

Volume:	I	ADMINISTRATIVE POLICIES
Chapter:		
Originated By:	Department of Fire-Rescue	
Subject:	Department Uniform Policy – Sworn/Uniform Members	
Date:	3/30/00, Updated 10-16-05	
Review Month:		

**01.01      PURPOSE:**

To project professionalism to the citizens we serve by wearing appropriate attire.

**01.02      POLICY:**

The City of Miami Department of Fire-Rescue shall adhere to the following policy in regards to wearing of Department issued uniforms and other attire.

**01.03      RESPONSIBILITY:**

All members shall be responsible to comply with this policy. All Officers shall ensure it is adhered to.

**01.04      PROCEDURE:**

**I Department wide - General Policy**

Uniforms shall be worn as stated below, unless otherwise specified by divisional policy (Section 01.04 II).

A.      **Daily Uniform**-Members shall wear the Department issued Class A uniform shirt with department issued rank insignias, nameplate and badge, uniform trousers (or department issued uniform skirt for females), approved shoes, black leather belt, solid black or white socks, dress cap with badge when applicable, approved fatigue cap is optional when dress cap with badge is not required, uniform jacket (as required by weather conditions).

B.      **Dress Uniform** - Shall consist of the Department issued Class A uniform shirt with department issued rank insignias, nameplate and badge (short sleeve or long sleeve, when required), uniform trousers, approved shoes, black leather belt, solid black or white socks, dress cap with badge, uniform jacket or uniform coat for Officers (as required by weather conditions). A standard black tie will be worn when a long sleeve uniform dress shirt is required and when the Officer coat is worn.

1. The dress uniform shall be worn under the following conditions.

- a. Public presentations
- b. Court appearances
- c. Funerals
- d. Occasions where the Shift Commander or above, determines that a dress uniform is required.

C. **Exceptions** – Division (Assistant) Chiefs and above may allow occasional exceptions to this policy for personnel under their authority for dress down days, work parties, and other situations that do not violate the intent of the policy

D. **Coming to and leaving duty** – For the purpose of reporting to duty (or official events) and returning home, members may wear uniforms up to three hours prior to and after leaving duty.

## II. Divisional Specifics

Uniform requirements may vary by division, due to the differing requirements and types of work.

### A. **Fire Chief's Staff**

1. **Civilian Attire** - Staff positions may on occasion, wear appropriate civilian clothes as approved by the Fire Chief.

2. **Staff Dress Uniform** – The Staff Dress Uniform shall consist of the Department issued Class A uniform long sleeve shirt with department issued rank insignias, nameplate, badge and a standard black tie, uniform dress trousers, approved shoes, black leather belt, solid black socks, the issued dress uniform coat and dress cap with badge (when required).

### B. **Emergency Response Division**

#### 1. **Uniforms**

a. **Forty Hour Assignments** – Members assigned to a 40 hour work week, whether permanent or otherwise (light duty, temporary, etc.), shall comply with the department wide general policy as specified in 01.04 I A - Daily Uniform

b. **Officers Daily Uniform** - Fire Officers shall wear the daily uniform as specified in the department wide general policy 1.04 I A - Daily Uniform, except that the Department issued jumpsuit may be worn all day on weekends, holidays and from 1600hrs to 0730hrs. The blue collared polo shirt or uniform blue T-shirts may be worn during evening hours (1800 to 0730 hours). Approved fatigue cap is optional with the jumpsuit, polo shirt, and uniform blue T-shirt. Certain events occurring during these times may

require another uniform and not the jumpsuit, polo shirt or blue T-shirts. In this situation personnel are to be in the required uniform.

c. **Firefighters Daily Uniform** - Firefighters shall wear the Department issued collared blue polo shirt, uniform trousers, approved shoes, black leather belt, solid black or white socks, approved fatigue cap is optional, uniform jacket (as required by weather conditions). The jumpsuit may be worn all day on weekends, holidays and from 1600hrs to 0730hrs. The uniform blue T-shirt may be worn during evening hours (1800 to 0730). ). Approved fatigue cap is optional with the jumpsuit, and uniform blue T-shirt. Certain events occurring during these times may require another uniform and not the jumpsuit or blue T-shirts. In this situation personnel are to be in the required uniform. The dress cap may be worn with the ERD daily uniform during roll call only.

d. **Dress Uniforms** – Shall be worn as specified in 1.04 I B – Dress Uniforms.

2. **Emergency Response**- On all alarms NOT requiring full bunker gear, personnel may respond in the following. **NOTE: No other combination will be acceptable.**

a. **Officers:**

- i. Officers' daily uniform.
- ii. Officers' daily uniform shirt with bunker pants and boots.

b. **Firefighters:**

- i. Firefighters' daily uniform.
- ii. Firefighters' daily uniform with bunker pants and boots.

3. **Physical fitness and common area attire**

a. The Department issued shorts or a comparable equivalent, shall be the minimum standard for lower body covering in the common areas of all Fire Stations defined below.

b. The Department issued shorts or a comparable equivalent along with the blue collared polo shirt (or appropriate upper body covering) shall be the minimum standard for female body covering while in the common areas of all Fire Stations.

c. When occupying private sleeping cubicles with the door closed, the wearing of issued shorts is optional.

d. Issued shorts may also be worn for physical fitness activities. For activities such as running, comparable types of shorts will be acceptable.

e. While participating in physical fitness or other activities off station

grounds, ALL PERSONNEL are to wear the blue collared polo shirt or appropriate upper body covering at all times.

f. Approved fatigue cap may also be worn for physical fitness activities.

C. **TRAINING AND SAFETY**

1. **Daily Uniform** – When engaged in department business, meetings, and other activities that are not within the role of Recruit Instructor, members shall wear the daily uniform as specified in 1.04 I A - Daily Uniform.

2. **Recruit Instructors** - While working in the capacity of Recruit Instructor, members may wear the Department issued red collared polo shirt, uniform trousers, approved shoes, black leather belt, solid black or white socks, approved fatigue cap when permitted (optional), uniform jacket (as required by weather conditions).

3. **Physical Fitness** – While actively participating in physical fitness, Instructors shall wear the Department issued red T-shirt and blue shorts with white socks and running shoes.

4. **Firefighter Candidates** – The Training and Safety Division shall set all uniform policies for firefighter candidates.

D. **SUPPORT SERVICES**

1. The department issued blue collared polo shirt may be worn when work details require, with approval of the Division (Assistant) Chief or higher

2. Those on assigned to 24-hour shift work shall wear uniforms as specified in the Emergency Response Division procedures.

E. **MANAGEMENT SERVICES AND COMMUNICATIONS**

1. Members assigned to the Backgrounds unit may wear civilian attire when necessary, with the approval of the Division (Assistant) Chief or above.

2. Those assigned to 24-hour shift work shall wear uniforms as specified in 1.04 I A - Daily Uniform until 1800 hours. After 1800 hours the Emergency Response Division procedures may be followed.

**III. APPLICATION AND ENFORCMENT**

All Officers shall be responsible to see that this policy is enforced on a daily basis. In the event that questions arise concerning the appropriateness of any particular item, supervisors should contact their District Chief for a decision. If their decision is not satisfactory, a request for clarification or reassessment shall be forwarded through channels to the Fire Chief.

Articles of clothing that come under question as to their appropriateness shall not be worn until a decision is rendered from a higher supervisory level or the Fire Chief.

**01.05      REVOCATION:**

**1.6          REVISION: (3/30/00)**