## PROCEDURES FOR BREAKING TIES ON PROMOTIONAL REGISTERS

The City of Miami Fire-Rescue Department and the Miami Association of Firefighters, Local 587 agree that the following procedure shall apply in reference to the breaking of ties on promotional exams once the final score has been determined and seniority has been calculated according to Civil Service Rule 6.7.

When two or more candidates are tied on a promotional register the following shall apply.

- A. All completed months of service not used in calculation of seniority score as per Civil Service rule 6.7 shall be totaled. Members will be placed on the register in rank order by the highest number of months completed. If the candidates have the same total of months B shall apply. (Example A1, A2).
- B. Days not used in calculating A due to not having a full month of service shall be calculated. Members will be placed on the register in rank order by highest number of days completed. If the candidates still remain tied C shall apply. (Example B).
- C. For the rank of Lieutenant, Members will be placed on the register in rank order by seniority on the job according to the Miami Fire Dept. seniority list to break tie. For the rank of Captain and Chief Fire Officer, Members will be placed on the register in rank order using time in grade in previous rank held to break tie. (Example C).

## Examples:

- Al. Candidate X has 5 years 11 months of service and candidate Y has 12 years 2 months of service and both are tied on the register. Candidate X would be ranked higher on the register because he has the highest number of months.
- A2. Candidate X has 16 years 1 month of service and candidate Y has 9 years 10 months of service and both are tied on the register. Candidate X would be ranked higher on the register because he has the higher number of months (25) that have not been calculated according to Civil Service rule 6.7.
- B. Candidate X has 5 years 7 months and 27 days of service. Candidate Y has 11 years 7 months and 29 days of service. Candidate Z has 10 years 7 months and 7 days of service and all three candidates are tied on the register. Candidate Y would be ranked first, candidate X second and candidate Z third because of the higher number of days.

C. Candidate X has 9 years 4 months and 5 days of service. Candidate Y has 9 years 4 months and 5 days of service and they are tied on the register. For promotion to the rank of Lieutenant, the member who is higher on the Miami Fire Department seniority list will be placed ahead of the other. For promotions to the rank of Captain and Chief Fire Officer, time in grade in previous rank held will determine the order on the register.

Approved:

Date: