

FORMS COMPLETION MATRIX

TITLE OF FORM /CHECKLIST	SUPERVISOR	EMPLOYEE
Supervisor Report of Employee Accident /Injury Form [page 28]	X	
Visitor Accident/Injury Report [page 29]	X	
Accident Investigation Form [page 30-34]	X	
Report of Incident / Property Damage / Injury Form [page 35]	X	
Required Safety Equipment Signature Form [page 36]		X
Driver's Vehicle Inspection Report [page 37]		X
Park Safety and Maintenance Checklist [page 38]		X
Basketball Courts Checklist [page 39]		X
Baseball Field Maintenance Checklist [page 40-41]		X
Tennis Court Checklist [page 42]		X
Swimming Pool Checklist [page 43-45]		X
Open Playfield Maintenance Checklist [page 46]		X
Playground Safety Checklist [page 47]		X
Inspection Report Summary [page 48]		X
Storm Season Employee Safety / Facility Checklist [page 49-52]	X	
Supervisor's Report of Vehicle Accident Form [page 53]	X	
Water Park Safety & Maintenance - 38 Inch Body Slide Checklist [page 54]		X
Water Park Safety & Maintenance - Kiddie Gang Slide Checklist [page 55]		X
Water Park Safety & Maintenance - Multi Level Play Checklist [page 56]		X
Water Park Safety & Maintenance - Water Drop Fountain Checklist [page 57]		X

