

# **City of Miami**

*City Hall  
3500 Pan American Drive  
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[www.miamigov.com](http://www.miamigov.com)*



## **Meeting Agenda**

**Tuesday, November 1, 2011**

**10:00 AM**

**Commission Chambers**

### **Civil Service Board**

*Miguel M. de la O, Chairperson  
Joseph Kaplan, Chief Examiner  
Michael T. Dames, Board Member  
Sean Moy, Board Member  
Gerald Silverman, Board Member*

**PLEDGE OF ALLEGIANCE****A. APPROVING THE MINUTES OF:**

Regular Meeting of October 18, 2011.

**B. PERSONNEL MATTERS**

- B.1** Copy of a letter from Luis E. Cabrera, Assistant City Manager, notifying Dorcas Martin, Typist Clerk III, that the abolishment of her position, effective September 23, 2011 which resulted from her being bumped by the Secretary II incumbent (Joan Greene) in the Building Department was in error. Dorcas Martin has been advised that she will receive continuation of pay benefits from September 23, 2011 through October 24, 2011 and to return to work, effective October 24, 2011. (NOTIFICATION)

**C. MILITARY LEAVES OF ABSENCE****D. DISCIPLINARY MATTERS**

- D.1** A copy of a letter from Chief Manuel Orosa, Director, Department of Police, to Ansonia Chatfield, advising of her Termination from the position of Emergency Dispatcher, effective October 20, 2011 and a copy of a request to appeal from Michael Braverman, Attorney, on behalf of Ansonia Chatfield. A hearing of appeal will be scheduled in accordance with Civil Service Rules & Regulations. (NOTIFICATION)
- D.2** Copy of a letter from Miguel A. Exposito, Director, Department of Police, notifying Yatha Legrand, Police Officer, of her 10-hour suspension, effective October 20, 2011. (NOTIFICATION)
- D.3** A copy of a letter from Maurice Kemp, Director, Department of Fire-Rescue, notifying Veldora Arthur, Assistant Fire Chief (unclassified)/Fire Lieutenant (classified) of her termination from employment, effective October 5, 2011. (NOTIFICATION)
- D.4** A copy of a letter from Keith A. Carswell, Director, Department of Solid Waste, notifying Sedrick Davis, Waste Collector Operator II, of his one-week suspension, effective September 12, 2011. (NOTIFICATION)

**E. GENERAL ITEMS**

- E.1** Copy of Findings of Fact in the Appeal Hearing of Meredith Nation, Procurement Supervisor (former), relative to her termination, effective March 23, 2011. (DISCUSSION)

**F. REPORTS**

- F.1** Pending Hearings as of November 1, 2011. (NOTIFICATION)

**G. REQUESTS FOR HEARINGS**

- G.1** Copy of a request from Peter Kendrick, Lease Manager, requesting the Chief Examiner to conduct a preliminary investigation pursuant to Rule 16.2(b) concerning his abuse of power complaint filed against Madeline Valdes, former Director of Public Facilities, alleging a violation of Rules 14.2(h), (i) and (r). (DISCUSSION)  
*The Board granted a Rule 16.1 investigation hearing which is scheduled for today.*
- G.2** A copy of a letter from Michael Braverman, P.A., requesting a hearing pursuant to Civil Service Rule 14, Dismissals, Suspensions, Demotions and Resignations and 16.2 Complaint by Employee, on behalf of Dorcas Martin, Typist Clerk III, regarding her layoff and the abolishment of her position, effective September 23, 2011. (DISCUSSION)  
*Deferred from the October 4, 2011 meeting for a status report from Attorney Braverman on the reinstatement of Dorcas Martin.*
- G.3** A copy of a request from Michael Braverman, P.A., on behalf of Frank Rodriguez, Building Inspector I, for an Appeal hearing and a Grievance hearing, pursuant to Rule 16.2, alleging a violation of Rule 12, Layoff, Resignation and Reinstatement; regarding his dismissal from employment, effective October 7, 2011. (DISCUSSION)

**H. TODAY'S HEARINGS**

- H.1** Investigation hearing on behalf of Peter Kendrick, Lease Manager, pursuant to Rule 16.1, abuse of power by his former director, Madeline Valdes, alleging a violation of Civil Service Rules 14.2(h), (i), and (r). (DISCUSSION)
- H.2** Grievance hearing on behalf of Olga M. Zamora, Sr. Project Representative, pursuant to Rule 16.2, alleging a violation of Rules 5.1, 6.1, 6.2 and 6.3, in connection with the recruitment process for Property Manager. (DISCUSSION)