board meeting, City Hall
- March 9, 2016 - Workshop: "The Probationary Employee", 10am, MRC, 1st Floor Training Room
- March 23, 2016, 10am - Regular Board meeting, City Hall
- March 31-April 1, 2016 - CIVIL SERVICE BOARD ELECTIONS