

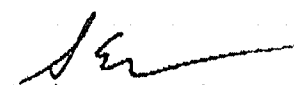
CITY OF MIAMI, FLORIDA  
INTER-OFFICE MEMORANDUM

TO : All District Chiefs  
Emergency Response Division

DATE : October 9, 1998

FILE :

SUBJECT : **Overtime**

FROM :   
Assistant Chief S. Abaira  
Emergency Response Division

REFERENCES :

ENCLOSURES :

Until further notice, you are to hire OVERTIME personnel to cover all individuals sent to training with the exception of the following:

1. Individuals covered by Training Shift personnel.
2. Companies sent as a unit to training such as multi-company drills.
3. Individuals in the ON-DUTY paramedic training class at MDCC.

The intent is to have our minimum staffing level met throughout the tour of duty to assure that the maximum number of Fire and EMS companies are available and in service.

When we encounter an inordinate delay in filling these positions with OT personnel, (no one wants to work or difficulties making contact with off-duty personnel). I will need to be advised. Please submit an expediter addressed to me explaining the delay, what units were out of service, and for how long.

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